



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**History Room**  
**Sam Wolf Granite City Campus**  
**August 16, 2023**

**CALL TO ORDER**

A meeting of the Board of Trustees of Community College District #522 was held Wednesday, August 16, 2023 in the History Room at the Sam Wolf Granite City Campus, 4950 Maryville Road, Granite City, Illinois. Board Chair Nick Raftopoulos called the meeting to order at 5:32 p.m.

**ROLL CALL**

Trustees present:

Matthew Burke  
Steve Campo  
Sean McPeak  
Mark Morton  
Nick Raftopoulos  
Tracy Vallett

Trustee absent:

Dane Tippet

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

No items were pulled from the consent agenda.

**MOTION 08-16-23:01**

Mr. Morton moved, seconded by Mr. McPeak, to:

- approve the minutes from the regular Board meeting of July 19, 2023;
- award the lowest responsible bid for repair of a retention pond at the Belleville Campus to Baxmeyer Construction, Waterloo, IL in the amount of \$99,000.00 utilizing budgeted department funds;

- award the lowest responsible bid for landscaping at the Fairview Heights Campus to Wilson's Landscaping, Belleville, IL in the amount of \$53,295.00 utilizing budgeted department funds;
- award the lowest responsible bid to resurface the parking lots at the Fairview Heights Campus to A1 Professional Asphalt and Sealing LLC, Lebanon, IL in the amount of \$46,870.00 utilizing budgeted department funds;
- award the lowest responsible bid for retrofitting and roof restoration at the Red Bud Campus to Weatherproofing Technologies, Incorporated, Beachwood, OH in the amount of \$491,669.62 utilizing Protection, Health, and Safety funds;
- purchase Vernier scientific equipment for Physical Sciences from Vernier Software & Technology, dba Vernier Science Education, Beaverton, OR in the amount of \$150,615.36 utilizing budgeted department funds;
- ratify the purchase of removing solar panels from the Main Complex roof to Pyramid Electric, Fairview Heights, IL in the amount of \$33,689.94 utilizing budgeted department funds;
- ratify the purchase of six Promethean Boards from CDW-G, Vernon Hills, IL in the amount of \$33,654.00 utilizing Workforce Equity Initiative grant funds;
- adopt by title only Resolution Authorizing Permanent Operating Transfers of Funds;
- adopt Resolution Authorizing Permanent Operating Transfers of Funds;
- adopt by title only Resolution Adopting Fiscal Year 2023-2024 Budget;
- adopt Resolution Adopting Fiscal Year 2023-2024 Budget;
- accept continuing Village of Shiloh grant for the Activities in Shiloh Program in the amount of \$20,000.00 for the period July 1, 2023 through June 30, 2024 to provide recreational and social activities at the Senior Center in the Village of Shiloh;
- accept continuing AmeriCorps Seniors federal grant for the Senior Companion Program in the amount of \$440,468.00 for the period July 1, 2023 through June 30, 2024 to provide volunteer services by income eligible adults age 55 and older to those at risk of institutionalization;
- accept continuing AmeriCorps Seniors federal grant for the Foster Grandparent Program in the amount of \$307,291.00 for the period July 1, 2023 through June 30, 2024 to provide mentoring and tutoring to special needs children ranging in age from infancy to twenty-one;
- accept continuing AmeriCorps Seniors federal grant for the Retired and Senior Volunteer Program in the amount of \$138,560.00 for the period April 10, 2023 through March 31,

2024 to provide volunteers for non-profit agencies in St. Clair and Madison Counties and to reimburse volunteers within certain guidelines;

- accept renewal of the Mental Health Early Action on Campus Act (MHEACA) grant in the amount of \$246,163.00 for the period July 1, 2023 through June 30, 2024 to provide mental health resources for current-future student population; funds will be used to provide mental health assistance to prevent mental health being a barrier for college success;
- approve renewal Alton Memorial Hospital student agreement for Health Science programs;
- approve renewal Alton Memorial Hospital student agreement for EMS/EMT/Paramedic programs;
- approve renewal Barnes Jewish Hospital student agreement for Surgical Technology program;
- approve renewal Protestant Memorial Hospital student agreement for Radiologic Technology program;
- approve renewal SIUC Baccalaureate Degree Completion Program concurrent enrollment agreement through June 30, 2028 for Industrial Management and Applied Engineering; Aviation Management; and Organizational Learning, Innovation and Development;
- accept six hundred seventy-two canned goods for the Student Food Pantry;
- approve course fees and First Day Access Program for Math 171 and Math 210 effective January 2, 2024;
- accept the following resignations:  
Kelcey Trewin, Ag Business Faculty;  
Patrick May, Grounds, Sam Wolf Granite City Campus; and  
Antwan Stith, Commissioned Public Safety Officer, Belleville Campus;
- accept the following retirement notifications:  

Tami Hughes, English Instructor	COB May 31, 2024; and
Dr. Gina Segobiano, Chief Academic Officer	COB December 31, 2023;
- appoint the following:  
  
Bethanie Garcia to the full-time administrative position of Admissions Coordinator effective September 1, 2023 at an annual salary of \$48,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;

Sarah Samples to the full-time administrative position of Associate Director of Communications, Marketing, and Public Information effective September 18, 2023 at an annual salary of \$59,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators;

Monica Allen to the full-time SWIC EE position of Enrollment Specialist effective September 1, 2023 at an annual salary of \$31,236 in accordance with the SWIC EE Collective Bargaining Agreement;

Julie Amann Naliborski to the full-time SWIC EE position of Enrollment Specialist effective September 1, 2023 at an annual salary of \$31,236 in accordance with the SWIC EE Collective Bargaining Agreement;

Jami Houston to the full-time administrative position of Director of Success Program effective September 1, 2023 at an annual salary of \$70,000, salary grade 5, and subject to the provisions of the Personnel Procedures for Administrators;

Helen Thomas to the full-time position of Computer Information System Instructor effective August 14, 2023 at a salary of \$56,031, Step 1 of the Faculty Salary Schedule in the Faculty Union Collective Bargaining Agreement for the 2023-2024 academic year;

Justine Maedeker-Smith to the full-time grant-funded administrative position of Coordinator of Health Science Success effective September 1, 2023 at an annual salary of \$51,310, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;

Nicole Bach to the full-time grant-funded administrative position of Assistant Director of ATS Transportation Safety & Training effective August 16, 2023 at an annual salary of \$53,500, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;

Kyle Boddie to the full-time Commissioned Public Safety Officer position at the Belleville Campus effective August 17, 2023 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen's Benevolent Labor Committee - SWIC Public Safety Employees Union 2022-2025;

- hire:

the following part-time instructors paid at the adjunct rate based upon educational attainment level and grant POI status for email and Brightspace access until effective start date of August 14, 2023:

James Burger, HVAR

Justin Clark, HVAR

William Tomlin, HVAR

William Hunt, HVAR

Taracisio Muratori, Jr., Engineering

Joseph Ovalle, Art;

Melanie Pailer to the part-time non-union position of Live Art Model effective September 1, 2023 at a rate of \$17.00 per hour;

Jacqueline Wyatt, Jeremiah Williams, Randy Galati and LaRonda Mathis to the part-time grant-funded positions of ATS Driver effective September 1, 2023 at an hourly rate of \$18.54 based on the SWIC ATS Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding;

Theresa Hays to the part-time grant-funded SWIC EE position of RSVP Secretary effective September 1, 2023 at an hourly rate of \$15.00 for up to 28 hours per week and the continued receipt of external funding;

Kelsey Cowan to the part-time non-union coaching position of Tier II Assistant Volleyball Coach at an annual salary of \$6,200 for the 2023-2024 academic year.

the following individuals to the Belleville AmeriCorps Program for the 2023/2024 Program Year:

Byrenna Johnson  
Emily Smith  
Jakya Dale Grier  
Katelyn Downard  
Mary Long  
Timmara Howard;

- amend the employment start date for the following:

Willie Harris, Highway Construction program additional duties: April 24, 2023;  
William Boehm, part-time Aviation Pilot Instructor: August 14, 2023; and  
Bryson Schuette, Commissioned Public Safety Officer, Belleville Campus: August 16, 2023;

- create and advertise the following positions:

full-time administrative position: Coordinator of Police Academy Training Program;  
full-time grant-funded administrative position: Campus Site Director-Wyvetter H.  
Younge Higher Education Campus; and  
full-time grant-funded SWIC EE position: ATS Driver (10); and

- ratify the July 2023 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. Campo, Mr. McPeak, Mr. Morton, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Tippet. **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 08-16-23:02**

Mr. Morton moved, seconded by Mr. McPeak, to approve the bills as presented, including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$2,378,585.78
Operations & Maintenance Fund	403,978.01
Operations & Maintenance Fund-Rest	630,360.15
Auxiliary Enterprise Fund	52,054.80
Restricted Purposes Fund	2,110,738.14
Trust & Agency Fund	10,887.60
Liability, Protection & Settlement Fund	2,555,825.90
Grand Total All Funds:	\$8,142,430.38

Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. Campo, Mr. McPeak, Mr. Morton, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Tippet. **PASSED**

## **PLANNING AND POLICY COMMITTEE REPORT**

The following items were presented for Board action as the committee did not meet this month due to lack of a quorum.

### **MOTION 08-16-23:03**

Mr. McPeak moved, seconded by Mr. Burke, to approve first reading of proposed amendments to the following Board Policies and to delete Board Policy 7017 and Administrative Procedure 7017AP: Information Technology Breach:

Board Policy 2001: Board of Trustees Bylaws;  
Board Policy 6010: Information Technology Services;  
Board Policy 6011: Information Technology Security;  
Board Policy 7015: William and Florence Schmidt Art Center; and  
Board Policy 7016: Acceptable Use of Information Technology Resources.

Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. Campo, Mr. McPeak, Mr. Morton, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Tippet. **PASSED**

## **RESOLUTION APPROVING SECOND AMENDMENT TO EMPLOYMENT CONTRACT OF COLLEGE PRESIDENT**

### **MOTION 08-16-23:04**

Mr. Morton moved, seconded by Mr. McPeak, to adopt by title only Resolution Approving Second Amendment to Employment Contract of College President. Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. Campo, Mr. McPeak, Mr. Morton, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Tippet. **PASSED**

### **MOTION 08-16-23:05**

Mr. Morton moved, seconded by Mr. McPeak to adopt Resolution Approving Second Amendment to Employment Contract of College President. Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. Campo, Mr. McPeak, Mr. Morton, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Tippet. **PASSED**

### **EXECUTIVE SESSION**

*Mr. McPeak moved, seconded by Mr. Burke, to move into Executive Session at 5:49 p.m. for personnel (5 ILCS 120/2(c)(1)) and collective bargaining (5 ILCS 120/2(c)(2)). Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. Campo, Mr. McPeak, Mr. Morton, Ms. Vallett, and Mr. Raftopoulos. Nays: none. Absent: Mr. Tippet. **PASSED***

*There was consensus to return to regular session at 5:54 p.m.*

### **ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

#### **MOTION 08-16-23:06**

Mr. McPeak moved, seconded by Mr. Burke, to approve the tentative 2022-2024 collective bargaining agreement with the Adjunct Faculty Union of Southwestern Illinois College, Local #6270, which calls for 3% annual increases and a one-time \$400 stipend for those employees who worked during that time and who are also still currently employed at the college. Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. Campo, Mr. McPeak, Mr. Morton, Ms. Tippet, and Mr. Raftopoulos. Nays: none. Absent: Mr. Tippet. **PASSED**

### **REPORTS**

#### **President's Report**

President Mance welcomed faculty's return to begin the spring semester and who also attended the President's Breakfast. He also thanked Trustee Campo for attending.

President Mance commended the staff at the Sam Wolf Granite City Campus and stated the campus looks good.

#### **ICCTA Report**

The next Board of Representatives meeting is September 8-9, 2023 in Springfield, Illinois.

#### **Attorney's Report**

Mr. Hoerner stated he had nothing further.

### **MISCELLANEOUS**

Trustee McPeak inquired on the status on the repair of the SWIC signage at the Greenmount entrance and also the dorms at the Lynx Lodge.

**ADJOURNMENT**

Mr. Morton moved, seconded by Mr. Burke, to adjourn the meeting at 5:59 p.m. Following a voice vote the motion carried.

Approved:     **09.20.23**

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Nick Raftopoulos  
Board Chair

Respectfully submitted,

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Beverly J. Fiss  
Secretary to the Board of Trustees