

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
August 9, 2023

Committee members present:	Mark Morton, Chair Steve Campo
Committee member absent:	Sean McPeak
Trustee present:	Nick Raftopoulos
Administrators present:	Nick Mance Linda Andres Danielle Chambers Sue McClure Dr. Gina Segobiano Robert Tebbe Jacob Wheeler Bernie Ysursa
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Morton called the meeting to order at 6:03 p.m.

APPROVAL OF MINUTES

Mr. Campo moved, seconded by Mr. Morton, to approve the minutes of the July 12, 2023 meeting as submitted. Upon a roll call vote those trustees voting aye were Mr. Campo and Mr. Morton. Nays: none. Absent: Mr. McPeak. The motion carried.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Ysursa presented the Public Safety report for July 2023 and stated everything is going well. Any questions should be directed to him or to Director of Public Safety Rob Luttrell.

SWGCC Update

Sue McClure, Campus Executive Director SWGCC, provided a report concerning activities and accomplishments at the Sam Wolf Granite City Campus. She highlighted the first-time offerings of a one-semester Phlebotomy certificate; the Medical Surgical Technology program; and the first evening-based RN program in southern Illinois (the only other evening program is in the Chicago area). Ms. McClure thanked Dean Ashley Becker, Associate Dean Michelle Wessel, and Nursing Coordinator Liz Alvarez for their contributions in bringing these programs to the SWGCC.

October 13, 2023 is Manufacturing Day at the SWGCC.

Facilities Report

The Facilities Report consisting of the Project Status Report; a report on the Manufacturing Training Academy; and the PHS Project Summary was provided to the trustees. The PHS projects of electronic doors in the Main Complex; updated Biology labs; e-Sports (currently advertising for a new coach); and the Fairview Heights Campus (rekeyed the locks) are nearing completion, if not already complete.

The Manufacturing Training Academy will be completed November 2023. The furniture and equipment will then be placed.

FINANCE

Approval of Bills

Chairman Morton requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Jacob Wheeler.

Omnibus Vote

Chairman Morton entertained a motion for an omnibus vote for Items B.1. through B-7.

Mr. Campo moved, seconded by Mr. Morton, for an omnibus vote for Items B.1. through B.7. Upon a roll call vote, those trustees voting aye were Mr. Campo and Mr. Morton. Nays: none. Absent: Mr. McPeak The motion carried.

Bid Awards/Purchase/Ratifications

Consideration to award the lowest responsible bid for repair of a retention pond at the Belleville Campus to Baxmeyer Construction, Waterloo, IL in the amount of \$99,000.00 utilizing budgeted department funds.

Consideration to award the lowest responsible bid for landscaping at the Fairview Heights Campus to Wilson's Landscaping, Belleville, IL in the amount of \$53,295.00 utilizing budgeted department funds.

Consideration to award the lowest responsible bid to resurface the parking lots at the Fairview Heights Campus to A1 Professional Asphalt and Sealing LLC, Lebanon, IL in the amount of \$46,870.00 utilizing budgeted department funds.

Consideration to award the lowest responsible bid for retrofitting and roof restoration at the Red Bud Campus to Weatherproofing Technologies, Incorporated, Beachwood, OH in the amount of \$491,669.62 utilizing Protection, Health, and Safety funds.

Consideration to purchase Vernier scientific equipment for Physical Sciences from Vernier Software & Technology, dba Vernier Science Education, Beaverton, OR in the amount of \$150,615.36 utilizing budgeted department funds.

Consideration to ratify the purchase of removing solar panels from the Main Complex roof to Pyramid Electric, Fairview Heights, IL in the amount of \$33,689.94 utilizing budgeted department funds.

Consideration to ratify the purchase of six Promethean Boards from CDW-G, Vernon Hills, IL in the amount of \$33,654.00 utilizing Workforce Equity Initiative grant funds.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees approve Items B.1. through B.7. as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo and Mr. Morton. Nays: none. Absent: Mr. McPeak. The motion carried. (These items will appear on the consent agenda.)

FY 2023 Permanent Operating Transfers

CFO Wheeler presented the FY 2023 Permanent Operating Transfers Resolution for adoption. Permanent operating transfers occur between various funds of the college to facilitate financial objectives and meet statutory requirements and are included in the approved Annual Budget for each fiscal year. There may be instances when a transfer is needed that was not projected in the budget.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees adopt the FY 2023 Permanent Operating Transfers Resolution. Upon a roll call vote, those trustees voting aye were Mr. Campo and Mr. Morton. Nays: none. Absent: Mr. McPeak. The motion carried. (This item will appear on the consent agenda.)

FY 2024 Annual Budget Resolution

CFO Wheeler presented the FY 2024 Annual Budget Resolution for adoption. A public hearing is scheduled prior to the Board meeting August 16, 2023 to hear commentary concerning the tentative budget. Adoption of the FY 2024 Annual Budget will appear as an action item for the Board of Trustees at its meeting.

Mr. Campo moved, seconded by Mr. Morton, to recommend the Board of Trustees adopt the FY 2024 Annual Budget Resolution. Upon a roll call vote, those trustees voting aye were Mr. Campo and Mr. Morton. Nays: none. Absent: Mr. McPeak. The motion carried. (This item will appear on the consent agenda.)

Finance Report

A Finance Report comprised of a Treasurer’s Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to CFO Wheeler or to Manager of Work Control Michael Mance.

OTHER COMMITTEE RELATED BUSINESS

The next meeting of the Facilities and Finance Committee will be Wednesday, September 13, 2023 at 5:30 p.m. in the Seibert Conference Room.

ADJOURNMENT

Mr. Campo moved, seconded by Mr. Morton, to adjourn the meeting at 6:17 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary