

**PLANNING AND POLICY COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**June 14, 2023**

Committee members present: Nick Raftopoulos, Chair  
Dane Tippet  
Tracy Vallett

Trustees present: Matthew Burke  
Steve Campo  
Sean McPeak  
Mark Morton

Administrators present: Nick Mance  
Linda Andres  
Danielle Chambers  
Sue McClure  
Dr. Gina Segobiano  
Bob Tebbe  
Jacob Wheeler  
Bernie Ysursa

Attorney present: Garrett Hoerner

**CALL TO ORDER**

Chairman Raftopoulos called the meeting to order at 5:55 p.m.

**APPROVAL OF MINUTES**

Mr. Tippet moved, seconded by Ms. Vallett, to approve the minutes of the May 10, 2023 meeting as submitted. Upon a roll call vote those trustees voting aye were Mr. Tippet, Ms. Vallett, and Mr. Raftopoulos. Nays: none. The motion carried.

**INFORMATION TECHNOLOGY ACCOMPLISHMENTS, REQUESTS FOR SERVICE AND STATUS REPORTS**

Chief Information Officer Linda Andres requested her report be read into the record but provided the following highlights:

MFA (multi-factor authentication) has been turned on in Microsoft 365 for all students.  
Switched to D2L Brightspace from Blackboard. (Note: Faculty member Brett Egger thanked CIO Andres and her staff for their work in this project.)  
The Avaya phone upgrade is in production and will be turned on before the end of this FY.  
The PeopleTools upgrade for Human Resources has been completed.

### **OTHER COMMITTEE RELATED BUSINESS**

Chief Enrollment Development and Institutional Planning Officer Robert Tebbe provided a handout consisting of the following documents concerning strategic planning:

SWIC Strategic Planning Project Charter  
February 2023 Progress Summary  
May 2023 Progress Summary  
Strategic Plan Project Timeline

Mr. Tebbe stated feedback is appreciated and to keep President Mance informed.

The current Strategic Plan ends 2025.

### **NEXT SCHEDULED MEETING**

The next scheduled meeting of the Planning and Policy Committee is Wednesday, July 12, 2023 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

### **ADJOURNMENT**

Ms. Vallett moved, seconded by Mr. Tippet, to adjourn the meeting at 6:01 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Board Secretary