

Southwestern Illinois College
Office of Financial Aid, Veteran Services and Student Employment
2500 Carlyle Avenue • Belleville, IL 62221-5899
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2023-2024 Institutional Verification Form--Independent Student

Your 2023–2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before offering Federal Student Aid, SWIC is required to compare your FAFSA with the information on this form and with any other required documents. If there are differences or inaccuracies, we may need to request additional documentation and your FAFSA information may need to be corrected. **You must complete and sign this form, attach any required documents, and submit the form and other required documents to the Financial Aid Office at SWIC.**

A. INDEPENDENT STUDENT’S INFORMATION

Student’s Last Name	Student’s First Name	Student’s M.I.	Student’s SWIC ID Number
Student’s Street Address (include apartment/unit number)			Student’s Date of Birth
City	State	Zip Code	Student’s Phone Number

B. HOUSEHOLD INFORMATION—For further guidance, see the 2023-2024 FAFSA instructions, or contact our office.

List yourself.

Student’s Full Name	Relationship to student	College Name	College State
	SELF	Southwestern Illinois College	IL

List spouse IF married and NOT separated. Only include college information for spouse if attending between 7-1-2023 and 6-30-2024.

Spouse’s Full Name	Age	Relationship to student	** Will enroll in college at least half- time?	**College Name	** College State
		SPOUSE			

* List below your children and your spouse’s children if you (and/or your spouse, if spouse was reported above) will provide more than half of their support through June 30, 2024. List other people **IF** living with you **AND** you (and/or your spouse, if listed above) will provide more than half of their support through June 30, 2024. (**Complete the **last three college-related columns** for household members in this section **only if attending college between 7-1-2023 and 6-30-2024**).

* Names of Other Household Members	Age	Relationship to student	** Will enroll in college at least half- time?	**College Name	** College State

C. ACTIVE DUTY MILITARY STATUS IN 2021 (If yes for more than one person, indicate that and provide information for each.)

1. Were you or your spouse (listed above) active duty military in 2021?	Yes, Student	Yes, Spouse	No
2. If yes, how many months in 2021 _____ out of 12 months. What rank?	Enlisted	Officer	

Student's Name: _____ SWIC ID Number: _____

STUDENT: Read the selections below, and **mark the one** option that applies for each of you. The Data Retrieval Tool is the preferred method if you are able to use it. Visit <https://www.swic.edu/students/services/financial-aid/irs-tax-return-transcript-request/> for options to request an IRS tax return transcript if you did not and will not use the Data Retrieval Tool on the 2023-2024 FAFSA. If you **AMENDED** your 2021 tax return (made corrections after initial filing/filed a 1040X), contact our office for more information.

D. STUDENT 2021 INCOME INFORMATION

1. I, the student, did file a 2021 tax return and **used the IRS Data Retrieval Tool on the 2023-2024 FAFSA.**
2. I, the student, did file a 2021 tax return but did not use the IRS Data Retrieval Tool on the 2023-2024 FAFSA. I will instead be submitting a copy of my 2021 IRS Tax Return Transcript or a signed 2021 IRS Tax Return with (if filed) Schedules 1, 2, and 3.
3. I, the student, did not and am not required to file a 2021 tax return. I was not employed and had no income earned from work.
4. I, the student, did not and am not required to file a 2021 tax return but I had earned income from work in 2021. All employers' names and amounts earned are listed below. I will submit ALL W2s and 1099s from employers listed below.

Complete
chart only if
D4 above is
selected

Student's Employer's Name	Annual Amount Earned in 2021	IRS W-2 Provided? Yes or No

E. IF YOU ARE MARRIED AND DID NOT FILE A JOINT 2021 TAX RETURN

COMPLETE THIS SECTION ONLY IF YOU ARE MARRIED AND DID NOT FILE 2021 TAXES AS "MARRIED FILING JOINTLY"

1. We will submit 2021 IRS tax return transcripts or 2021 signed federal tax returns with Schedules (if filed) 1, 2 & 3 for both of us.
2. We will submit a 2021 IRS tax return transcript or signed tax return for one of us. The other person either wasn't employed or didn't earn enough to be required to file. If the non-filer was my spouse, we will submit all spouse 2021 IRS W-2s and 1099s if applicable, will report that person's income information below, and will provide an IRS non-filing letter.

Complete
chart only if
E2 above is
selected

Spouse's Name	Employer's Name	Annual Amount Earned in 2021	IRS W-2 Provided? Yes or No

*** PLEASE NOTE: A 2021 IRS Verification of Non-filing Letter dated on or after 10-1-2022 is REQUIRED for EACH non-filer. For further information, see <https://www.swic.edu/students/services/financial-aid/irs-verification-of-non-filing-letter/>. (If you have attempted to obtain it by all methods and were unable to, contact our office for assistance.)**

F. CERTIFICATION AND SIGNATURE

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. Falsification of information is subject to prosecution. **Original signatures required. No electronic signature of any form will be accepted.**

Student's Signature _____ Date _____

Spouse's Signature (Optional) _____ Date _____