

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
September 14, 2022

Committee members present: Richard Roehrkasse, Chair
Steve Campo
Charles Hannon

Trustees present: Robert G. Morton
Nick Raftopoulos

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Sue McClure
Dr. Gina Segobiano
Bob Tebbe
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 6:25 p.m.

APPROVAL OF MINUTES

Mr. Hannon moved, seconded by Mr. Campo, to approve the minutes of the August 10, 2022 meeting as presented. Upon a voice vote the motion carried.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Ysursa presented the Public Safety report for August 2022 and called attention to an incident at the Belleville Campus. Trustee Hannon inquired about the individual who collapsed and was taken to the hospital (August 9, 2022). The individual has recovered.

FINANCE

Approval of Bills

Chairman Roehrkasse requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Missy Roche.

Agreements

The following agreements were presented for approval:

service agreement with Farnsworth Group, Belleville, IL in the amount of \$39,700 plus reimbursables for Master Site Plan for the Sam Wolf Granite City Campus and the Red Bud Campus, funded by budgeted departmental funds within the Operations and Maintenance Fund;

renewal agreement for the State of Illinois Upward Mobility Program for FY 2023 to allow State of Illinois employees to enroll in courses at the institution that will not charge rates exceeding standard tuition and fees;

annual agreement with Esker Cloud Fax Service, Madison, WI in the amount of a \$950 one-time training fee plus pricing schedule to switch to an online fax service, funded by budgeted departmental funds;

renewal agreement with DDI Media, St. Louis, MO for the period September 26, 2022 through February 26, 2023 in the amount of \$18,150 for billboard advertising on I-255 and I-270, funded by budgeted departmental funds; and

year three of a three-year Volume Licensing in Enrollment for Education Solutions (EES) Microsoft Campus Agreement through Dell, Round Rock, TX for the period September 1, 2022 through August 31, 2023 in the amount of \$99,981.50, funded by budgeted departmental funds.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the above agreements as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkas. Nays: none. Absent: none. The motion carried. (These items will appear on the consent agenda.)

Disposal of College Property

Executive Director of IT Andres presented a request to dispose of a Scantron optical mark reader, asset ID #00000000767 in accordance with Administrative Procedure 6008AP: Disposal of College Property. The item is fully depreciated and obsolete.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees dispose of the Scantron optical mark reader, asset ID #00000000767 in accordance with Administrative Procedure 6008AP. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon, and Mr. Roehrkas. Nays: none. Absent: none. The motion carried. (This item will appear on the consent agenda.)

FY 2023 Tentative Budget

Mr. Ysursa presented an update on behalf of CFO Roche. A public hearing will be held Wednesday, September 22, 2022 prior to the Board of Trustees meeting to hear/receive commentary concerning the FY 2023 Tentative Budget.

MTA Update

Mr. Ysursa reported that CFO Roche will include a monthly update to the committee beginning next month.

ANY OTHER COMMITTEE RELATED BUSINESS

The next meeting of the Facilities and Finance Committee is Wednesday, October 12, 2022 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Hannon moved, seconded by Mr. Campo, to adjourn the meeting at 6:45 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary