

FACILITIES AND FINANCE COMMITTEE
Marsh Conference Room
Belleville Campus
February 7, 2023

Committee members present: Richard Roehrkasse, Chair
Steve Campo
Charles Hannon

Trustees present: John Blomenkamp
Robert G. Morton

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Sue McClure
Dr. Gina Segobiano
Bob Tebbe
Jacob Wheeler
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 5:47 p.m.

APPROVAL OF MINUTES

Mr. Campo moved, seconded by Mr. Hannon, to approve the minutes of the January 18, 2023 meeting as submitted. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. The motion carried.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Ysursa presented the Public Safety report for January 2023 and stated January was a quiet month.

Facilities Report

The Facilities Report consisting of the Project Status Report; a report on the Manufacturing Training Academy; and the PHS Project Summary was provided to the trustees. Trustee Campo inquired how we are doing with repairs at the Sam Wolf Granite City Campus. Director of Finance Jacob Wheeler reported the chiller and boiler projects are in progress. Chairman Roehrkasse requested any additional questions concerning items/information in these reports be referred to him, President Mance or Jacob Wheeler.

FINANCE

Approval of Bills

Chairman Roehrkasse requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to the Director of Finance.

Bid Awards/Purchases/Contracts and Agreements

Chairman Roehrkasse directed staff to introduce agenda topics B.1-6 for discussion and possible action.

Consideration to award the lowest responsible bid for furniture for the men's and women's dorms at the Southwestern Illinois Justice & Workforce Development Campus to Egyptian Workspace Partners, Belleville, IL in the amount of \$93,094.65 funded by Southwestern Illinois Justice & Workforce Development Campus state funds;

Consideration to award the lowest responsible bid for roof restoration at the Sam Wolf Granite City Campus to Weatherproofing Technologies, Incorporated, Beachwood, OH in the amount of \$650,309.98 funded by Protection, Health, and Safety funds;

Consideration to purchase fixtures and furniture for four biology labs and a preparatory space at the Belleville Campus to American Lab Design, Daytona Beach, FL in the amount of \$499,825.00 funded by budgeted capital funds;

Consideration to purchase lighting for the Belleville Campus theatre to Schillers AV, St. Louis, MO in the amount of \$200,426.00 funded by the Higher Education Emergency Relief Fund (HEERF III);

Consideration to purchase electrical trainers for a new instrumentation course at the Sam Wolf Granite City Campus to Amtek Company, Arnold, MD in the amount of \$43,555.00 funded by Perkins Grant funds; and

Consideration to purchase quantity 68 of DM500 BF-4 microscopes to NCI Incorporated, Brooklyn Park, MN in the amount of \$120,456.16 funded by Higher Education Emergency Relief Fund (HEERF III).

Trustee Hannon questioned if in the future we could buy virtual labs. Chief Academic Officer Segobiano stated our accrediting agency enforces a percentage of in-person learning.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the above-presented bid awards and purchases. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. The motion carried. (These items will appear on the consent agenda.)

Chief Enrollment Development and Institutional Planning Officer Robert Tebbe presented a request to contract with TimelyMD to provide online/telehealth resources for our student population. TimelyMD is the only approved Illinois Public Higher Education Collaborative vendor, resulting in reduced pricing for Illinois community colleges. The four-year pilot contract price is \$102,900 each year in addition to a

one-time setup fee of \$10,000. Advance payment will allow the college to utilize HEERF/HB 0969 funding as well as pilot the online tool through grant funding before committing institutional funds.

Discussion ensued concerning message dissemination, possible hires, etc. Chief Enrollment Development and Institutional Planning Officer Tebbe commended Student Services and Instruction for working together and thanked Danielle Chambers, Gina Segobiano and Sue McClure for their work.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve agreement with Timely Telehealth, LLC, Fort Worth, TX to provide online-telehealth services to SWIC students in the amount of \$421,600.00 for four years which includes a one-time setup fee of \$10,000.00 funded by Higher Education Emergency Relief Fund/HB 0969 funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Chief Administrative Services Officer Ysursa presented a facility use agreement with Metro Elite Sports Training, Inc. d/b/a The Batters' Box, Swansea, IL to utilize the Intramural Gym at the Belleville Campus. The terms of the agreement are February 1, 2023 through January 31, 2024 at a rental rate of \$4,500 per month.

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees approve facility use agreement with Metro Elite Sports Training, Inc., d/b/a The Batters' Box, Swansea, IL for usage of Intramural Gym, Belleville Campus in the amount of \$4,500.00 per month for the period February 1, 2023 through January 31, 2024. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Disposal of a Capital Asset

Chief Academic Officer Segobiano presented a request to dispose of a Smartboard Systems, SWIC tag #00048, per Administrative Procedure 6008AP. It is uncertain if the Smartboard still works. It is currently being disassembled and stored.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees dispose of the Smartboard Systems as presented. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. The motion carried. (This item will appear on the consent agenda.)

FY 2024 Budget Calendar

Director of Finance Jacob Wheeler presented the FY 2024 Budget Calendar for approval. No questions were posed.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees adopt the FY 2024 Budget Calendar. Upon a voice vote the motion carried. (This item will appear on the consent agenda.)

FY 2024 Tuition & Fees

Director of Finance Wheeler presented a request to increase the tuition rate \$2 per credit hour but maintain the current rates for the mandatory information technology fee (\$6 per credit hour) and the student services fee (\$3 per credit hour).

SWIC must meet one of the following criteria in order to be eligible for equalization funding, which is approximately \$5.1M:

The college must maintain a minimum tuition and universal fee rate per credit hour equal to at least 70% of the state average combined rate.

The total revenue received by the community college district for tuition and universal fees must be at least 30% of the total revenue received by the college.

The state average is \$159.74. We currently maintain a tuition rate at 80% of the average; however as other colleges increase tuition we will need to increase to maintain a percentage greater than 70%. The college is currently at 30% of total revenue received as tuition and fees; it is traditionally closer to 40% received from tuition and fees.

Trustee Campo stated the increase is something that must be done; the tuition has been held down for five years.

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees increase the tuition rate \$2 per credit hour but maintain the current rates for the mandatory information technology fee (\$6 per credit hour) and the student services fee (\$3 per credit hour). Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Finance Report

A Finance Report comprised of a Treasurer’s Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to Chairman Roehrkasse or to Director of Finance Jacob Wheeler.

ADJOURNMENT

Mr. Hannon moved, seconded by Mr. Campo, to adjourn the meeting at 6:19 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary