



BOARD OF TRUSTEES
Community College District No. 522
Marsh Conference Room
Belleville Campus
May 17, 2023

CALL TO ORDER

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, May 17, 2023 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Vice Chairman Steve Campo called the meeting to order at 5:30 p.m.

ROLL CALL

Trustees present:

Matthew Burke
Steve Campo
Sean McPeak
Mark Morton
Nick Raftopoulos (remote)
Jeanna Rose, Student Trustee
Dane Tippett
Tracy Vallett

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Vice Chairman Campo pulled Item X.E.1. from the consent agenda and entertained a motion to approve the consent agenda.

MOTION 05-17-23:01

Mr. Tippett moved, seconded by Mr. Morton, to approve the consent agenda. Upon a roll call vote, those trustees voting aye were Ms. Rose (advisory), Mr. Burke, Mr. McPeak, Mr. Morton, Mr. Raftopoulos (remote), Mr. Tippett, Ms. Vallett, and Mr. Campo. Nays: none. **PASSED**

MOTION 05-17-23:02

Mr. Morton moved, seconded by Ms. Vallett, to:

- approve the minutes from the regular Board meeting of April 19, 2023; the special Board meeting of April 26, 2023; and the Executive Session of April 26, 2023;
- approve and accept the Fiscal Year 2022 Audit Report;
- award the construction for four Biology labs and a prep area at the Belleville Campus to Bruce Unterbrink Construction Inc., Greenville, IL in the amount of \$1,348,500.00 utilizing budgeted capital funds;
- award the lowest responsible bid for a Ford F450 truck to Arch Equipment Group LLC, Troy, IL in the amount of \$113,540.00 utilizing Workforce Equity Initiative grant funds;
- award the remodel of e-Sports and Radiologic Technology rooms at the Belleville Campus to Bruce Unterbrink Construction Inc., Greenville, IL in the amount of \$687,700.00 utilizing Pipeline for the Advancement of Healthcare Workforce Programs (PATH) grant funds and budgeted capital funds;
- award the lowest responsible proposal for field turf repairs at the Southwestern Illinois Justice & Workforce Development Campus to Midwest Synthetic Turf Professionals, LLC, Oak Grove, MO in the amount of \$543,700.00 utilizing Southwestern Illinois Justice & Workforce Development Campus state funds; (note: Trustee Campo reiterated his request to have athletic team advertising on the turf field);
- purchase security equipment for the Manufacturing Training Academy in the total amount of \$104,015.06 utilizing budgeted capital funds as follows:

Barcom Security, Swansea, IL for door access	\$41,539.00
Utilitra, Edwardsville, IL for cameras	\$62,476.06;
- purchase equipment for the Manufacturing Training Academy to Haas Factory Outlet, St. Louis MO in the amount of \$2,416,727.50 utilizing approved funds from the Higher Education Emergency Relief Fund;
- purchase 16 PipeFab Ready-Pad Welders to Stumpf Welding, Mascoutah, IL in the amount of \$252,161.60 utilizing Workforce Equity Initiative grant funds;
- purchase Uni-Hydro Pro 80 Welding Machine to Uni-Hydro Inc., Cosmos MN in the amount of \$26,864.00 utilizing Workforce Equity Initiative grant funds;
- purchase Haas tooling equipment to Haas Factory Outlet, St. Louis, MO in the amount of \$30,812.93 utilizing approved funds from the Perkins Grant;
- purchase Wolfram software license renewal for three years to Wolfram Research, Inc., Champaign, IL in the amount of \$43,686.29 utilizing budgeted departmental funds;

- purchase four simulators for use in the Nursing and the Health Sciences programs at the Belleville Campus to CAE Healthcare Inc., Chicago, IL in the amount of \$365,050.00 utilizing PATH grant funds;
- purchase two R750 PowerEdge servers, backup equipment, and 40 OptiPlex all-in-one computers from Dell, Round Rock TX in the amount of \$157,718.45 and purchase networking and backup equipment from CDWG, Chicago, IL in the amount of \$23,420.83 for the Southwestern Illinois Justice & Workforce Development Campus utilizing Southwestern Illinois Justice & Workforce Development Campus state funds;
- renew FY 2024 maintenance agreements for the college’s software and hardware in the total amount of \$1,384,583.00 utilizing budgeted departmental funds;
- approve software upgrade of Raiser’s Edge and Financial Edge from Blackbaud Confidential, Charleston, SC in the amount of \$69,879.90 utilizing operational budget funds allocated to the Foundation;
- approve contract for radio advertising for Summer/Fall 2023 enrollment with Hubbard Interactive, St. Louis, MO for the period May 22, 2023 through August 12, 2023 utilizing budgeted departmental funds;
- reallocate Public Health & Safety funds in the amount of \$704,180.00 previously levied for the Intramural Gym Drainage & Flooring project to the purchase and replacement of 41 fan coil units in the Main Complex at the Belleville Campus;
- approve architect fees to FGM Architects, Oak Brook, IL in the amount of \$265,522.00 utilizing PHS funds and budgeted capital funds for the following projects:

Elevator Modernization, Belleville Campus	\$ 73,560.00
Automatic Doors & Floors, Belleville Campus	\$ 56,952.00
Biology Labs, Belleville Campus	\$135,000.00;
- approve the FY 2023 Audit Statement of Work and Master Services Agreement with CliftonLarsonAllen, Belleville, IL at a cost of \$109,800 plus additional fees as listed;
- approve agreement between Southwestern Illinois College and the Bi-State Development Agency of the Missouri-Illinois Metropolitan District for distribution of passes to students during the Fall 2023, Spring 2024 and Summer 2024 semesters;
- accept renewal of St. Clair County Intergovernmental Agreement in the amount of \$165,000 for the period July 1, 2023 through June 30, 2024 for program year 2023 year-round youth development and employment program for 40 Out of School Youth;
- accept new College Bridge Program grant in the amount of \$220,000 for the period April 28, 2023 through June 30, 2023 to provide under-represented high school juniors with an opportunity to start their transfer coursework with SWIC; these funds will be used to

provide technology, assistance with meals, and to pay for up to two transfer courses over the summer for eligible students;

- approve renewal affiliation agreement with Memorial Care Center to allow students in the Physical Therapy Assistant program to participate in clinical experience;
- approve new affiliation agreement with Family Care Central Pharmacy to allow students in the Pharmacy Technician program to participate in clinical experience;
- approve renewal affiliation agreement with St. Luke's Hospital to allow students in the Respiratory Care program to participate in clinical experience;
- approve new articulation agreement with McKendree University to allow SWIC students possessing an AAS-Agriculture Business Management to transfer to earn a BBA in Management at McKendree;
- approve course fees and the Barnes & Noble First Day Program effective Spring 2024;
- approve the college curriculum;
- accept the resignation of Christina Curry, Academic Advisor, effective COB May 12, 2023;
- appoint John Mackin to the full-time administrative position of Data Integration Analyst Programmer effective June 1, 2023 at an annual salary of \$62,000 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Elizabeth Repp to the full-time faculty position of Respiratory Care Coordinator/Instructor effective August 14, 2023 at an annual salary of \$55,088 (Step 8 of the Faculty Salary Schedule);
- appoint Kristin Robbins to the full-time faculty position of Radiologic Technology Instructor effective August 1, 2023 at an annual salary of \$51,481 (Step 1 of the Faculty Salary Schedule);
- appoint Emily Ferrario to the full-time administrative position of Academic Advisor and Intake Specialist effective June 1, 2023 at an annual salary of \$47,000 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Taylor Angile to the full-time administrative position of Academic Advisor effective June 1, 2023 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Marissa Herod to the full-time administrative position of Academic Advisor effective June 1, 2023 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators;

- appoint Miriam Miller to the full-time administrative position of Academic Advisor effective June 1, 2023 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Nick Randall to the full-time administrative position of Evaluation Specialist effective June 1, 2023 at an annual salary of \$40,500 at salary grade 1 and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Kylee Skinner and Gary Rittenhouse to the two full-time Custodial positions effective June 1, 2023 at an hourly rate of \$21.15 subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Service Employees Union Local #116;
- appoint Jessica Koon to the full-time grant-funded administrative position of TRIO Academic Coordinator effective June 16, 2023 at an annual salary of \$46,675 at salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;
- appoint Kourtny Shaw to the full-time administrative position of Director of Marketing effective June 1, 2023 at an annual salary of \$72,000 at salary grade 5 and subject to the provisions of the Personnel Procedures for Administrators;
- hire the following part-time Instructors:
 - Derek Twente, Engineering (August 1, 2023)
 - Dr. Lucas VanPelt, Biology (August 1, 2023)
 - Kristen Adams, Health & Exercise Science (August 1, 2023)
 - Julie Schaffer, Practical Nursing (June 1, 2023)
 - Emily Carnduff, Medical Terminology (June 1, 2023)
 - Michele King Hellstern, Medical Terminology (June 1, 2023)
 - Jodi Sutherland, Medical Assistant (June 1, 2023);
- hire the following part-time employees:
 - Levi Malan, Special Projects Coordinator-HSE, BC (June 1, 2023)
 - Kay Caldwell, Special Projects Coordinator-Vocational (June 1, 2023)
 - Laverna McClendon, Special Projects Coordinator-HSE, ESL (June 1, 2023)
 - Christopher Swick, Greenhouse Technician (June 1, 2023)
 - James Pavlisin, Aviation Instructor for additional duties (May 18, 2023);
- hire Ernest Jones and Rene Brooks to the part-time grant-funded positions of ATS Driver effective June 1, 2023 at an hourly rate of \$18.27 based on the SWIC ATS Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding;
- hire Oliver Hays to the part-time grant-funded position of Custodian effective June 1, 2023 at an hourly rate of \$14.49 subject to the provisions of the Collective Bargaining

Agreement between District 522 and Local 148 and the continued receipt of external funding;

- hire Jeanna Rose to the part-time SWIC EE position of Success Programs Support Specialist at the Belleville Campus effective May 1, 2023 at an hourly rate of \$15 for up to 28 hours per week in accordance with the SWIC Educational Employees Collective Bargaining Agreement;
- hire the following part-time Summer Members, Belleville AmeriCorps Program, 2022/2023 Program Year:

Amiya Cole
Britin McCarter
Devynisha Deere
Jada Callahan
Jakya Dale Grier
Jared Atwood
Jaxson Smith
Jeremiah Grady
Joseph Hanger
Kaliyah Manning
Katelyn Downard
Katerin Goodsell
Kiersten Lesko
Kylie Hinrichs
Marissa Steury
Michael Bornnard
Nathaniel Hancock (returning)
Rai'annah Mendez
Roxana Martinez (returning);

- amend employment start date for Ibrahim Bedwan, full-time Commissioned Public Safety Officer, Belleville Campus from April 20, 2023 to May 1, 2023;
- create and to advertise the following positions:

Full-time Administrative Position: Coordinator of Success Coaching;
Part-time Grant-funded SWIC EE Position: Health Sciences/Math Specialist
at the Wyvetter H. Younge Higher Education Campus;
Full-time Administrative Position: Purchasing Specialist;
Full-time Administrative Position: Grants Manager-Career Pathways and WIOA;
Full-time Faculty Position: Nursing Education/Nurse Assistant; and
Full-time SWIC EE Position: Financial Aid Specialist (combined two
part-time SWIC EE positions of Financial Aid Administrative Assistant
and Reception Area Assistant); and

- ratify the April 2023 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. McPeak, Mr. Morton, Mr. Raftopoulos (remote), Mr. Tippett, Ms. Vallett, and Mr. Campo. Nays: none. Abstain: Ms. Rose (advisory). **PASSED**

APPROVAL OF BILLS

MOTION 05-17-23:03

Mr. Morton moved, seconded by Mr. McPeak, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$2,127,591.48
Operations & Maintenance Fund	339,812.04
Operations & Maintenance Fund-Restricted	1,360,468.08
Auxiliary Enterprise Fund	281,420.54
Restricted Purposes Fund	809,285.46
Trust & Agency Fund	36,415.72
Liability, Protection & Settlement Fund	381,605.06
 Grand Total All Funds:	 \$5,336,598.38

Upon a roll call vote, those trustees voting aye were Ms. Rose (advisory), Mr. Burke, Mr. McPeak, Mr. Morton, Mr. Raftopoulos (remote), Mr. Tippett, Ms. Vallett, and Mr. Campo. Nays: none. **PASSED**

PLANNING AND POLICY COMMITTEE

The committee had no additional items.

FACILITIES AND FINANCE COMMITTEE

The committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE

The committee had no additional items.

REPORTS

President’s Report

President Mance reported the HiSET (formerly GED) graduation is tonight; and SWIC’s commencement is tomorrow. Three hundred thirty-five students will participate in the ceremony. Both events are in the Varsity Gym.

The Sam Wolf Granite City Campus Annual Golf Scramble will be held Friday, May 19 at The Woodlands Golf Club in Alton. Proceeds benefit The Chuck Whitehead Sam Wolf Granite City Campus Scholarship. Twenty-four teams have entered to play.

ICCTA Report

ICCTA Representative Trustee Vallett had nothing to report.

Attorney's Report

Mr. Hoerner had no report.

MISCELLANEOUS

Vice Chairman Campo announced the June meeting of the Board of Trustees will be held at the Red Bud Campus with a campus tour provided prior to the meeting.

ADJOURNMENT

Ms. Rose moved, seconded by Mr. Burke, to adjourn the meeting at 6:10 p.m. Following a voice vote the motion carried.

Approved: **06.21.23**

Respectfully submitted,

Nick Raftopoulos
Board Chairman

Beverly J. Fiss
Secretary to the Board of Trustees