

**PLANNING AND POLICY COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**May 10, 2023**

Committee members present: Nick Raftopoulos, Chair  
Dane Tippett  
Tracy Vallett

Trustees present: Steve Campo  
Sean McPeak  
Mark Morton

Administrators present: Nick Mance  
Linda Andres  
Danielle Chambers  
Sue McClure  
Dr. Gina Segobiano  
Bob Tebbe  
Jacob Wheeler  
Bernie Ysursa

Attorney present: Garrett Hoerner (remote)

**CALL TO ORDER**

Chairman Raftopoulos called the meeting to order at 5:30 p.m.

**APPROVAL OF MINUTES**

Mr. Tippett moved, seconded by Ms. Vallett, to approve the minutes of the April 12, 2023 meeting as presented. Upon a roll call vote those trustees voting aye were Mr. Tippett, Ms. Vallett, and Mr. Raftopoulos. Nays: none. The motion carried.

**INFORMATION TECHNOLOGY ACCOMPLISHMENTS, REQUESTS FOR SERVICE AND STATUS REPORTS**

Chief Information Officer Linda Andres stated that much of the information is monthly updates requested by the prior committee and questioned if this format was sufficient for this committee or if they wanted a higher-level report. Ms. Andres requested the reports be read into the record and that any questions be directed to her.

CIO Andres reported the access points purchased one year ago are coming in and will help with Wi-Fi.

The SWIC Quarterly SEO Report, which provides updates on the progress of the institution's SEO and compares the college to like colleges, was provided. SWIC compares very well (#1) with Twitter included; without Twitter we are #5 or #6. She added that by working harder on other areas we could be #1.

**HIGHER LEARNING COMMISSION QUALITY INITIATIVE QUARTERLY STATUS REPORT**

CIO Andres provided an explanation of the Higher Learning Commission (HLC). The HLC is the college’s accrediting agency; and HLC institutional accreditation assures quality programming by verifying that an institution meets standards and is engaged in continuous improvement.

The college is on the Open Pathway model which is one of two options institutions have for maintaining their accreditation with HLC. It follows a ten-year cycle and is focused on quality assurance and institutional improvement. The Board of Trustees is the first and the final steps in the accreditation process. CIO Andres and Chief Enrollment Development and Institutional Planning Officer Robert Tebbe are co-chairs responsible for the overall coordination and oversight of the process and will provide quarterly status reports to the Board of Trustees.

The Higher Learning Commission on February 14, 2023 conducted an on-premise evaluation of two additional site locations as part of the five-year multi-site visit, the Wyvetter H. Younge Higher Education Center (formerly the East St. Louis Higher Education Center) and the Clay Baitman Fire Science Training Center. The final Multi-location Site Visit Report was very complimentary of staff efforts and SWIC processes; and no items of concern and no corrective actions were recommended. Continued participation in the Notification Program for Additional Locations was also granted. The final report was provided to the trustees.

**OTHER COMMITTEE RELATED BUSINESS**

Trustee Tippettt inquired about the proposed amendments concerning nepotism to Board Policy 3002: Eligibility for Initial Employment. The proposed amendments were recommended for first reading to the Board of Trustees by the previous Planning and Policy Committee and appeared on the April 19, 2023 agenda. The roll call vote ended in a tie and the recommendation failed.

**NEXT SCHEDULED MEETING**

The next scheduled meeting of the Planning and Policy Committee is Wednesday, June 14, 2023 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

**ADJOURNMENT**

Mr. Tippettt moved, seconded by Ms. Vallett, to adjourn the meeting at 5:43 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Board Secretary