

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
Seibert Conference Room
Belleville Campus
April 12, 2023
5:30 p.m.

Committee members present:	Steve Campo, Chairman Nick Raftopoulos
Committee member absent:	Sara Soehlke
Trustees present:	Charles Hannon Robert G. Morton Richard Roehrkasse
Administrators present:	Nick J. Mance Linda Andres Danielle Chambers Sue McClure Gina Segobiano, Ed.D. Robert Tebbe Jacob Wheeler Bernie Ysursa
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Campo called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

Mr. Raftopoulos moved, seconded by Mr. Campo, to approve the minutes of the regular meeting of January 18, 2023 as presented. Upon a roll call vote, those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Ms. Soehlke. **PASSED**

**GRANTS AND AGREEMENTS; GIFT TO THE COLLEGE; COURSE FEES;
CURRICULUM; AND STUDENT SERVICES HIGHLIGHTS/UPDATES**

Mr. Raftopoulos moved, seconded by Mr. Campo, to recommend the Board of Trustees accept the following grants; approve the following agreements; accept the gift to the college; and accept the Student Services Highlights report:

- new State of Illinois ICCB Intergovernmental Agreement #ESLHEC-SWIC-23 in the amount of \$100,000 for the period January 1, 2023 through June 30, 2024 to offer additional programming, in conjunction with programs funded by the Workforce Equity Initiative and the Adult Education and Literacy program held at the Wyvetter Younger Campus, specifically to serve the East St. Louis community;

- renewal State of Illinois, IDOT Highway Construction Careers Training Program (HCCTP) grant in the amount of \$382,420 for the period July 1, 2023 through June 30, 2024 to provide supportive services including but not limited to recruiting, counseling, remedial training, with special emphasis upon increasing training opportunities for members of minority groups and women;
- renewal affiliation agreement with Belleville West High School to allow students in the Nursing Education program to utilize the site for the purpose of providing practical learning and clinical experiences;
- renewal affiliation agreement with HSHS Hospitals to allow students in the Nursing Education program to utilize the sites for the purpose of providing practical learning and clinical experiences;
- renewal affiliation agreement with Jersey Community Hospital to allow students in the Radiologic Technology program to utilize the site for the purpose of providing practical learning and clinical experiences;
- renewal affiliation agreement with Red Bud Regional Hospital to allow students in the Radiologic Technology and the Medical Sonography programs to utilize the site for the purpose of providing practical learning and clinical experiences;
- renewal affiliation agreement with The Rehabilitation Institute of Southern Illinois, LLC to allow students in all Allied Health programs to utilize the site for the purpose of providing practical learning and clinical experiences;
- renewal affiliation agreement with Rural Family Medicine to allow students in the Medical Assistant program to utilize the site for the purpose of providing practical learning and clinical experiences;
- renewal articulation agreement with Eastern Illinois University to allow SWIC students possessing an AA, AS or AFA to transfer into specific EIU programs;
- renewal articulation agreement with Greenville University to allow SWIC students possessing an AAS degree in Human Services Technology to transfer to a Social Work BSW at Greenville University;
- new transitional Math Partnership Agreement with Chester School District 139 for the establishment, implementation and delivery of transitional math instruction to the District's students in accordance with the Postsecondary and Workforce Readiness Act; the Statewide Transitional Math Competencies; and policies jointly agreed upon by ISBE, ICCB, and IBHE; and
- accept a gift to the college of assorted recording equipment for the Music department.

Upon a roll call vote, those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Ms. Soehlke. The motion carried. (These grants, agreements, and gift to the college items will appear on the consent agenda.)

STUDENT SERVICES HIGHLIGHTS

Chief Student Services Officer Danielle Chambers presented the following report and stated our Student Services Division continues to assist our students to ensure they have a positive educational experience. Below are the monthly highlights/updates:

- The Director of Workforce development and Career Pathways continues to work in the community with businesses to build apprenticeships to assist with increasing enrollment and creating employment opportunities for our students.
- Priority enrollment for the Fall Semester of 2023 will take place March 30th and 31st for athletes, Students with accommodations through DAC, Veterans, and Running Start Students. Open enrollment will begin on April 3, 2023.
- Advisors have been assisting the Admissions staff in the high schools with on-site registrations.
- Diversity & Inclusion celebrates Women's Suffrage with the Rightfully Hers women's voting history display. The exhibit will be on display until the end of March at the following locations: BCMC First Floor Hallway, SWGCC Commons and RBC Lobby.
- The Student Trustee Election is open. Students that are interested in running for Student Trustee can pick up the application in the Student Life office on the Belleville campus. Belleville Campus will vote for the Student Trustee for the 23/24 academic year. Petition packets are due in March and the election will take place on Monday, April 3 and Tuesday, April 4.
- Planning has begun for the 2023 graduation ceremony which will be held on Thursday May 18, 2023 at 6pm. This year each graduate registered to attend the graduation ceremony will receive 3 tickets for guest.
- Career staff partnered with IDES and the State and hosted a Job Fair on March 20th, 150 job seekers attended.
- Career staff have been participating in High School Career Days to encourage enrollment at SWIC and highlight our services.

EXECUTIVE SESSION

Mr. Raftopoulos moved, seconded by Mr. Campo, to move into Executive Session at 5:33 p.m. to discuss personnel (5 ILCS 120/2(c)(1)). Upon a roll call vote those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Ms. Soehlke. PASSED

There was consensus to return to regular session at 5:49 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

No action was taken as a result of Executive Session.

PERSONNEL ISSUES

Chairman Campo entertained an omnibus vote for all remaining topics on the agenda and to place on the consent agenda those items that require Board approval. There was agreement from the committee.

RESIGNATIONS

Connie Kaiser, Administrative Assistant to the Dean	03-24-23
Michelle Carroll, Administrative Assistant AEL/SWGCC	04-30-23
Dylan Verrett, Commissioned Public Safety Officer, BC	03-23-23

APPOINTMENTS

Julie Range Covlin to the full-time faculty position of Communication Arts Instructor effective August 1, 2023 at an annual salary of \$51,461 (Step 1 Masters on the Faculty Salary Schedule);

Kristal Roe to the full-time position of Licensed Practical Nurse/Certified Nurse Assistant Instructor effective May 1, 2023 at an annual salary of \$48,491 (Step 1 of the Faculty Salary Schedule);

Elisa Wallace to the full-time position of Certified Nurse Assistant Instructor effective August 1, 2023 at an annual salary of \$48,491 (Step 1 of the Faculty Salary Schedule);

Tammy Santarelli to the full-time position of Medical Surgical Technology Program Coordinator/Instructor effective May 1, 2023 at an annual salary of \$49,699 (Step 3 of the Faculty Salary Schedule);

Sarah Miller to the full-time grant-funded administrative position of TRIO Student Development Coordinator effective May 1, 2023 at an annual salary of \$46,675 with employment subject to the provisions of the Personnel Procedures for Administrators and contingent upon the continued receipt of external funding;

Nirvana Rambojun-Dimmitt to the full-time SWIC EE position of Accounts Payable Clerk effective May 1, 2023 at an annual salary of \$31,236 in accordance with the SWIC Educational Employee Collective Bargaining Agreement;

Yusuf Buckley to the full-time Maintenance position effective April 17, 2023 at an hourly rate of \$26.00 subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116 SEIU, Services Employees Union;

Michael Augustine and Mariser Chaidez to the two full-time Custodial positions effective May 1, 2023 at an hourly rate of \$21.15 subject to the provisions of the Collective Bargaining Agreement between SWIC District 522 and Local 116 SEIU, Services Employees Union;

Ibrahim Bedwan to the full-time Commissioned Public Safety Officer position at the Belleville Campus effective April 20, 2023 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen’s Benevolent Labor Committee-SWIC Public Safety Employees Union 2022-2025; and

Thomas Morgan to the full-time grant-funded position of ATS Driver effective May 1, 2023 at an hourly rate of \$21.32 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule and the continued receipt of external funding.

AUTHORIZATION TO HIRE

The following part-time instructors paid at the adjunct rate based upon educational attainment level and grant POI status until effective start date:

Darrell Robin
Dr. Ashley Becker

English (Aug 1, 2023)
Management (June 1, 2023)

Joshua Davis and Yolanda Weems to the part-time positions of Custodian effective May 1, 2023 at an hourly rate of \$14.49 subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union for up to 28 hours per week; and

Jasmin Fierros Rios, Charles Chapman, Fredrick Haynes, Dantreze Grace and Vernell Hackett to the part-time grant-funded positions of ATS Driver at an hourly rate of \$18.27 based on the SWIC ATS IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding.

AUTHORIZATION TO CREATE AND TO ADVERTISE

Part-time grant-funded SWIC EE Position: Special Project Coordinator-English as a Second Language (subject to the continued receipt of external funding); and
Part-time e-Sports Instructor.

AUTHORIZATION TO ADVERTISE

Full-time SWIC EE Position: Administrative Assistant to the Dean;
Full-time grant-funded SWIC EE Position: Administrative Assistant-Adult Education, SWGCC;
Part-time SWIC EE Position: Alternate Media and Technology Accommodator.

RATIFICATION OF FOUNDATION BOARD MEMBER APPOINTMENT

Beth Johns to the Foundation Board of Directors effective March 28, 2023.

RATIFICATION OF PART-TIME PERSONNEL ACTIONS

The March 2023 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Mr. Raftopoulos moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the personnel items as presented. Upon a roll call vote, those trustees voting aye were Mr. Raftopoulos and Mr. Campo. Nays: none. Absent: Ms. Soehlke. The motion carried. (Those items requiring Board approval will appear on the consent agenda.)

NEXT SCHEDULED MEETING

The next scheduled meeting of the Personnel, Programs and Services Committee is Wednesday, May 10, 2023 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Raftopoulos moved, seconded by Mr. Campo, to adjourn the meeting at 6:00 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees