

PLANNING AND POLICY COMMITTEE
Seibert Conference Room
Belleville Campus
December 14, 2022

Committee members present:	Charles Hannon, Chair Richard Roehrkasse
Committee member absent:	Sara Soehlke
Trustees present:	John Blomenkamp Robert G. Morton Nick Raftopoulos
Administrators present:	Nick Mance Linda Andres Danielle Chambers Sue McClure Missy Roche Dr. Gina Segobiano Bob Tebbe Bernie Ysursa
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Hannon called the meeting to order at 7:05 p.m.

APPROVAL OF MINUTES

Mr. Roehrkasse moved, seconded by Mr. Hannon, to approve the minutes of the November 9, 2022 meeting as presented. Upon a voice vote, the motion carried.

INFORMATION TECHNOLOGY ACCOMPLISHMENTS, REQUESTS FOR SERVICE AND STATUS REPORTS

Executive Director IT Linda Andres presented the Information Technology Accomplishments, Requests for Service and Status Reports. Details are contained in the reports but some highlights were:

- Completed migration of email to the Cloud.
- Preparing multi-factor authorization and retention process.
- Preparing for HLC Multi-location Site Visit.
- Implementing Race/Ethnicity data collection changes.
- Automated dual credit.
- IT putting in switches at the Southwestern Illinois Justice and Workforce Development Campus.
- Completed Cyber Awareness Training presentation. Roll out to begin in January. Training will be required of all employees or access will be removed.

SECOND READING/ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICY 7021 AND ADMINISTRATIVE PROCEDURE 7021AP: SEX DISCRIMINATION AND SEX-BASED HARASSMENT

The Board of Trustees approved first reading of proposed amendments to Board Policy 7021 and Administrative Procedure 7021AP at its November 16, 2022 meeting. An email requesting commentary from the college community was sent November 18, 2022; no comments have been received and the proposed amendments are now ready to be adopted.

Mr. Roehrkaske moved, seconded by Mr. Hannon, to recommend the Board of Trustees adopt the proposed amendments to Board Policy 7021 and Administrative Procedure 7021AP. Upon a roll call vote, those trustees voting aye were Mr. Roehrkaske and Mr. Hannon. Nays: none. Absent: Ms. Soehlke. The motion carried. (This item will appear on the consent agenda.)

SECOND READING/ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICY 7010 AND ADMINISTRATIVE PROCEDURE 7010AP: USE OF COLLEGE FACILITIES

The Board of Trustees approved first reading of proposed amendments to Board Policy 7010 and Administrative Procedure 7010AP at its November 16, 2022 meeting. An email requesting commentary from the college community was sent November 18, 2022; no comments have been received and the proposed amendments are now ready to be adopted.

Mr. Roehrkaske moved, seconded by Mr. Hannon, to recommend the Board of Trustees adopt the proposed amendments to Board Policy 7010 and Administrative Procedure 7010AP. Upon a roll call vote, those trustees voting aye were Mr. Roehrkaske and Mr. Hannon. Nays: none. Absent: Ms. Soehlke. The motion carried. (This item will appear on the consent agenda.)

UPDATED EDITS TO THE COLLEGE MISSION AND VISION STATEMENTS AND CORE VALUES

Robert Tebbe, Executive Director Enrollment Development and Institutional Planning, reported final revisions of the college's Mission Statement, Vision Statement and Institutional Values were recently completed. Feedback and evaluation were very effective and will assist in continuing with the Strategic Planning process.

Linda Andres, Executive Director Information Technology, stated the process was done correctly in that it began with the Board of Trustees. It is up to the college to carry out.

Mr. Roehrkaske moved, seconded by Mr. Hannon, to recommend the Board of Trustees adopt the updated Mission Statement, Vision Statement, and Institutional Core Values. Upon a roll call vote, those trustees voting aye were Mr. Roehrkaske and Mr. Hannon. Nays: none. Absent: Ms. Soehlke. The motion carried. (This item will appear on the consent agenda.)

OTHER COMMITTEE RELATED BUSINESS

Chairman Hannon inquired about enrollment. Executive Director Tebbe reported seven days ago we were down 20%; today we are down 7%. While the number is still negative, we are moving in the right direction and enrollment initiatives are paying off.

NEXT SCHEDULED MEETING

The next scheduled meeting of the Planning and Policy Committee is Wednesday, January 11, 2023 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Roehrkasse moved, seconded by Mr. Hannon, to adjourn the meeting at 7:11 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary