



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
March 20, 2024**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, March 20, 2024 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Vice Chairman Steve Campo called the meeting to order at 5:31 p.m.

ROLL CALL

Trustees present:	Matthew Burke Steve Campo Sean McPeak Mark Morton Nick Raftopoulos (remote) Tracy Vallett
Trustee absent:	Dane Tippet

MOMENT OF SILENCE

President Mance requested a moment of silence in honor of former trustee Robert G. Morton, who passed away March 14, 2024 after a brief illness.

Mr. Morton joined the Board of Trustees in October 2021 and served through April 2023. During his tenure he was Board Chairman; Chair of the Personnel, Programs and Services Committee; and a member of the Facilities and Finance Committee and the Planning and Policy Committee.

President Mance stated, “Bob was a good trustee and a caring and compassionate person who I was fortunate to call my friend.”

PUBLIC COMMENTS

There were no public comments.

PRESENTATION OF THE FY 2023 AUDIT

Chris Suda, principal with CliftonLarsonAllen, LLP, presented the college audit for FY 2023 ended June 30, 2023.

Mr. Suda reported the college received an unmodified opinion, which is the cleanest determination that can be received. He did note five very minor deficiencies involving financial aid. Chief Enrollment Development and Institutional Planning Officer Robert Tebbe stated the Financial Aid department awards correctly and on time. He has spoken with the Director of Financial Aid; and these minor reported findings are related to special cases.

Mr. Suda said that throughout the audit process, he has seen vast improvement. This audit is what the Board of Trustees should expect to see. Southwestern Illinois College is in a really good position.

MOTION 03-01-24:01

Mr. McPeak moved, seconded by Mr. Burke, to accept the FY 2023 audit and to provide to ICCB. Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. McPeak, Mr. Morton, Mr. Raftopoulos, Ms. Vallett, and Mr. Campo. Nays: none. Absent: Mr. Tippet. **PASSED**

OMNIBUS VOTE

Vice Chairman Campo requested an omnibus vote to consider all items appearing on the agenda.

MOTION 03-20-24:02

Ms. Vallett moved, seconded by Mr. Morton to conduct an omnibus vote for all agenda items. Upon a roll call vote, those trustees voting aye were Mr. Burke, Mr. McPeak, Mr. Morton, Mr. Raftopoulos, Ms. Vallett, and Mr. Campo. Nays: none. Absent: Mr. Tippet. **PASSED**

MOTION 03-20-24:03

Mr. Morton moved, seconded by Mr. Burke to:

- approve the minutes from the February 14, 2024 regular meetings of the Personnel, Programs and Services Committee; the Planning and Policy Committee; and the Facilities and Finance Committee; and the February 21, 2024 regular meeting of the Board of Trustees;
- approve the bills:

Education Fund	\$ 6,905,322.33
Operations & Maintenance Fund	419,526.64
Operations & Maint Fund-Restricted	923,372.99
Bond & Interest Fund	1,500.00
Auxiliary Enterprise Fund	374,317.77
Restricted Purposes Fund	1,364,035.41
Trust & Agency Fund	27,068.65
Liability, Protection & Settlement Fund	173,852.48
 Grand Total All Funds:	 \$10,188,996.27

- adopt proposed amendments to Board Policy 1004: Current Strategic Priorities;
- ratify the purchase of a John Deere 5067E Tractor from Sloan Implement, Hamel, IL in the amount of \$96,889.00 utilizing approved funds in the FY24 capital budget;
- award the purchase of eight CES 500F Modern Electronics Lab Trainers with Fault Panel to Azimuth Aerospace Solutions, LLC, Rockford, MI in the amount of \$27,600.00 utilizing approved departmental funds;
- award the purchase of Haas supplies to Haas Factory Outlet, St. Louis, MO in the amount of \$677,485.00 utilizing approved departmental funds;
- purchase computer equipment for office and labs in the Advanced Manufacturing Academy from Dell Technologies, Round Rock, TX in the amount of \$469,964.84 utilizing institutional funds;
- award the purchase of three charging stations to Chargepoint, Inc., Campbell, CA in the amount of \$31,191.00 utilizing approved departmental funds;
- award the purchase of furniture for the Early Childhood Program to Louer Facility Planning, Inc., Collinsville, IL in the amount of \$36,710.05 utilizing approved funds from the Early Childhood Consortium for Equity Grant;
- award the purchase of furniture for two classrooms at the Sam Wolf Granite City Campus to KI Furniture, Green Bay, WI in the amount of \$49,283.01 utilizing approved FY24 capital funds;
- approve contract for Preconstruction Service for the Career Technology Education Building and Outdoor Student Space project at the Red Bud Campus with Holland Construction Services, Inc., Swansea, IL in the amount of \$85,649.00 funded from General Obligation Community College Bonds, series 2023 proceeds;
- dispose of the following capital assets:
 - 2001 Dodge Ram 2500
 - Western 7 FT Snow Plow (2)
 - Adhancer Scrubber Floor Rider
 - Kubota Tractor;
- accept continuing St. Clair County Board grant in the amount of \$62,500.00 for the period January 1, 2024 through December 31, 2024 to support Programs and Services for Older Persons;
- accept continuing St. Clair County Community Action Agency grant in the amount of \$2,500.00 for the period January 1, 2024 through December 31, 2024 to provide transportation assistance to eligible seniors/disabled riders who reside in St. Clair County;

- accept new Propane Education & Research Council grant in the amount of \$10,000.00 for the period March 3, 2024 through December 31, 2024 for implementation of the HVAC and Plumber Technical Training curriculum;
- approve affiliation agreement with Christian Hospital Northeast-Northwest to allow students in the Pharmacy Technician program to participate in clinical experience;
- approve affiliation agreement with St. Luke’s Hospital to allow students in the Respiratory Care program to participate in clinical experience;
- approve affiliation agreement with CORA Health Services to allow students in the Physical Therapist Assistant program to participate in clinical experience;
- approve affiliation agreement with Pinckneyville Community Hospital to allow students in Healthcare Related Occupational programs to participate in clinical experience;
- accept a gift to the college;
- approve course fees and First Day Access fees;
- revise the 2025-2026 Academic Calendar;
- accept the following resignations:

Brianna Harrell, Student Services Specialist; and
Sonia Schuler, Coordinator of Nursing Success;
- ratify the emergency appointment of Angela Wagner to the full-time position of Public Safety Commissioned Officer at the Belleville Campus effective March 18, 2024 at an annual salary of \$45,760 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen’s Benevolent Labor Committee-SWIC Public Safety Employees Union, 2022-2025;
- appoint Christopher Boykin to the full-time administrative position of Veteran Services Coordinator effective April 1, 2024 at an annual salary of \$47,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Tracy Arnold to the full-time SWIC EE position of Accounts Receivable Specialist effective April 1, 2024 at a starting salary of \$37,800 based on the SWIC Educational Employees Collective Bargaining Agreement 2022-2025;
- appoint Rebecca Cowin to the full-time administrative position of High School Partnership Specialist effective April 16, 2024 at an annual salary of \$40,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Zachery Bergmann to the full-time position of Industrial Technology/Precision Machining Technology Faculty effective August 1, 2024 at up to two equated hours calculated

according to salary schedule for 2023-2024 Academic Year; beginning August 16, 2024 the base salary will be \$48,976 (Below Master's - Step 1 of the Faculty Salary Schedule);

- appoint Edward Cox to the full-time position of HVAR Faculty effective August 1, 2024 at up to two equated hours calculated according to salary schedule for 2023-2024 Academic Year; beginning August 16, 2024 the base salary will be \$48,976 (Below Master's Degree - Step 1 of the Faculty Salary Schedule);
- appoint Hannah Howell to the full-time grant-funded administrative position of Early Childhood Education Success Coordinator effective April 16, 2024 at an annual salary of \$49,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;
- appoint Pamela Stacey to the full-time administrative position of Senior Systems Analyst Programmer effective April 16, 2024 at an annual salary of \$105,000, salary grade 8, and subject to the provisions of the Personnel Procedures for Administrators;
- ratify the emergency appointment of Dawn Reed to the full-time grant-funded position of ATS Driver effective March 1, 2024 at an hourly rate of \$21.64 based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;
- appoint Reesha Sanders to the full-time grant-funded position of ATS Driver effective April 1, 2024 at an hourly rate of \$21.64 based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;
- ratify the emergency appointment of Judy Harwell to the full-time administrative position of Payroll Associate effective March 18, 2024 at an annual salary of \$49,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Niajah Johnson to the full-time administrative position of Student Services Support and Compliance Administrator effective April 1, 2024 at an annual salary of \$45,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;
- appoint Megan Hemann to the full-time administrative position of Sr. Training & Development Specialist effective April 1, 2024 at an annual salary of \$65,000, salary grade 4, and subject to the Personnel Procedures for Administrators;
- hire the following part-time instructors paid at the adjunct rate based upon educational attainment level:

Galen White	Medical Laboratory Technology
Logan Schellhardt	EMS (SWGCC)
Rebecca Hartman	EMS (SWGCC)
Jeffrey Cutright	EMS (BC)
Leanne Kierstead	EMS (BC)
Barbara Hunter	Psychology (EH 01-30-24);

- hire Kelly “Nichole” Bragg to the part-time grant-funded SWIC EE position of Special Project Coordinator-ECACE effective April 16, 2024 at an hourly rate of \$24.38 for up to 28 hours per week based on the SWIC Educational Employees Collective Bargaining Agreement 2022-2025 and the continued receipt of external funding;
- ratify the emergency hire of James Burger to the part-time non-union position of Lab Technician for the Heating, Ventilation, Air Conditioning & Refrigeration department effective February 26, 2024 at an hourly rate of \$16.58 for up to nine hours per week;
- ratify the emergency hire of Maurice Jones and Zeldre Morgan to the two part-time grant-funded positions of ATS Driver effective March 1, 2024 at an hourly rate of \$18.54 for up to 28 hours per week based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;
- reappoint the Administrative, Professional, and Supervisory Staff for FY24-25;
- amend employment start date for Jonathan Pettis, part-time HVAR Instructor, to February 26, 2024;
- approve current Aviation Pilot Training adjunct instructor James Duane Stamm for additional duties when needed effective March 21, 2024 at an hourly rate of \$25.00 not to exceed eight hours;
- approve request for transfer of full-time Commissioned Public Safety Officer Kurtis Kimbro from the Belleville Campus to the Sam Wolf Granite City Campus effective March 16, 2024 subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Policemen’s Benevolent Labor Committee-SWIC Public Safety Employees Union, 2022-2025;
- create and to advertise the following positions:

Full-time Civil Engineering Program Coordinator/Instructor in the Technical Education and Workforce Development division; and

Full-time Aviation Electronics/Avionics Technology Instructor in the Technical Education and Workforce Development division;

- advertise the following positions:

Full-time grant-funded Administrative position: Coordinator of Nursing Success;

Full-time grant-funded Administrative position: Coordinator of Health Sciences Success;

Full-time grant-funded SWIC EE position: Secretary for Instructional Services;

Full-time SWIC EE position: Instruction Support Technician;

Full-time grant-funded Administrative position: Student Services Specialist;

Full-time SWIC EE position: Administrative Assistant of High School Partnerships (f/k/a Community Services Administrative Assistant);

Part-time non-union position: Math/Science Specialist for Success Center (continuous);

Part-time non-union position: Tutor for Success Center (continuous); and

- ratify the February 2024 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote those trustees voting aye were Mr. Burke, Mr. McPeak, Mr. Morton, Mr. Raftopoulos, Ms. Vallett, and Mr. Campo. Nays: none. Absent: Mr. Tippett. **PASSED**

REPORTS

President's Report

President Mance had no report.

ICCTA Report

Trustee Vallett had no report.

Attorney's Report

Mr. Hoerner had no report.

MISCELLANEOUS

Trustee Morton expressed appreciation on behalf of his family to everyone for their sympathy, kindness, and compassion during the passing of his father, Robert G. Morton. It has been a difficult time, but their empathy has been comforting.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Burke, to adjourn the meeting at 6:15 p.m. Upon a voice vote the motion carried.

Approved: **04/17/24**

Respectfully submitted,

Nick Raftopoulos
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees