



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
November 16, 2022**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, November 16, 2022 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Raftopoulos called the meeting to order at 5:40 p.m.

ROLL CALL

Trustees present:

John S. Blomenkamp
Steve Campo
Charles Hannon
Robert G. Morton
Nick Raftopoulos
Richard Roehrkas

Trustee absent:

Sara Soehlke

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Raftopoulos referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed in order to have them considered separately. No items were pulled from the consent agenda.

MOTION 11-16-22:01

Mr. Campo moved, seconded by Mr. Hannon, to:

- approve the minutes from the special Board meeting of October 4, 2022; the Executive Session of the special Board meeting of October 4, 2022; and the regular Board meeting of October 19, 2022;

- approve first reading of proposed revised Board Policy 7021 and Administrative Procedure 7021AP: Sex Discrimination and Sex-based Harassment;
- approve first reading of proposed amendments to Board Policy 7010 and Administrative Procedure 7010AP: Use of College Facilities;
- approve review of Board Policy 8016 and Administrative Procedure 8016AP: Institutional Naming Rights;
- name the entrance hallway at PSOP the “Eugene Verdu Founder’s Hall” in honor of Eugene Verdu, founder of the Programs and Services for Older Persons program and former trustee of Southwestern Illinois College;
- proceed with the Biology Lab project authorizing administration to procure the design and specification for the bid package and to set a preliminary budget of \$2.0 million dollars;
- award the lowest responsible bid for Somso Anatomy Models to VWR International, Rochester, NY in the amount of \$31,816.01 utilizing HEERF III grant funding;
- purchase UMC-500SS machining equipment from Haas Factory Outlet, St. Louis, MO in the amount of \$158,591.50 utilizing Perkins grant funding;
- purchase a security camera and door access system for dormitory #2 at the Southwestern Illinois Justice & Workforce Development Campus from Utilitra, Edwardsville, IL in the amount of \$69,304.96 utilizing Southwestern Illinois Justice & Workforce Development Campus grant funding;
- purchase three IConnect Refrigeration Trainers for the HVAR program at the Belleville and the Sam Wolf Granite City Campuses and the Wyvetter H. Younge Higher Education Campus in East St. Louis, IL from Advanced Technology Consultants, Northville, MI in the amount of \$73,450.00 utilizing Perkins grant funding;
- purchase Dell laptops, charging cart and supplies for the Belleville Campus Early Childhood area from Dell, Round Rock, TX in the amount of \$68,474.80 utilizing Early Childhood Education grant funding;
- approve agreement for direct mail advertising to promote Spring Semester 2023 with Data Unlimited Inc., Collinsville, IL in the amount of \$41,691.81 (includes \$21,509.30 postage) utilizing budgeted department funding;
- ratify renewal of policies and premiums for the college athletic insurance program for FY 2023 utilizing Alliant Insurance Services through First Agency for the broker/agent services;
- dispose of the following equipment per Administrative Procedure 6008AP:
 - Smartboard SP685iX-4065, tag #00000479;
 - Scanner Fi 5750C, tag #00000318;
 - 2004 Ford F350 dump truck, tag #00000611; and

Sub-metering/monitoring systems (4), tag #00000689 through #00000691;

- adopt by title only “Resolution of Intent to Levy an Additional Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act”;
- adopt “Resolution of Intent to Levy an Additional Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act”;
- adopt by title only “Resolution Adopting Calendar Year 2022 Tax Levy”; and
- adopt “Resolution Adopting Calendar Year 2022 Tax Levy”;

Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkaske, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

APPROVAL OF BILLS

MOTION 11-16-22:02

Mr. Hannon moved, seconded by Mr. Roehrkaske, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$ 3,034,324.29
Operations & Maintenance Fund	488,567.66
Operations & Maintenance Fund-Rest	1,647,771.71
Bond & Interest Fund	4,413,466.30
Restricted Purposes Fund	626,570.67
Trust & Agency Fund	21,730.50
Liability, Protection & Settlement Fund	664,678.15
Grand Total All Funds:	\$10,897,109.28

Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkaske, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Hannon reported the committee had nothing further.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkaske reported the committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Campo entertained a motion to approve by omnibus vote those agenda items appearing under Section X.

MOTION 11-16-22:03

Mr. Hannon moved, seconded by Mr. Roehrkaske, to approve by omnibus vote those agenda items appearing under Section X. Upon a roll call vote those members voting aye were Mr.

Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkaske, and Mr. Raftopoulos.
Nays: none. Absent: Ms. Soehlke. **PASSED**

MOTION 11-16-22:04

Mr. Hannon moved, seconded by Mr. Roehrkaske to:

- approve renewal affiliation agreement with Illinois State University (ISU) to allow students in the Health Information Technology (HIT) program to be admitted into the Baccalaureate Health Informatics and Management program at ISU upon successfully completing the HIT program and all other appropriate requirements;
- approve renewal facility agreement with Daytime Cahokia School District #187 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC;
- approve renewal affiliation agreement with Anderson Hospital, Maryville, IL to allow students in the HSHS Division at SWIC to participate in clinical experience;
- approve renewal affiliation agreement with Maryville Pharmacy, Maryville, IL to allow students in the Respiratory Care program to participate in clinical experience;
- approve renewal affiliation agreement with St. Louis Children's Hospital to allow students in the Pharmacy Technician program to participate in clinical experience;
- accept gifts to the college;
- approve course fees for Management courses retroactive to effective date of August 1, 2022;
- approve curriculum of Southwestern Illinois College;
- appoint Alex Schifferdecker to the full-time administrative position of Network Operations Center Manager effective December 1, 2022 at an annual salary of \$59,500, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Bruce Epps to the full-time administrative position of Systems Analyst Programmer effective December 1, 2022 at an annual salary of \$58,500, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Micah Jones to the full-time administrative position of College Inclusion Ambassador effective December 1, 2022 at an annual salary of \$38,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Brianna Harrell to the full-time administrative position of Student Services Specialist effective December 1, 2022 at an annual salary of \$40,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

- appoint Jermaine Windham to the full-time administrative position of Student Services Specialist effective December 1, 2022 at an annual salary of \$40,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Jill Baudendistel to the full-time administrative position of Student Services Coordinator effective January 3, 2023 at an annual salary of \$57,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Mark Andres to the full-time administrative position of Registrar effective December 1, 2022 at an annual salary of \$54,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Dr. Kristen Ruppert-Leach to the full-time administrative position of Dean of Arts & Humanities effective January 3, 2023 at an annual salary of \$110,000, salary grade 9, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Taylour Bertelsman to the full-time grant-funded administrative position of Health Sciences Pathway Coordinator effective December 1, 2022 at an annual salary of \$45,000, salary grade 2, subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;
- appoint Dawn Blum to the full-time administrative position of Curator/Facility Coordinator, Schmidt Art Center effective December 16, 2022 at an annual salary of \$55,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Laura Cruse to the full-time grant-funded administrative position of Director, Retired and Senior Volunteer Program (RSVP) effective December 1, 2022 at an annual salary of \$35,000, salary grade 1, subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;
- appoint Jeffrey Rhone to the full-time Custodian position at the Belleville Campus effective December 1, 2022 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union;
- appoint Lyndsey Norris to the full-time SWIC EE position of Administrative Assistant-Physical Plant at the Sam Wolf Granite City Campus effective December 1, 2022 at an annual salary of \$33,798 based on the SWIC IFT-AFT Local 6600 Salary Schedule;
- appoint Jerry Lansing and Andrew Dugan to the two full-time positions of Public Safety Commissioned Officer at the Belleville Campus effective December 1, 2022 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen's Benevolent Labor Committee-Southwestern Illinois College Public Safety Employees Union, 2022-2025;
- appoint Andra Lang to the full-time grant-funded SWIC EE position of ATS Driver effective December 1, 2022 at an hourly rate of \$21.32 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and a projected 40-hour work week and the continued receipt of external funding;

- hire Ashley Reynolds to the part-time SWIC EE position of PALS Coordinator effective December 1, 2022 at an hourly rate of \$24.02 for up to 28 hours per week in accordance with the current SWIC Educational Employees IFT-AFT Local 6600 salary schedule;
- hire Sarah Ferrara to the part-time SWIC EE position of Success Programs Support Specialist at the Belleville Campus effective December 1, 2022 at an hourly rate of \$15.00 for up to 28 hours per week in accordance with the current SWIC Educational Employees IFT-AFT Local 6600 salary schedule;
- hire Sakeenah Pearson to the part-time SWIC EE position of Success Programs Support Specialist at the Belleville Campus effective December 1, 2022 at an hourly rate of \$15.11 for up to 28 hours per week in accordance with the current SWIC IFT-AFT Local 6600 salary schedule;
- hire Michael Murphy and Vladimir Loginov to the part-time SWIC EE positions of Custodian at the Belleville Campus and the Sam Wolf Granite City Campus respectively effective November 17, 2022 at an hourly rate of \$14.49 for up to 28 hours per week in accordance with the provisions of the Collective Bargaining Agreement between District 522 and Local 148;
- hire the following part-time grant-funded SWIC EE positions of ATS Driver effective December 1, 2022 at an hourly rate of \$18.27 for up to 28 hours per week based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and subject to the continued receipt of external funding:

Shanitra Bradley
 Sheila Moore
 Felicia Ware
 Andra Griffith
 James Miner
 Debra Brown-Fisher
 Depaul Borders
 Rosen Higgins;

- hire the following:

Lynn Niermann to the part-time grant-funded SWIC EE position of Special Projects Coordinator Vocational Programs effective November 17, 2022 at an hourly rate of \$24.26 for up to 28 hours per week and the continued receipt of external funding;

McKenna Jarman, Levi Malan, and Katherine Wetterhall to the part-time non-union positions of Adult Education Tutor effective November 17, 2022 at an hourly rate of \$26.50 for up to nine hours per week and the continued receipt of external funding;

Tyler Manisco to the part-time non-union position of Lab Technician-Technical Education Division in the Computer Aided Design program effective November 9, 2022 at an hourly rate of \$16.58 for up to nine hours per week;

Kadijah Cochran to the part-time non-union position of Art Model effective October 10, 2022 at an hourly rate of \$17.00 for up to nine hours per week;

William Hunt to the part-time non-union position of Lab Technician-Technical Education Division in the HVAR program effective October 31, 2022 at an hourly rate of \$16.58 for up to nine hours per week;

- hire the following part-time instructors effective January 9, 2023:

Dr. Wayne Ault, History (Professor Emeritus/SURS Annuitant);
Zachary Dobbs, Music;
Randall Hamilton, Networking;
Steve Gaumer, History (SURS Annuitant);

- hire the following applicants to the Belleville AmeriCorps program for the 2022/2023 Program Year:

Latoria Martin
Shannon Jones;

- amend the following previous Board actions:

employment start date for Student Accounts Receivable Clerk to November 16, 2022;
employment start date for Safety & Training Coordinator, ATS to November 16, 2022; and
ratification of salary for Social Media Specialist from \$50,000 to \$47,000;

- create and to advertise the following positions:

full-time grant-funded administrative position: Scheduling and Events Coordinator,
Southwestern Illinois Justice and Workforce Development Campus;
part-time non-union grant-funded position: Tutor/Success Coach, Wyvetter H. Younge Higher
Education Campus; and
part-time non-union position: HVAR Lab Tech at the Wyvetter H. Younge Higher
Education Campus, ESL;

- advertise the following positions:

full-time administrative position: Academic Advisor and Program Specialist;
full-time SWIC EE position: Administrative Assistant-Success Programs at the Belleville
Campus; and
part-time SWIC EE grant-funded position: RSVP Secretary; and

- ratify the October 2022 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote those members voting aye were Mr. Blomenkamp, Mr. Campo, Mr. Hannon, Mr. Morton, Mr. Roehrkaase, and Mr. Raftopoulos. Nays: none. Absent: Ms. Soehlke. **PASSED**

REPORTS

President's Report

President Mance congratulated the Women's Soccer Team who earned a bid to the National Tournament in Tuscon, AZ. The team won its first game but did not fare as well in the second game; however, the college is very proud of your accomplishments and your representation of the institution. Congratulations!

ICCTA Report

Trustee Roehrkasse provided highlights from the November 11-12, 2022 Board of Representatives meeting and encouraged trustees to review the links to more information contained in the document.

The next meeting of the ICCTA Board of Representatives will be held in conjunction with the ACCT meeting in Washington, D. C.

ICCTA, in conjunction with ACCT, will hold a Leadership Workshop on December 1-2, 2022.

Attorney's Report

Mr. Hoerner had no report.

ADJOURNMENT

Mr. Hannon moved, seconded by Mr. Roehrkasse, to adjourn the meeting at 6:06 p.m. Upon a voice vote the motion carried.

Approved: **12.21.22**

Respectfully submitted,

Nick Raftopoulos
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees