

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
January 10, 2024

Committee members present: Mark Morton, Chair
Steve Campo
Sean McPeak

Trustees present: Matthew Burke
Nick Raftopoulos
Dane Tippet
Tracy Vallett

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Sue McClure
Brad Sparks
Robert Tebbe
Jacob Wheeler
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Morton called the meeting to order at 5:31 p.m.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Ysursa presented the Public Safety report for December 2023 and stated no issues. Any questions should be directed to him or to Director of Public Safety Rob Luttrell.

SWGCC Update

Sue McClure, Campus Executive Director SWGCC, provided the following report concerning activities and accomplishments at the Sam Wolf Granite City Campus.

Through collaboration with Madison County Employment and Training Department (MCETD), Gateway Medical Center (GMC) and SWIC's Workforce Development and Career Pathways, agreements are underway to offer SWIC's Apprenticeship Accelerator Grant for GMC employees. SWIC's Apprenticeship Accelerator Grant is designed to incentivize employers to try registered apprenticeship as a workforce development tool for healthcare occupations. GMC receives grant funding and in turn pays tuition and fees for employees wanting to upgrade their skills and attend one of five healthcare programs through SWIC.

In December, a group of 20+ staff, faculty and students promoted SWGCC by walking in the annual Granite City Candy Cane parade and handing out SWIC promotional materials along with customized SWIC beads and candy.

In January 2023, the first career pathway began between SWGCC and Granite City High School. High School students attend their high school classes in the morning and then attend SWIC's CNA program in the afternoon. The Career Pathway offering expanded to Madison High School beginning with the Spring 2024 semester. The Career Pathway CNA course is currently at capacity. All tuition and fees are covered through a grant with MCETD.

The Career Pathways Grant and the Apprenticeship Accelerator Grant are two strategies to address the workforce needs while increasing enrollment in SWIC programs.

Facilities Report

The Facilities Report consisting of the Project Status Report; a report on the Advanced Manufacturing Academy (AMA) f/k/a Manufacturing Training Academy; and the PHS Project Summary was provided to the trustees.

Trustee Tippet requested additional columns on the Project Status Report: the phase of each project, i.e. design, construction, etc. and the percentage of completion.

The AMA is currently being toured by faculty and staff; and a formal Open House will be arranged in the future inviting state legislators and local dignitaries. The first instructional class in the AMA will be held August 2024.

Any questions should be directed to Chief Administrative Services Officer Ysursa or Chief Financial Officer Wheeler.

FINANCE

Approval of Bills

Chairman Morton requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Jacob Wheeler.

Bid Awards

Scoreboard for Soccer and Baseball (BC)

CFO Wheeler presented the lowest responsible bid for a baseball and soccer scoreboard from BSN Sports, LLC, Dallas, TX in the amount of \$67,685.00 utilizing approved departmental funds. Eleven companies were provided the bid packet, and two bids were received. Questions were posed concerning digitally utilizing the scoreboard to provide video advertising and informational messages. Chief Enrollment Development and Institutional Planning Officer Robert Tebbe reported he had a meeting this week with a vendor to discuss the college's signage project, which would be the vehicle for advertising and messages. He will provide monthly updates to the committee concerning the project.

The bid award of the soccer and baseball scoreboard was sent back for additional information concerning cost to add digital billboard capabilities for advertising.

Welding Equipment, Wyvetter H. Younge Higher Education Campus

CFO Wheeler presented the lowest responsible bid for welding equipment at the Wyvetter H. Younge Higher Education Campus from Stumpf Welding, Mascoutah, IL in the amount of \$150,050.42 utilizing approved funds from the Workforce Equity Initiative grant. Trustee Tippet questioned why Lincoln equipment was specified and not Miller. Interim Chief Academic Officer Brad Sparks stated we train on certain equipment, i.e. Lincoln only at the SWGCC and a combination of Miller and Lincoln at the Belleville Campus and the Wyvetter H. Younge Higher Education Campus. This specific purchase is to replace that equipment.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees award the lowest responsible bid for welding equipment at the Wyvetter H. Younge Higher Education Campus to Stumpf Welding, Mascoutah, IL in the amount of \$150,050.42 utilizing approved funds from the Workforce Equity Initiative grant. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Culinary Equipment (SWGCC)

CFO Wheeler presented the lowest responsible bid for culinary equipment from Meridian Supply, St. Louis, MO in the amount of \$55,651.06 utilizing approved funds from the Perkins grant. There were no questions from the trustees.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees award the lowest responsible for culinary equipment at the Sam Wolf Granite City Campus to Meridian Supply, St. Louis, MO in the amount of \$55,651.06 utilizing approved funds from the Perkins grant. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Change Order

Chief Administrative Services Officer Bernie Ysursa presented a change order to install sliding doors at Entrance I, Main Complex, Belleville Campus to Millennium Construction, Lebanon, IL in the amount of \$91,382.09 utilizing excess PHS funds. The addition of automated doors will create better pedestrian flow between the Main Complex and the Advanced Manufacturing Academy and will also make Phase III of the Main Complex ADA compliant. Trustee Tippet stated this is a large change order and questioned how it was overlooked and not added to the Automated Doors Project. Mr. Ysursa will follow up next week.

Discussion ensued concerning campus safety and having a closed or open campus. President Mance stated Director of Public Safety Rob Luttrell should be involved to obtain his opinion as many factors must be considered. Mr. Mance will follow up and provide information.

Mr. Campo moved, seconded by Mr. McPeak, to recommend the Board of Trustees approve the change order to install sliding doors at Entrance I, Main Complex, Belleville Campus to Millennium Construction, Lebanon, IL in the amount of \$91,382.09 utilizing excess PHS funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Ratification of Mail Machine Lease

CFO Wheeler presented a request to ratify the lease of a mail machine for the Belleville Campus to Mailing Methods, Caseyville, IL in the amount of \$448.33 per month for 60 months (\$26,899.80 total) utilizing approved departmental budgeted funds.

Mr. Campo moved, seconded by Mr. McPeak, to recommend the Board of Trustees ratify the lease of a mail machine for the Belleville Campus to Mailing Methods, Caseyville, IL in the amount of \$448.33 per month for 60 months (\$26,899.80 total) utilizing approved departmental budgeted funds. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Disposal of a Capital Asset

CFO Wheeler presented a request to dispose of a Folder/Sealer/Formax FD2030, SWIC tag number 00000247, in accordance with Board Policy 6008. There were no questions from the trustees.

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees dispose of a Folder/Sealer/Formax FD2030, SWIC tag number 00000247, in accordance with Board Policy 6008. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

FY 2025 Tuition and Fees

CFO Wheeler provided a summary of the college's tuition and fees and the condition under which we must be in order to be eligible for equalization funding (approximately \$5.7M). He also provided ICCB Administrative Rules concerning in-district student tuition and fees; out-of-district tuition rates; and out-of-state and out-of-country tuition rates.

SWIC currently charges \$120/credit hour for in-district students; \$204/credit hour for out-of-district students; and \$198/credit hour for out-of-state students. An increase of \$3/credit hour would provide an additional \$420,000 in revenue, based on projected FY 2025 credit hours). SWIC would continue to have the lowest tuition and fee rates compared to other Illinois community colleges. (St. Louis Community College is considered a competitor due to its proximity and is charging \$132/credit hour.)

Trustee Tippet questioned if being the lowest in the state is a hindrance. Chief Officer Tebbe replied we are fiscally responsible, which is part of the strategic plan. Chairman Morton stated that community college enrollment is down, and to increase tuition is a detriment. SWIC is financially sound so we have the money to invest in the students. Trustee McPeak stressed to remain the lowest in the state.

Mr. Campo moved, seconded by Mr. McPeak, to recommend the Board of Trustees increase the in-district tuition rate by \$3 per credit hour; the out-of-district tuition rate by \$36 per credit hour; and the out-of-state tuition rate by \$6 per credit hour. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried. (This item will appear on the consent agenda.)

Finance Report

A Finance Report comprised of a Treasurer's Report and an Analyses of Income and Expenditures was provided to the trustees. Any questions should be directed to CFO Wheeler.

OTHER COMMITTEE RELATED BUSINESS

The next meeting of the Facilities and Finance Committee will be Wednesday, February 14, 2024 at 5:30 p.m. in the Marsh Conference Room.

ADJOURNMENT

Mr. McPeak moved, seconded by Mr. Campo, to adjourn the meeting at 6:22 p.m. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. McPeak and Mr. Morton. Nays: none. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary