

PLANNING AND POLICY COMMITTEE
Marsh Conference Room
Belleville Campus
February 7, 2023

Committee members present:	Charles Hannon, Chair Richard Roehrkasse
Committee member absent:	Sara Soehlke
Trustees present:	John Blomenkamp Steve Campo Robert Morton
Administrators present:	Nick Mance Linda Andres Danielle Chambers Sue McClure Dr. Gina Segobiano Bob Tebbe Jacob Wheeler Bernie Ysursa
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Hannon called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

Mr. Roehrkasse moved, seconded by Mr. Hannon, to approve the minutes of the January 18, 2023 meeting as presented. Upon a voice vote the motion carried.

INFORMATION TECHNOLOGY ACCOMPLISHMENTS, REQUESTS FOR SERVICE AND STATUS REPORTS

Chief Information Officer Linda Andres presented the Information Technology Accomplishments, Requests for Service and Status Reports. Details are contained in the reports but some highlights were:

Completed quarterly patches for Human Resources.

Completed service indicator modifications for dual enrollment.

Implemented “other” gender for ICCB reporting in PeopleSoft.

Projects in progress are PeopleTools 8.59 upgrade for Finance and Human Resources.

Training on multi-factor authentication for Office 365 has been rolled out to all employees; the next step is students.

The SEO quarterly and annual reports were provided. CIO Andres reported we continue to move up in social media rankings and added that we know what it takes to be number one and we are working with social media to be number one.

CIO Andres provided a Higher Learning Commission quarterly update. Staff is preparing for the February 14, 2023 site visit. The Southwestern Illinois Justice and Workforce Development Campus is being added as an additional site.

The date for the Comprehensive Evaluation Visit has been finalized and assigned by the HLC. The visit will take place October 14-15, 2024.

FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

Chairman Hannon read the proposed amendments to the following Board Policies and Administrative Procedures and requested a motion for approval of first reading:

6011	Information Technology Security
6011AP	Information Technology Security
7016	Acceptable Use of Information Technology Resources
7016AP	Acceptable Use of Information Technology Resources

Mr. Roehrkasse moved, seconded by Mr. Hannon, to recommend the Board of Trustees approve first reading of the proposed amendments of the above-captioned Board Policies and Administrative Procedures. Upon a voice vote the motion carried. (This item will appear on the consent agenda.)

EXECUTIVE SESSION

Mr. Hannon moved to go into Executive Session at 5:39 p.m. to discuss personnel. There was no second to the motion which died due to the lack of a second.

OTHER COMMITTEE RELATED BUSINESS

Chief Enrollment Development and Institutional Planning Officer Robert Tebbe provided an enrollment update and referred to the ten-day report dated February 6, 2023 which reflects a 2.04% increase in credit hours and a 7.20% increase in students. He commended the Enrollment and Marketing staffs for their hard work.

Chairman Hannon revisited the competition between colleges and online Coursera and warned that staff needs to think about long term costs, etc. of maintaining buildings.

Mr. Hannon stated he wanted to have a conversation about nepotism and how it affects the people who work at SWIC. He added the Board of Trustees should lead by example. “There are a lot of people at the college who are very altruistic. When they hear of family members being hired (whether or not they are the best person for the position), they are affected. I asked Anna Moyer (former employee) to survey our employees concerning their opinion and attitude toward nepotism. It is a forced error that we do not have to have. I will bring this up every meeting. This is an issue we should take up.”

NEXT SCHEDULED MEETING

The next scheduled meeting of the Planning and Policy Committee is Wednesday, March 8, 2023 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Roehrkaske moved, seconded by Mr. Hannon, to adjourn the meeting at 5:46 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary