



BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Marsh Conference Room
January 17, 2024
5:30 p.m.

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

■ VI. APPROVAL OF MINUTES

- A. Regular Board Meeting of December 20, 2023**
- B. Executive Session of Regular Board Meeting of December 20, 2023**

VII. APPROVAL OF BILLS

Education Fund	\$1,382,217.30
Operations & Maintenance Fund	248,898.91
Operations & Maint Fund-Restricted	418,112.93
Auxiliary Enterprise Fund	228,381.06
Restricted Purposes Fund	1,725,258.96
Trust & Agency Fund	31,660.59
Audit Fund	20,000.00
Liability, Protection & Settlement Fund	27,034.71
Grand Total All Funds:	\$4,081,564.46

■ **VIII. PLANNING AND POLICY COMMITTEE REPORT**

A. ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICIES

1. **Consideration of the recommendation to adopt proposed amendments to Board Policy 5008: Course Fees and Board Policy 7013: Telephone Services.**

■ **IX. FACILITIES AND FINANCE COMMITTEE REPORT**

A. BID AWARDS

1. **Consideration of the recommendation to award the lowest responsible bid for welding equipment at the Wyvetter H. Younge Higher Education Campus to Stumpf Welding, Mascoutah, IL in the amount of \$150,050.42 utilizing approved funds from the Workforce Equity Initiative Grant.**
2. **Consideration of the recommendation to award the lowest responsible bid for culinary equipment at the Sam Wolf granite City Campus to Meridian Supply, St. Louis, MO in the amount of \$55,651.06 utilizing approved funds from the Perkins Grant.**

B. CHANGE ORDER

1. **Consideration of the recommendation to approve change order to the Automated Doors/Floor Project to add automated doors at Entrance I, Main Complex, Belleville Campus to Millennium Construction, Lebanon, IL in the amount of \$91,382.09 utilizing excess PHS funds.**

C. RATIFICATION OF MAIL MACHINE LEASE

1. **Consideration of the recommendation to ratify the lease of a mail machine for the Belleville Campus with Mailing Methods, Caseyville, IL in the amount of \$448.33 per month for 60 months for a total of \$26,899.80 utilizing approved departmental budgeted funds.**

D. DISPOSAL OF A CAPITAL ASSET

1. **Consideration of the recommendation to dispose of a Folder/Sealer/Formax FD2030, SWIC tag number 00000247.**

E. TUITION & FEES FY 2025

1. **Consideration of the recommendation to increase the in-district tuition rate by \$3 per credit hour; the out-of-district tuition rate by \$36 per credit hour; and the out-of-state tuition rate by \$6 per credit hour.**

■ X. **PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

A. AGREEMENT

1. **Consideration of the recommendation to approve an agreement.**

B. ACADEMIC AND AVIATION CALENDARS

1. **Consideration of the recommendation to approve the 2024-2025 Amended Academic and Aviation Calendars and the 2025-2026 Academic and Aviation Calendars.**

C. RESIGNATIONS

1. **Consideration of the recommendation to accept the following resignations:**

**Daniel Nagel, Veteran Services Coordinator; and
Matthew Cassity, Senior Systems Analyst Programmer.**

D. APPOINTMENTS

1. **Consideration of the recommendation to appoint the full-time faculty position of English Instructor effective August 1, 2024 at an annual salary of \$51,976, step 1, following the Collective Bargaining Agreement between Southwestern Illinois College, District #522 and Faculty Union Local #4183.**
2. **Consideration of the recommendation to appoint the full-time administrative position of Associate Dean of Business, Health Sciences, and Homeland Security effective July 1, 2024 at an annual salary of \$85,000 and subject to the provisions of the Personnel Procedures for Administrators.**
3. **Consideration of the recommendation to ratify the appointment of the full-time faculty position of Health Information Technology Coordinator/Instructor effective January 3, 2024 at a pro-rated base salary of \$26,547.89 for the remainder of the 2023-2024 Academic Year.**
4. **Consideration of the recommendation to appoint the full-time administrative position of Recruitment and Retention Specialist effective February 1, 2024 at an annual salary of \$40,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
5. **Consideration of the recommendation to appoint the full-time administrative position of Event Services Specialist effective February 1, 2024 at an annual salary of \$40,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
6. **Consideration of the recommendation to appoint the full-time administrative position of Grants Manager effective February 1, 2024 at an annual salary of \$48,500, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**

7. **Consideration of the recommendation to appoint the full-time administrative position of Dual Credit Coordinator effective February 1, 2024 at an annual salary of \$58,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators.**
8. **Consideration of the recommendation to appoint the full-time administrative position of Executive Assistant for the Chief Academic Officer effective February 1, 2024 at an annual salary of \$53,303, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
9. **Consideration of the recommendation to appoint the full-time SWIC EE position of Access Technology Accommodator effective February 1, 2024 at an annual salary of \$37,000 in accordance with the provisions of the SWIC Educational Employees Collective Bargaining Agreement.**

E. AUTHORIZATION TO HIRE

1. **Consideration of the recommendation to hire the following to the part-time positions of Instructor effective January 8, 2024 at the part-time/adjunct pay rate based on educational attainment level:**

Jason Stanton	Horticulture
Kathleen Hankins	Industrial Electrical
Gregory Presley	Industrial Electrical
Carla Brown	Political Science
Stephen Andell	Sign Language Studies
Julie Schaffer	Practical Nursing
Brendon McGraw	Construction Management Technology
Lauren Maedge	Education
Michelle Wessel	Medical Terminology (eff 3/18/24)
2. **Consideration of the recommendation to hire Madison Gallagher Holloway and Morgan Gillham to the Belleville AmeriCorps program for the 2023/2024 Program Year.**
3. **Consideration of the recommendation to ratify the emergency hire of Shanta Morris, Paige Mosley and Kenya Taylor to the part-time grant-funded positions of ATS Driver effective January 3, 2024 at an hourly rate of \$18.54 based on the SWIC ATS Local 6600 Salary Schedule for up to 28 hours per week and the continued receipt of external funding.**
4. **Consideration of the recommendation to hire Emily Allsman to the part-time SWIC EE position of Physical Fitness Assistant effective February 1, 2024 at an hourly rate of \$17.01 based on the SWIC Local 6600 Salary Schedule for up to 28 hours per week.**
5. **Consideration of the recommendation to hire Jacob Claspille to the part-time non-union position of 2nd Assistant Baseball Coach effective January 18, 2024 at an annual salary of \$3,500 pro-rated for the 2023-2024 academic year.**

6. **Consideration of the recommendation to hire Leslie Martinez to the part-time non-union position of LACE Assistant-Sign Language Studies effective February 1, 2024 at an hourly rate of \$20.37.**

F. FACULTY TENURE AND CONTINUED EMPLOYMENT FOR NON-TENURED FACULTY

1. **Consideration of the recommendation to award faculty tenure effective First Day 2024-2025 to the following individuals for successful completion of four continuous years of service at Southwestern Illinois College:**

Cory Sellers	Art
Sarah Swist	Art
Melody Schroer	Paralegal
Stephanie Klie	Outcomes Assessment
Nicholas Weatherly	Precision Machining Technology

2. **Consideration of the recommendation for continued employment for the third continuous year of service (2024-2025) at Southwestern Illinois College:**

Faith Fields	LPN
Chelsea Bergmann	Medical Assistant
Rebecca Aitkin	LPN
Brandon Duggar	AOJ/Police Academy
Andrew Koester	Art
Jacqueline Owens	Diagnostic Medical Sonography
Amanda Lough	Earth Science
Jessica Wampole	Biology
Darnacio Washington	Culinary
Sila Tuju	Management and Marketing
Schaneice Penny	Nursing
Travis Niklich	EET
Marc Roach	AMT
Joel Sutherland	HVAR
Christopher Thompson	AOJ/Police Academy
Teri Terranova	Library
Dan Wunder	AOJ/Police Academy
Karla Arnotti	Nursing

3. **Consideration of the recommendation for continued employment for the second continuous year of service (2024-2025) at Southwestern Illinois College:**

Angela Hendricks	MA/MLT
Lisa Williams	Phlebotomy
Jennifer Wilson	English
Daniel Enterkin	Aviation
Jeannette Saak	Physical Therapist Assistant
Kristal Roe	LPN/NE
Tammy Santarelli	Medical Surgical Technology
Yu-Hung Corey Lin	Chemistry
Jodi Luechtefeld	Health & Exercise Science
Julie Range Covlin	Communications
Keywana McDonald	Nursing Education
Kristin Robbins	Rad Tech
Jessica Day	Education
Phyllis Schneider	Nursing Education
Renee Lynd	Medical Assistant
Anthony Perez	EMT
Minecia Bland	Phlebotomy
Caroline Brewer	CISCO/Networking
Shawn Raders	Cannabis
Jessica Campbell	NA
Molly McDowell	Respiratory Care
Elena Lehr	NA
Helen Thomas	CIS

G. AUTHORIZATON TO CREATE AND TO ADVERTISE

1. **Consideration of the recommendation to create and to advertise the full-time faculty position of Precision Maintenance Technology Instructor.**

H. RATIFICATION OF PART-TIME PERSONNEL ACTIONS

1. **Consideration of the recommendation to ratify the December 2023 part-time personnel actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.**

XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PROPERTY ACQUISITION (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))

XII. ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

XIII. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XIV. MISCELLANEOUS

A. APPOINTMENT OF ICCTA ALTERNATE

- 1. Consideration to appoint Dane Tippet to serve as the ICCTA Alternate.**

XV. ADJOURNMENT