

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
Seibert Conference Room
Belleville Campus
April 8, 2026
5:30 p.m.

Committee members present: Steve Campo, Chairman
Sean McPeak

Committee member absent: Nick Raftopoulos

Trustees present: Eric Edgar
Mark Morton
Dane Tippett

Administrators present: Nick J. Mance
Linda Andres (r)
Danielle Chambers
Robert Tebbe
Joseph “Joey” Walter
Jacob Wheeler
Bernie Yursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Campo called the meeting to order at 6:22 p.m.

PROGRAM REVIEW

Chairman Campo stated a program review is new for the institution. He thanked the following individuals for assembling the information and for attending the meeting. Jaime Manche, Melissa Rossi, and Deans Darrell Robin, Kristen Ruppert, Curt Schmittling and Kim Cherry Vogt were also in attendance.

Program	Division	Department Chair/Coordinator/Faculty
Agriculture	MS	Spencer Schuchman
AS	MS	Keven Hansen, Mitch Robertson
AES	MS	Mitch Robertson, Mark Patty
Anthropology	AH	Carla Bills
Psychology	AH	Carla Bills
Sociology	AH	Carla Bills
Geography	AH	Jeff Arnold

Political Science	AH	Carolyn Myers
History	AH	Carolyn Myers
AA	AH	Andrew Wheeler
AFA Art	AH	Cory Sellers
AFA Music Education	AH	Andrew Jensen
AFA Music Production	AH	Andrew Jensen
Early Childhood Education degree ECE certificates	AH	Yvette Schultz
Human Services Technology degree	AH	Susan Holbrook
Management (degree w/specializations)	BUS	Sila Tuju
Management certificate	BUS	Sila Tuju

Trustee Campo spoke with Chief Academic Officer Walter concerning the program review format. Mr. Campo envisioned a verbal presentation from faculty championing their programs including the revenue and expense ratio and a SWOT (strengths, weaknesses, opportunities, and threats) analysis of their programs. The committee will review the provided information.

APPROVAL OF MINUTES

Mr. McPeak moved, seconded by Mr. Campo, to approve the minutes from the March 4, 2026 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried.

REPORTS

Student Services Highlights

Chief Student Services Officer Danielle Chambers requested her report be read into the record and highlighted that graduation is Thursday, May 14, 2026 at 6:00p in the Varsity Gym.

- In the spirit of graduation, Student Life will be hosting Stress Relief Week, combined with Grad Fest. Activities will begin on Monday, April 27th, and go through Thursday, April 30th, at each campus.
- Student Services departments are collaborating with other internal partners to promote an Alcohol and Drug-Free Campus. Departments will have tables at the Spring Blast on each campus to promote a safe and healthy college environment. April 29th, we will host Denim Day, where donuts will be provided, as a combined effort with Alcohol and Drug Awareness, to also promote the prevention of sexual assault on campus.
- Advisors and Student Accessibility staff have been going out to the district high schools to assist the Admissions team with on-site registration.

- Workforce Development and Career Pathways will host an employer showcase on Monday, April 27, and Wednesday, April 29, for students in Precision Machining and Networking/Cybersecurity at both Belleville and Granite City campuses. Company representatives from Creative Blow Mold (a packaging manufacturer) and Utilitra (a managed Information Technology firm) will meet with students to discuss real openings and work-based learning opportunities and to provide real-time feedback on student resumes and presentations.
- SWIC will partner with R3 Development, Southern Illinois Builders Association (SIBA), and the SIBA Career Pathways program on Friday, April 30, for a construction pre-apprenticeship career fair. Students from SWIC's Illinois Works, Climate Equitable Jobs Act (CEJA), and Highway Careers Construction program will meet with local unions and contractors for conversations about potential openings and best practices for ensuring a career in the building trades. Representatives from the Illinois Works' Career Services team will be present for the career fair, which will be staged at the Lansdowne UP Workforce Center in East St. Louis.
- Our Careers and Workforce Director is working with the local Boilermakers Union to develop credit-bearing classes for their apprenticeship program coursework. The college is currently providing credit for apprenticeship classes in the Carpenters, Sheet Metal Workers, Iron Workers, Painters & Decorators, Plumbers/Pipefitters, and Cement Masons/Plasterers unions.

OMNIBUS VOTE CONSENT AGENDA

Chairman Campo requested a motion for an omnibus vote to present consent agenda items A) through H).

Mr. McPeak moved, seconded by Mr. Campo, for an omnibus vote to present consent agenda items A) thru H). Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried.

Grants

- Renewal ICCB state grant in the amount of \$49,243.00 for the period January 1, 2026 through December 31, 2026 for the Advancing Developmental Education Reform by Building Faculty Capacity Sealing Evidence-Based Models, and Supporting Continuous Improvement Project;
- New Illinois Green Economy Network (IGEN) state grant in the amount of \$106,000.00 for the period April 15, 2026 through March 31, 2028 to benchmark and track electricity and natural gas consumption at the college level and the campus level;
- Renewal St. Clair County Intergovernmental Grants Dept/WIOA state grant in the amount of \$175,000.00 for the period July 1, 2026 through June 30, 2027 to support the Youth Empowerment Support Services (YESS) Program in SWIC's Adult Education Department;
- Renewal Madison County Community Development through DCEO state grant in the amount of \$20,000.00 for the period January 1, 2026 through December 31, 2026 for Adult

Education students' vocational training, i.e. CNA, Computer Numeric Coding Forklift Safety, Welding, Pharmacy Technician, and other training programs; and

- Renewal Mid-America WIB and Illinois Worknet Center MOU state grant for the period July 1, 2026 through June 30, 2027 for One-Stop services with Mid-America WIB and the Illinois Worknet Center-Belleville One-Stop for the Adult Education component.

Agreements

- Renewal affiliation agreement with Freeburg Care Center to allow students in the Health Sciences programs to participate in clinical experience;
- Renewal affiliation agreement with BJC Home Care Services to allow students in the Respiratory Care program to participate in clinical experience;
- Renewal affiliation agreement with CVS Health to allow students in the Pharmacy Technician program to participate in clinical experience;
- Renewal affiliation agreement with DaVita Dialysis to allow students in the Health Sciences programs to participate in clinical experience;
- Renewal affiliation agreement with Memorial Hospital to allow students in the Health Sciences programs to participate in clinical experience;
- Renewal facility agreements with Canterbury Enterprises Inc. and Kaleidoscope of Kids to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at SWIC; and
- Renewal facility agreements with the following facilities to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC:

Chester Early Childhood Center; Creation Kids; Creative Children's Learning Center; Early Explorations; Edwardsville YMCA Allison Cassens Early Childhood Development Center; Five Star Learning Center Mascoutah; Hakuna Matata Kid Care; Immanuel Lutheran Church; Kiddie Junction Academy; Kids of Hope CDC Inc., Laverna Evans Elementary; Mascoutah Elementary School; Riverbend Headstart & Family Services South; St. Paul's Lutheran Church ECC; The Goddard School in Shiloh; and Troy Early Childhood Center Too.

Course Fee Increases; Revised Course Fees & First Day Fees

Course fee increases for HES 152: First Aid-Medical Self Help; and ART 108: Printmaking I; and ART 208: Printmaking II;

Revised course fees for RT 292: MRI Clinical Internship and RT 293: MRI Safety & Image Production;

First Day fees for SOC 155: Introduction to Social Work.

Curriculum Changes

From the February and March 2026 Curriculum Committee meetings;

No prerequisites for ENG 99. (note: Trustee Campo compared ENG 100 and ENG101 classes and the amount of homework assigned for the ENG 100 class)

Resignations

Eunha Smith, Campus Support Specialist COB 05-20-26
Mandy Wollin, Practical Nursing Instructor/Clinical Coordinator COB 05-06-26

Retirement Notifications

Linda Andres, Chief Information Officer COB 11-30-26
Steven Moiles, English Instructor COB 06-01-26
Dan Cross, Film Instructor/Chair COB 01/01/28

Appointments and Ratifications

Mya Lawrence to the full-time administrative position of Executive Director, Sam Wolf Granite City Campus effective June 1, 2026 at an annual salary of \$100,000, salary grade 7, and subject to the provisions of the Personnel Procedures for Administrators;

Robert Lee to the full-time position of Welding Technology Coordinator/Instructor at the Sam Wolf Granite City Campus with district-wide responsibilities effective August 1, 2026 at a salary of \$60,734 (Step 10, Below Masters on the 2025-2026 salary schedule) calculated at up to two equated hours, based on the 2025-2026 salary schedule; beginning August 16, 2026, the base salary will be \$61,342 (Step 10, Below Masters on the 2026-2027 salary schedule);

LeeAnn Goodlin to the full-time SWIC EE position of Administrative Assistant to the Dean of Technical Education at the Sam Wolf Granite City Campus with district-wide responsibilities effective May 1, 2026 at an annual salary of \$40,702 and subject to the provisions of the SWIC EE Collective Bargaining Agreement;

Generoso Marquez to the full-time administrative position of Academic Advisor effective May 1, 2026 at an annual salary of \$44,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators;

Jennifer Friederich to the full-time administrative position of Site Manager at PSOP with district-wide responsibilities effective May 1, 2026 at an annual salary of \$81,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators;

Ratification of Anakin Black to the full-time position of Custodian effective April 1, 2026 at an hourly rate of \$21.15 and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 116, Services Employees Union;

Ratification of Shelonda Furlow, Brigitte Williams and Lavitta Williams to the full-time grant-funded positions of ATS Driver effective April 1, 2026 at an hourly rate of \$25.64 and subject to the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding; and

Ratification of Andrew Hylton to the full-time Commissioned Public Safety Officer position effective April 6, 2026 at an annual salary of \$45,760 with employment subject to the provisions of

the Collective Bargaining Agreement between District 522 and Policemen’s Benevolent Labor Committee – SWIC Public Safety Employees Union, 2022-2025.

Part-time Hires and Ratifications

Adam Marler and Matthew Harley, Jr., Ideal Aviation Certified Flight Instructors for Private Pilot Fixed-Wing (\$38/hr) and Advanced Fixed Wing/Rotary (\$45/hr) effective April 16, 2026;

Anita Mack, Aviation Pilot Training Instructor effective April 16, 2026 and Christopher Dulaney, Computer Information Systems Instructor effective August 3, 2026, both paid at the part-time adjunct pay rate based on their educational attainment level;

Ratification of Roberta Sampson, Success Programs Support Specialist effective March 16, 2026 at \$15.30/hr for up to 28 hours per week and subject to the SWIC EE Collective Bargaining Agreement;

Ratification of Johnny Byrd and Unique Russell, grant-funded ATS Drivers effective April 1, 2026 at an hourly rate of \$22.54 for up to 28 hours per week and subject to the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding;

Ratification of Mario Finley, Custodian at the Belleville Campus effective April 1, 2026 at an hourly rate of \$17.00 for up to 298 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148;

Ratification of Wayne Roberson and Michelle Huettner, Custodians at the Sam Wolf Granite City Campus effective April 1, 2026 at an hourly rate of \$17.00 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148; and

Ratification of Cayden Black Custodian at the Red Bud Campus effective April 1, 2026 at an hourly rate of \$17.00 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148.

Amended Employment Start Date

Robert Williams, part-time Fire Science Instructor, from March 2, 2026 to March 25, 2026

Create and Advertise

Part-time Diagnostic Medical Sonography Coordinator/Instructor

ROLL CALL VOTE

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the consent agenda items as presented. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried. (These items will appear on the consent agenda for the Board of Trustees.)

NEXT SCHEDULED MEETING

The next scheduled meeting of the Personnel, Programs and Services Committee is Wednesday, May 13, 2026 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. McPeak moved, seconded by Mr. Campo, to adjourn the meeting at 7:05 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees