



Personnel, Programs and Services Committee

Community College District No. 522

Belleville Campus, Seibert Conference Room

Wednesday, May 13, 2026

5:30 PM

AGENDA

- I. Call to Order and Roll Call**
- II. Program Review Presentations**
- III. Approval of Personnel, Programs & Services Committee Meeting Minutes from April 8, 2026**
- IV. Personnel, Programs and Services Reports**
 - A) Student Services Highlights
- V. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))**
- VI. Possible Action/s Taken as a Result of Executive Session**
- VII. Personnel, Programs & Services - Consent Agenda**
 - A) Grant and Agreements
 - B) Curriculum Changes
 - C) New and Revised Course Fees
 - D) New Full-time Fire Science Academy Fee
 - E) Resignations and Retirement Notification
 1. Resignation: Jacqueline Owens, Diagnostic Medical Sonography Instructor, effective COB August 7, 2026 and
 2. Resignation: Jeff Tilma, Administrative Assistant to the Dean for Teaching and Learning, effective COB April 28, 2026
 3. Retirement Notification: Kirsten Webb, Math Instructor, effective COB July 31, 2027

F) Appointments and Ratifications

1. Full-time administrative position of Instructional Technology Manager effective June 1, 2026 at an annual salary of \$67,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators
2. Full-time administrative position of Academic Advisor and Career Transitions Specialist effective June 1, 2026 at an annual salary of \$51,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators
3. Full-time administrative position of Academic Advisor and Career Transitions Specialist effective June 1, 2026 at an annual salary of \$51,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators
4. Ratification of the full-time SWIC EE position of Shipping & Receiving Coordinator effective May 1, 2026 at an annual pay rate of \$38,178 and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement
5. Ratification of five full-time grant-funded SWIC ATS Drivers effective May 1, 2026 at an hourly rate of \$25.64 and subject to the provisions of the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding

G) Authorization and Ratification of Part-time Hires

1. Jeremy Johnson, Psychology Instructor, 06/01/26
2. Melissa Hild, Psychology Instructor, 06/01/26
3. Chelsey Rytterski, Nurse Assistant Instructor, 06/01/26
4. Tom Bileyu, Business Administration Instructor, 08/10/26
5. Jay Mehta, Education Instructor, 08/10/26
6. Kendra Keefer, Art Instructor, 08/10/26
7. Shawn Hennon, Physics Instructor, 05/01/26
8. Michelle Evans, PTNU position of Nursing and Health Sciences Tutor effective 06/01/26 at the hourly rate of \$18.90 for up to 9 hours per week
9. Isabel Margarida, SWIC EE position of Communications Specialist effective June 1, 2026 at the hourly rate of \$23.56 for up to 28 hours per week and subject to the SWIC EE Collective Bargaining Agreement
10. Christopher Karban, Custodian at the Red Bud Campus, effective June 1, 2026 at an hourly rate of \$17.00 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148
11. Tammy Call, grant-funded SWIC EE position of Group Travel Specialist at PSOP effective June 1, 2026 at an hourly rate of \$15.30 for up to 28 hours per week and subject to the SWIC EE Collective Bargaining Agreement and the continued receipt of external funding
12. Alexander Chamness, Shipping & Receiving Clerk effective May 1, 2026 at an hourly rate of \$15.30 for up to 28 hours per week and subject to the SWIC EE Collective Bargaining Agreement
13. Melvin Dixon, Gwen Hicks, Juandalyn Reese and Latisha Johnson, grant-funded positions of ATS Driver effective May 1, 2026 at an hourly rate of \$22.54 for up to 28 hours per week and subject to the SWIC ATS Local 6600

Collective Bargaining Agreement and the continued receipt of external funding

- H) Amended Employment Start Date
 - 1. Frank Simmons, part-time Administration of Justice Instructor, from April 1, 2026 to May 1, 2026
- I) Request for Unpaid Leave of Absence
 - 1. Extended Unpaid (non-FMLA) Leave per Article III Section 1.3 of the Personnel Procedures for Administrators for the estimated period June 1, 2026 through June 30, 2026
- J) Create and Advertise
 - 1. Full-time Dental Hygiene Program Coordinator/Instructor
- K) Approve Consent Agenda

VIII. Any Other Committee Related Business

IX. Adjournment

Next scheduled meeting: June 10, 2026
5:30 p.m.
Seibert Conference Room
Belleville Campus