



BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Marsh Conference Room
April 17, 2024
5:30 p.m.

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VI. APPROVAL OF MINUTES**
 - A. Regular Board Meeting of March 20, 2024**

VII. APPROVAL OF BILLS

Education Fund	\$1,473,520.41
Operations & Maintenance Fund	305,585.81
Operations & Maint Fund-Restricted	672,125.40
Auxiliary Enterprise Fund	116,471.87
Restricted Purposes Fund	1,102,064.57
Trust & Agency Fund	37,605.06
Audit Fund	29,100.00
Liability, Protection & Settlement Fund	65,742.89
Grand Total All Funds:	\$3,802,216.01

VIII. PLANNING AND POLICY COMMITTEE

■ IX. FACILITIES AND FINANCE COMMITTEE

A. PURCHASES

- 1. Consideration of the recommendation to award the purchase of furniture for wellness spaces at the Sam Wolf Granite City Campus to KI Furniture, Green Bay, WI in the amount of \$24,820.38 utilizing approved funds from the Mental Health Early Action on Campus grant.**
- 2. Consideration of the recommendation to award the purchase of table vises for the Advanced Manufacturing Academy at the Belleville Campus to Air Vise and Workholding, Inc., Boise, ID in the amount of \$32,129.10 utilizing approved funds from the Perkins grant.**
- 3. Consideration of the recommendation to award the purchase of robot cart training tables for the Advanced Manufacturing Academy at the Belleville Campus to OPTO by Phillips Corporation, Colfax, NC in the amount of \$29,763.44 utilizing approved funds from the Perkins grant.**
- 4. Consideration of the recommendation to award the purchase of 32 laptops for the HVAR Lab at the Belleville Campus to Dell, Round Rock, TX in the amount of \$45,702.72 utilizing budgeted departmental funds.**

B. REQUEST FOR PROPOSAL AWARDS

- 1. Consideration of the recommendation to award the Purchasing Card (P-Card) Program for Southwestern Illinois College to Commerce Bank, Kansas City, MO.**
- 2. Consideration of the recommendation to award the banking services for Southwestern Illinois College to Bank of America, St. Louis, MO.**

C. CONTRACTS AND AGREEMENTS

- 1. Consideration of the recommendation to approve agreement for software with Oracle in the amount of \$1,082,989.96 for the period July 1, 2024 through June 30, 2026 utilizing budgeted departmental funds.**
- 2. Consideration of the recommendation to approve University Universal Transportation Pass Program contract for Metro passes for the Fall 2024 Semester; the Spring 2025 Semester; and through the last day of the Summer 2025 Semester at the rate of \$22 per eligible student for each semester utilizing budgeted departmental funds.**
- 3. Consideration of the recommendation to approve the Project Labor Agreement between Southwestern Illinois College and the Southern Illinois Building and Construction Trades Council for the period April 1, 2024 through March 31, 2027.**

4. **Consideration of the recommendation to approve the FY 2024 Audit Statement of Work with CliftonLarsonAllen, Belleville, IL at a cost of \$113,100 utilizing budgeted departmental funds.**
5. **Consideration of the recommendation to approve additional services provided by Farnsworth Group, Belleville, IL on the Lynx Lodge Renovation Project in the amount of \$37,750.00 utilizing approved funds from the Southwestern Illinois Justice Workforce Development Campus restricted grant.**

D. DISPOSAL OF CAPITAL ASSETS

1. **Consideration of the recommendation to dispose of Xerox Multi-Function Copiers.**

■ X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE

A. GRANTS

1. **Consideration of the recommendation to accept the grant awards.**

B. AGREEMENTS

1. **Consideration of the recommendation to approve the agreements.**

C. COURSE FEES; LAB FEES; CURRICULUM

1. **Consideration of the recommendation to approve course fees; lab fees; and curriculum.**

D. RESIGNATIONS

1. **Consideration of the recommendation to accept the following resignations:**

**Angela Wagner, Commissioned Public Safety Officer, BC
Ibrahim Bedwan, Commissioned Public Safety Officer, BC
Christopher Felix, Commissioned Public Safety Officer, SWGCC
Caitlin Adams, Student Life Special Events Specialist**

E. APPOINTMENTS

1. **Consideration of the recommendation to appoint the full-time faculty position of Cybersecurity, Networking, and Cisco Academy Instructor at the Sam Wolf Granite City Campus with district-wide responsibilities effective August 12, 2024 at an annual salary of \$48,976 (Step 1 Below Masters, 2023-2024 Academic Year) in accordance with the Full-time Faculty Memorandum of Understanding.**
2. **Consideration of the recommendation to appoint the full-time administrative position of Accountant II effective May 1, 2024 at an annual salary of \$60,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators.**

3. **Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor and Program Specialist effective May 1, 2024 at an annual salary of \$46,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators.**
4. **Consideration of the recommendation to ratify the emergency appointment of the full-time grant-funded position of ATS Driver effective March 18, 2024 at an hourly rate of \$21.64 based on the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.**

F. AUTHORIZATION TO HIRE

1. **Consideration of the recommendation to hire the following part-time instructors to be paid at the adjunct rate based on their educational attainment level:**

Melinda Spencer, Nursing Assistant (6-1-24)

Wayne Brown, Chemistry (6-3-24)

Cathleen MacElroy, AOJ (5-1-24)

Michael Robinson, Psychology (8-1-24)

Donna Werner, Philosophy (8-1-24)

Natalie Casey, English (8-1-24)

Rachel Harsin, English (8-1-24)

Chitnapha Hassan, English (8-1-24)

Christina Robinson, English (8-1-24)

2. **Consideration of the recommendation to hire Ethan Whoolery to the part-time SWIC EE position of Help Desk Technician effective May 1, 2024 at an hourly rate of \$18.39 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between Community College District #522 and the SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO.**
3. **Consideration of the recommendation to hire Herbert Hawkins to the part-time position of Custodian at PSOP effective June 17, 2024 at an hourly rate of \$14.92 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148, Services Employees Union.**
4. **Consideration of the recommendation to hire Samuel Green to the part-time grant-funded position of RSVP Volunteer Coordinator, Madison County effective May 1, 2024 at an hourly rate of \$15.15 for up to 20 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600 and the continued receipt of external funding.**
5. **Consideration of the recommendation to hire Lynn Toorigian to the part-time grant-funded position of RSVP Volunteer Coordinator, St. Clair County effective May 1, 2024 at an hourly rate of \$15.15 for up to 24 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 6600 and the continued receipt of external funding.**

6. **Consideration of the recommendation to ratify the emergency hire of Torrey Williams to the part-time grant-funded position of ATS Driver effective March 18, 2024 at an hourly rate of \$18.54 for up to 28 hours per week and subject to the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.**

G. AMENDED EMPLOYMENT START DATES

1. **Consideration of the recommendation to amend the employment start dates for the following:**

Ryan Jones, AOJ Instructor	April 16, 2024 (from March 1, 2024)
Trin Daws, AOJ Instructor	April 16, 2024 (from March 1, 2024)
Tad Bratkowski, Philosophy Instructor	August 1, 2024 (from January 1, 2024)

H. RATIFICATION OF PART-TIME PERSONNEL ACTIONS

1. **Consideration of the recommendation to ratify the March 2024 part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.**

XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); PROPERTY ACQUISITION (5 ILCS 120/2(c)(5)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))

XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

- A. **MOTION TO APPROVE EMPLOYMENT TERMINATION DISMISSING ADMINISTRATOR FROM EMPLOYMENT WITH SWIC EFFECTIVE CLOSE OF BUSINESS APRIL 17, 2024, PURSUANT TO SECTIONS II.A. OF THE PERSONNEL PROCEDURES FOR ADMINISTRATORS**
- B. **MOTION TO APPROVE EMPLOYMENT TERMINATION DISMISSING ADMINISTRATORS FROM EMPLOYMENT WITH SWIC EFFECTIVE UPON THE EXPIRATION OF THEIR CURRENT ADMINISTRATIVE CONTRACTS ON JUNE 30, 2024 PURSUANT TO SECTIONS II.A. AND XIV.C. OF THE PERSONNEL PROCEDURES FOR ADMINISTRATORS**

XIII. REPORTS

- A. **PRESIDENT**
- B. **ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

C. BOARD ATTORNEY

- 1. Consideration to ratify support of the City of Highland, Illinois request to extend the life of Highland TIF District #1 and TIF District #2 an additional twelve years.**

XIV. MISCELLANEOUS

XV. ADJOURNMENT