

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
May 10, 2023

Committee members present:	Mark Morton, Chair Steve Campo Sean McPeak
Trustees present:	Nick Raftopoulos Dane Tippet Tracy Vallett
Administrators present:	Nick Mance Linda Andres Danielle Chambers Sue McClure Dr. Gina Segobiano Bob Tebbe Jacob Wheeler Bernie Ysursa
Attorney present:	Garrett Hoerner (remote)

CALL TO ORDER

Chairman Morton called the meeting to order at 5:44 p.m.

APPROVAL OF MINUTES

Mr. McPeak moved, seconded by Mr. Campo, to approve the minutes of the April 12, 2023 meeting as submitted. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried.

PRESENTATION OF FY 2022 AUDIT REPORT

Chris Suda, Signing Principal of CliftonLarsonAllen, presented the FY 2022 audit report ending June 30, 2022.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Ysursa presented the Public Safety report for April 2023. Any questions should be directed to him or to Director of Public Safety Rob Luttrell.

SWGCC Update

Sue McClure, Campus Executive Director SWGCC, provided a report concerning the Sam Wolf Granite City Campus.

Facilities Report

The Facilities Report consisting of the Project Status Report; a report on the Manufacturing Training Academy; and the PHS Project Summary was provided to the trustees. Any questions concerning items/information in these reports should be referred to Chief Administrative Services Officer Ysursa or CFO Wheeler.

FINANCE

Approval of Bills

Chairman Morton requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Jacob Wheeler.

Omnibus Vote

Chairman Morton stated he would entertain a motion for an omnibus vote for the bid awards; request for proposal; purchases; and contracts.

Mr. Campo moved, seconded by Mr. McPeak, for an omnibus vote for the bid awards; request for proposal; purchases; and contracts. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried.

Bid Awards/Request for Proposal/Purchases/Contracts

Trustee Tippettt questioned why we have only one bid for some projects. CFO Wheeler stated staff would prefer to have more bids, but often the timeline in which the job must be completed is a barrier. Availability of supplies and the workforce may also enter into the reason. Mr. Tippettt recommended staff get more creative with the bidding process, i.e. incentives; ways for a vendor to get their money faster, while also being fiscally responsible. He cautioned in the future staff need to be more time-conscious.

Consideration to award the lowest responsible bid for construction of four Biology labs and a prep area at the Belleville Campus to Bruce Unterbrink Construction, Inc., Greenville, IL in the amount of \$1,348,500.00 utilizing budgeted capital funds.

Consideration to award the lowest responsible bid for a Ford F450 truck to Arch Equipment Group LLC, Troy, IL in the amount of \$113,540.00 utilizing Workforce Equity Initiative grant funds.

Consideration to award the remodel of e-Sports and Radiologic Technology rooms at the Belleville Campus to Bruce Unterbrink Construction Inc., Greenville, IL in the amount of \$687,700.00 utilizing Pipeline for the Advancement of Healthcare Workforce Programs (PATH) grant funds and budgeted capital funds.

Consideration to award the request for proposal for field turf repairs at the Southwestern Illinois Justice & Workforce Development Campus to Midwest Synthetic Turf Professionals, LLC, Oak Grove, MO in the amount of \$543,700.00 utilizing Southwestern Illinois Justice & Workforce Development Campus state funds. Trustees Campo and McPeak want SWIC colors and logos on the field and recommended approaching the City of Belleville regarding free advertising.

Other public bodies/schools could also utilize the facility once reserved/scheduled with the City. Their logos could be on the field when using the facility.

Consideration to purchase security equipment for the Manufacturing Training Academy in the total amount of \$104,015.06 utilizing budgeted capital funds as follows:

Barcom Security, Swansea, IL for door access	\$41,539.00
Utilitra, Edwardsville, IL for cameras	\$62,476.06.

Consideration to purchase equipment for the Manufacturing Training Academy to Haas Factory Outlet, St. Louis MO in the amount of \$2,416,727.50 utilizing approved funds from the Higher Education Emergency Relief Fund.

Consideration to purchase 16 PipeFab Ready-Pad Welders to Stumpf Welding, Mascoutah, IL in the amount of \$252,161.60 utilizing Workforce Equity Initiative grant funds.

Consideration to purchase a Uni-Hydro Pro 80 Welding Machine to Uni-Hydro Inc., Cosmos, MN in the amount of \$26,864.00 utilizing Workforce Equity Initiative grant funds.

Consideration to purchase Haas tooling equipment to Haas Factory Outlet, St. Louis, MO in the amount of \$30,812.93 utilizing approved funds from the Perkins Grant.

Consideration to purchase Wolfram software license renewal for three years to Wolfram Research, Inc., Champaign, IL in the amount of \$43,686.29 utilizing budgeted departmental funds.

Consideration to purchase four simulators for use in the Nursing and the Health Sciences programs at the Belleville Campus to CAE Healthcare Inc., Chicago, IL in the amount of \$365,050.00 utilizing PATH grant funds.

Consideration to purchase two R750 PowerEdge servers, backup equipment, and 40 OptiPlex all-in-one computers from Dell, Round Rock TX in the amount of \$157,718.45 and the purchase of networking and backup equipment from CDWG, Chicago, IL in the amount of \$23,420.83 for the Southwestern Illinois Justice & Workforce Development Campus utilizing Southwestern Illinois Justice & Workforce Development Campus state funds.

Consideration to renew FY 2024 maintenance agreements for the college's software and hardware in the total amount of \$1,384,583.00 utilizing budgeted departmental funds. Trustee Campo gave kudos to CIO Andres for obtaining competitive pricing.

Consideration to approve software upgrade of Raiser's Edge and Financial Edge from Blackbaud Confidential, Charleston, SC in the amount of \$69,879.90 utilizing operational budget funds allocated to the Foundation.

Consideration to approve contract for radio advertising for Summer/Fall 2023 enrollment with Hubbard Interactive, St. Louis, MO for the period May 22, 2023 through August 12, 2023

utilizing budgeted departmental funds. Trustee McPeak questioned the return on the investment. Chief Enrollment Services Officer Tebbe stated the Marketing budget is \$250K and staff is very cognizant to spend it wisely. The number of ‘clicks’ is important as well as targeting the appropriate audience with the relative message.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the bid awards; request for proposal; purchases; and contracts as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (These items will appear on the consent agenda.)

Reallocation of PHS Funds

Mr. Campo moved, seconded by Mr. McPeak, to recommend the Board of Trustees reallocate Public Health & Safety funds in the amount of \$704,180.00 previously levied for the Intramural Gym Drainage & Flooring project to the purchase and replacement of 41 fan coil units in the Main Complex at the Belleville Campus. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

FGM Architect Fees

Mr. Campo moved, seconded by Mr. McPeak, to recommend the Board of Trustees approve architect fees to FGM Architects, Oak Brook, IL in the amount of \$265,522.00 utilizing PHS funds and budgeted capital funds for the following projects:

Elevator Modernization, Belleville Campus	\$ 73,560.00
Automatic Doors & Floors, Belleville Campus	\$ 56,952.00
Biology Labs, Belleville Campus	\$135,000.00

Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

FY 2023 Audit Statement of Work and Master Services Agreement

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the FY 2023 Audit Statement of Work and Master Services Agreement with CliftonLarsonAllen, Belleville, IL at a cost of \$109,800 plus additional fees as listed. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

FY 2024 Metro Transportation Pass Program

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve agreement between Southwestern Illinois College and the Bi-State Development Agency of the Missouri-Illinois Metropolitan District for distribution of passes to students during the Fall 2023, Spring 2024 and Summer 2024 semesters. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Finance Report

A Finance Report comprised of a Treasurer’s Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to CFO Wheeler.

ADJOURNMENT

Mr. McPeak moved, seconded by Mr. Campo, to adjourn the meeting at 6:48 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary