

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
December 14, 2022

Committee members present: Richard Roehrkasse, Chair
Steve Campo (left at 6:50 p.m.)
Charles Hannon

Trustees present: John Blomenkamp
Robert G. Morton
Nick Raftopoulos

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Sue McClure
Missy Roche
Dr. Gina Segobiano
Bob Tebbe
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 6:01 p.m.

APPROVAL OF MINUTES

Mr. Hannon moved, seconded by Mr. Campo, to approve the minutes of the November 9, 2022 meeting as submitted. Upon a voice vote the motion carried.

EXECUTIVE SESSION

Mr. Campo moved, seconded by Mr. Hannon, to move into Executive Session at 6:02 p.m. to discuss acquisition of property (5 ILCS 120/2(c)(5)). Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. The motion carried.

There was consensus to return to regular session at 6:19 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

No action was taken as a result of Executive Session.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Ysursa presented the Public Safety report for November 2022. He stated staff is gearing up for the holiday break and requested that employees notify Public Safety if they plan to be on campus during the break.

Clery CSA (Campus Security Authority) training is mandatory for Athletics.

Physical Plant and Maintenance employees are now wearing uniforms.

Facilities Report

Chairman Roehrkasse requested questions concerning items/information in these reports be referred to President Mance or to him.

FINANCE

Approval of Bills

Chairman Roehrkasse requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Missy Roche.

Bid Awards/Purchases/Agreements

The following bid awards, purchasing request and agreements were presented for action:

award the lowest responsible bid for kitchen equipment for the Southwestern Illinois Justice & Workforce Development Campus to Meridian Supply, St. Louis, MO in the amount of \$93,526.69 utilizing grant funds;

award the lowest responsible bid for furniture for the Manufacturing Training Academy to Louer Facility Planning, Collinsville, IL in the amount of \$497,829.58 utilizing approved budgeted project funds;

award the lowest responsible bid for chemical disposal in the Chemistry Department at the Belleville Campus to Environmental Marketing Services, Clemson, SC in the amount of \$28,625.00 utilizing budgeted departmental funds;

purchase six solar power picnic tables (three Orion models; two Lynx models; and one Lynx ADA model) from EnerFusion, Inc., Eaton Rapids, MI for a total cost of \$73,180.25; and

approve one-year lease agreement for vehicles (1/2 ton pickup; 3/4 ton work truck; 3/4 ton pickup) for Physical Plant from Merchants Automotive Group, LLC, Hooksett, NH (a Sourcewell vendor) in the amount of \$38,400.00 utilizing budgeted departmental funds.

Trustee Campo inquired about the purchase of the solar power picnic tables for the Southwestern Illinois Justice and Workforce Development Campus (SWIJWDC). He stated he called the company and talked to a representative because he questioned the cost of \$12,000 per table. While he feels the tables would enhance the SWIJWDC and provide advertising the SWIC brand, he requested tabling the purchase until further information could be obtained. There was consensus from the committee.

Trustee Blomenkamp questioned the one-year lease of vehicles for Physical Plant. The college in the past has experienced difficulties attempting to purchase vehicles; and it was recommended to look into leasing as an alternative. Discussion ensued concerning the cost of the lease as the vehicles were equipped with enhancements (i.e. power locks, power windows) that were not necessary for Physical

Plant use. Mr. Blumenkamp stated these are big ticket items and suggested getting lower type models. A recommendation was made for staff to visit local dealerships to determine vehicle availability.

Mr. Hannon moved, seconded by Mr. Roehrkasse, to recommend the Board of Trustees award the lowest responsible bids to:

- Meridian Supply, St. Louis, MO;
- Louer Facility Planning, Inc., Collinsville, IL; and
- Environmental Marketing Services, Clemson, SC; and

to approve the one-year lease with Merchants Automotive Group, LLC, Hooksett, NH. Upon a roll call vote, those trustees voting aye were Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: Mr. Campo (left meeting at 6:50 p.m.). The motion carried. (These items will appear on the consent agenda.)

Disposal of College Property

Chief Administrative Services Officer Ysursa presented a request to dispose of a DVR 24-channel, SWIC property tag #448 per Administrative Procedure 6008AP.

Mr. Hannon moved, seconded by Mr. Roehrkasse, to recommend the Board of Trustees dispose of the college property as presented in accordance with Administrative Procedure 6008AP. Upon a roll call vote, those trustees voting aye were Mr. Hannon, and Mr. Roehrkasse. Nays: none. Absent: Mr. Campo. The motion carried. (This item will appear on the consent agenda.)

PHS Projects for FY 2024

CFO Roche presented the PHS projects for FY 202 and requested approval of same:

<u>FY 2024 Projects</u>	<u>Project Total</u>
Main Complex Phase Two AHU 5 & 6	\$ 1,460,000
Roof Restoration - Sam Wolf Granite City Campus	
Section E, E1-A, E1-B, E1-C	1,000,000
Information Sciences Building Split System HVAC	420,000
Boiler Replacement 1-Sam Wolf Granite City Campus	370,000
 Total Projects for FY 2024	 \$ 3,250,000

Mr. Hannon moved, seconded by Mr. Roehrkasse, to recommend the Board of Trustees adopt the above-listed PHS Projects for FY 2024. Upon a roll call vote, those trustees voting aye were Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: Mr. Campo. The motion carried. (This item will appear on the consent agenda.)

2022 Tax Levy - FY 2024

CFO Roche provided an update concerning the 2022 tax levy and stated all required actions have been taken.

Finance Report

CFO Roche provided a Finance Report comprised of a Treasurer’s Report and an Analyses of Income and Expenditures. Any questions should be directed to her. No action was required from the committee.

ADJOURNMENT

Mr. Hannon moved, seconded by Mr. Roehrkasse, to adjourn the meeting at 7:03 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary