



BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Marsh Conference Room
March 20, 2024
5:30 p.m.

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. PRESENTATION OF THE FY 2023 AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2023**
- VI. CONSIDERATION OF AN OMNIBUS VOTE FOR THE FOLLOWING AGENDA ITEMS:**
 - ITEM VII. APPROVAL OF MINUTES**
 - ITEM VIII. APPROVAL OF BILLS**
 - ITEM IX. A. ADOPTION OF PROPOSED AMENDMENTS**
 - ITEM X. A. PURCHASES**
 - ITEM X. B. CONTRACT**
 - ITEM X. C. DISPOSAL OF CAPITAL ASSETS**
 - ITEM XI. A. GRANTS**
 - ITEM XI. B. AGREEMENTS**
 - ITEM XI. C. GIFT TO THE COLLEGE**
 - ITEM XI. D. COURSE FEES AND FIRST DAY ACCESS**
 - ITEM XI. E. REVISED 2025-2026 ACADEMIC CALENDAR**
 - ITEM XI. F. RESIGNATIONS**
 - ITEM XI. G. APPOINTMENTS**

- ITEM XI. H. AUTHORIZATION TO HIRE**
- ITEM XI. I. REAPPOINTMENT OF APS STAFF**
- ITEM XI. J. AMENDED EMPLOYMENT START DATE**
- ITEM XI. K. ADDITIONAL DUTIES FOR PART-TIME EMPLOYEE**
- ITEM XI. L. REQUEST TO TRANSFER**
- ITEM XI. M. AUTHORIZATION TO CREATE AND TO ADVERTISE**
- ITEM XI. N. AUTHORIZATION TO ADVERTISE**
- ITEM XI. O. PART-TIME PERSONNEL FOR FEBRUARY 2024**

VII. APPROVAL OF MINUTES

- A. Personnel, Programs and Services Committee Meeting of February 14, 2024**
- B. Planning and Policy Committee Meeting of February 14, 2024**
- C. Facilities and Finance Committee Meeting of February 14, 2024**
- D. Regular Board Meeting of February 20, 2024**

VIII. APPROVAL OF BILLS

| | |
|---|---------------------|
| Education Fund | \$ 6,905,322.33 |
| Operations & Maintenance Fund | 419,526.64 |
| Operations & Maint Fund-Restricted | 923,372.99 |
| Bond & Interest Fund | 1,500.00 |
| Auxiliary Enterprise Fund | 374,317.77 |
| Restricted Purposes Fund | 1,364,035.41 |
| Trust & Agency Fund | 27,068.65 |
| Liability, Protection & Settlement Fund | 173,852.48 |
| Grand Total All Funds: | \$10,188,996.27 |

IX. PLANNING AND POLICY COMMITTEE REPORT

- A. ADOPTION OF PROPOSED AMENDMENTS TO BOARD POLICY 1004**
 - 1. Consideration to adopt proposed amendments to Board Policy 1004: Current Strategic Priorities.**

X. FACILITIES AND FINANCE COMMITTEE REPORT

- A. PURCHASES**
 - 1. Consideration to ratify the purchase of a John Deere 5067E Tractor from Sloan Implement, Hamel, IL in the amount of \$96,889.00 utilizing approved funds in the FY24 capital budget.**

2. **Consideration to award the purchase of eight CES 500F Modern Electronics Lab Trainers with Fault Panel to Azimuth Aerospace Solutions, LLC, Rockford, MI in the amount of \$27,600.00 utilizing approved departmental funds.**
3. **Consideration to award the purchase of Haas supplies to Haas Factory Outlet, St. Louis, MO in the amount of \$677,485.00 utilizing approved departmental funds.**
4. **Consideration to purchase computer equipment for office and labs in the Advanced Manufacturing Academy from Dell Technologies, Round Rock, TX in the amount of \$469,964.84 utilizing institutional funding.**
5. **Consideration to award the purchase of three charging stations to Chargepoint, Inc., Campbell, CA in the amount of \$31,191.00 utilizing approved departmental funds.**
6. **Consideration to award the purchase of furniture for the Early Childhood Program to Louer Facility Planning, Inc., Collinsville, IL in the amount of \$36,710.05 utilizing approved funds from the Early Childhood Consortium for Equity Grant.**
7. **Consideration to award the purchase of furniture for two classrooms at the Sam Wolf Granite City Campus to KI Furniture, Green Bay, WI in the amount of \$49,283.01 utilizing approved FY24 capital funds.**

B. CONTRACT FOR PRECONSTRUCTION SERVICES

1. **Consideration to approve contract for Preconstruction Service for the Career Technology Education Building and Outdoor Student Space project at the Red Bud Campus with Holland Construction Services, Inc., Swansea, IL in the amount of \$85,649.00 funded from General Obligation Community College Bonds, series 2023 proceeds.**

C. DISPOSAL OF CAPITAL ASSETS

1. **Consideration to dispose of the following capital assets:**

**2001 Dodge Ram 2500
Western 7 FT Snow Plow (2)
Adhancer Scrubber Floor Rider
Kubota Tractor**

XI. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT

A. GRANTS

1. **Consideration to accept grant awards.**

B. AGREEMENTS

1. **Consideration to approve agreements.**

C. GIFT TO THE COLLEGE

1. Consideration to accept a gift to the college.

D. COURSE FEES AND FIRST DAY ACCESS

1. Consideration to approve course fees and First Day Access fees.

E. REVISED 2025-2026 ACADEMIC CALENDAR

1. Consideration to revise the 2025-2026 Academic Calendar.

F. RESIGNATIONS

1. Consideration to accept the following resignations:

**Brianna Harrell, Student Services Specialist; and
Sonia Schuler, Coordinator of Nursing Success.**

G. APPOINTMENTS

1. Consideration to ratify the emergency appointment of the full-time position of **Public Safety Commissioned Officer at the Belleville Campus effective March 18, 2024 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen's Benevolent Labor Committee-SWIC Public Safety Employees Union, 2022-2025.**
2. Consideration to appoint the full-time administrative position of **Veteran Services Coordinator effective April 1, 2024 at an annual salary of \$47,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
3. Consideration to appoint the full-time SWIC EE position of **Accounts Receivable Specialist effective April 1, 2024 at a starting salary of \$37,800 based on the SWIC Educational Employees Collective Bargaining Agreement 2022-2025.**
4. Consideration to appoint the full-time administrative position of **High School Partnership Specialist effective April 16, 2024 at an annual salary of \$40,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators.**
5. Consideration to appoint the full-time position of **Industrial Technology/Precision Machining Technology Faculty effective August 1, 2024 at up to two equated hours calculated according to salary schedule for 2023-2024 Academic Year; beginning August 16, 2024 the base salary will be \$48,976 (Below Master's - Step 1 of the Faculty Salary Schedule).**

6. **Consideration to appoint the full-time position of HVAR Faculty effective August 1, 2024 at up to two equated hours calculated according to salary schedule for 2023-2024 Academic Year; beginning August 16, 2024 the base salary will be \$48,976 (Below Master's Degree - Step 1 of the Faculty Salary Schedule).**
7. **Consideration to appoint the full-time grant-funded administrative position of Early Childhood Education Success Coordinator effective April 16, 2024 at an annual salary of \$49,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding.**
8. **Consideration to appoint the full-time administrative position of Senior Systems Analyst Programmer effective April 16, 2024 at an annual salary of \$105,000, salary grade 8, and subject to the provisions of the Personnel Procedures for Administrators.**
9. **Consideration to ratify the emergency appointment of the full-time grant-funded position of ATS Driver effective March 1, 2024 at an hourly rate of \$21.64 based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.**
10. **Consideration to appoint the full-time grant-funded position of ATS Driver effective April 1, 2024 at an hourly rate of \$21.64 based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.**
11. **Consideration to ratify the emergency appointment of the full-time administrative position of Payroll Associate effective March 18, 2024 at an annual salary of \$49,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
12. **Consideration to appoint the full-time administrative position of Student Services Support and Compliance Administrator effective April 1, 2024 at an annual salary of \$45,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
13. **Consideration to appoint the full-time administrative position of Sr. Training & Development Specialist effective April 1, 2024 at an annual salary of \$65,000, salary grade 4, and subject to the Personnel Procedures for Administrators.**

H. AUTHORIZATION TO HIRE

1. **Consideration to hire the following part-time instructors paid at the adjunct rate based upon educational attainment level:**

| | |
|--------------------------|--------------------------------------|
| Galen White | Medical Laboratory Technology |
| Logan Schellhardt | EMS (SWGCC) |
| Rebecca Hartman | EMS (SWGCC) |
| Jeffrey Cutright | EMS (BC) |
| Leanne Kierstead | EMS (BC) |
| Barbara Hunter | Psychology (EH 01-30-24) |

2. **Consideration to hire Kelly “Nichole” Bragg to the part-time grant-funded SWIC EE position of Special Project Coordinator-ECACE effective April 16, 2024 at an hourly rate of \$24.38 for up to 28 hours per week based on the SWIC Educational Employees Collective Bargaining Agreement 2022-2025 and the continued receipt of external funding.**
 3. **Consideration to ratify the emergency hire of James Burger to the part-time non-union position of Lab Technician for the Heating, Ventilation, Air Conditioning & Refrigeration department effective February 26, 2024 at an hourly rate of \$16.58 for up to nine hours per week.**
 4. **Consideration to ratify the emergency hire of Maurice Jones and Zeldre Morgan to the two part-time grant-funded positions of ATS Driver effective March 1, 2024 at an hourly rate of \$18.54 for up to 28 hours per week based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.**
- I. REAPPOINTMENT OF ADMINISTRATIVE, PROFESSIONAL, AND SUPERVISORY STAFF FOR FY24-25**
1. **Consideration to reappoint the Administrative, Professional, and Supervisory Staff for FY24-25.**
- J. AUTHORIZATION TO AMEND EMPLOYMENT START DATE**
1. **Consideration to amend employment start date for Jonathan Pettis, part-time HVAR Instructor, to February 26, 2024.**
- K. ADDITIONAL DUTIES FOR PART-TIME EMPLOYEE**
1. **Consideration to approve current Aviation Pilot Training adjunct instructor James Duane Stamm for additional duties when needed effective March 21, 2024 at an hourly rate of \$25.00 not to exceed eight hours.**
- L. REQUEST TO TRANSFER**
1. **Consideration to approve request for transfer of full-time Commissioned Public Safety Officer Kurtis Kimbro from the Belleville Campus to the Sam Wolf Granite City Campus effective March 16, 2024 subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen’s Benevolent Labor Committee -SWIC Public Safety Employees Union, 2022-2025.**
- M. AUTHORIZATION TO CREATE AND TO ADVERTISE**
1. **Consideration to create and to advertise the following positions:**

Full-time Civil Engineering Program Coordinator/Instructor in the Technical Education and Workforce Development division; and

Full-time Aviation Electronics/Avionics Technology Instructor in the Technical Education and Workforce Development division.

N. AUTHORIZATION TO ADVERTISE

1. Consideration to advertise the following positions:

**Full-time grant-funded Administrative position: Coordinator of Nursing Success;
Full-time grant-funded Administrative position: Coordinator of Health Sciences Success;
Full-time grant-funded SWIC EE position: Secretary for Instructional Services;
Full-time SWIC EE position: Instruction Support Technician;
Full-time grant-funded Administrative position: Student Services Specialist;
Full-time SWIC EE position: Administrative Assistant of High School Partnerships (f/k/a Community Services Administrative Assistant);
Part-time non-union position: Math/Science Specialist for Success Center (continuous);
Part-time non-union position: Tutor for Success Center (continuous).**

O. RATIFICATION OF PART-TIME PERSONNEL ACTIONS

1. Consideration to ratify the February 2024 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

XII. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PROPERTY ACQUISITION (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))

XIII. ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

XIV. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XV. MISCELLANEOUS

XVI. ADJOURNMENT