

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
Seibert Conference Room
Belleville Campus
May 13, 2026
5:30 p.m.

Committee members present: Steve Campo, Chairman
Sean McPeak

Committee member absent: Nick Raftopoulos

Trustees present: Eric Edgar
Zoyalyn Stoll, Student Trustee

Administrators present: Nick J. Mance
Linda Andres
Danielle Chambers
Robert Tebbe
Joseph "Joey" Walter, Ed.D.
Jacob Wheeler
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Campo called the meeting to order at 5:30 p.m.

PROGRAM REVIEW

Chairman Campo thanked the following individuals for assembling the information and for attending the meeting.

Program	Division	Department Chair/Coordinator/Faculty
Industrial Maintenance Mechanics	Tech Ed	Nick Weatherly
Aviation Maintenance Technology	Tech Ed	Matt Harter
Aviation Electronics Technology	Tech Ed	Nick Mansker
Aviation Management	Tech Ed	Keith Mueller
Aviation Pilot Training	Tech Ed	Keith Mueller
Brewing Science and Operations	Tech Ed	Travis Jumper

Each individual presented information concerning their programs concentrating on recruitment; enrollment; objectives; cost-effectiveness; employment opportunities; and needs. Overwhelmingly the universal needs are modern training equipment, followed by additional space and faculty.

APPROVAL OF MINUTES

Mr. McPeak moved, seconded by Mr. Campo, to approve the minutes from the April 8, 2026 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried.

REPORTS

Student Services Highlights

Chief Student Services Officer Danielle Chambers requested her report be read into the record. She reminded everyone of graduation on Thursday, May 14, 2026 at 6:00p in the Varsity Gym.

- Save the Date...The Spring 2026 graduation ceremony will be held on Thursday, May 14th, @ 6pm. The deadline to apply for Spring 2026 graduation was Sunday, February 15th, 2026 the college is currently accepting paper applications only.
- In the spirit of graduation, Student Life will be hosting Stress Relief Week, combined with Grad Fest. Activities will begin on Monday, April 27th, and go through Thursday, April 30th, at each campus.
- Student Services departments are collaborating with other internal partners to promote an Alcohol and Drug-Free Campus. Departments will have tables at the Spring Blast on each campus to promote a safe and healthy college environment. April 29th, we will host Denim Day, where donuts will be provided, as a combined effort with Alcohol and Drug Awareness, to also promote the prevention of sexual assault on campus.
- Advisors and Student Accessibility staff have been going out to the district high schools to assist the Admissions team with on-site registration.
- Workforce Development and Career Pathways will host an employer showcase on Monday, April 27, and Wednesday, April 29, for students in precision machining and networking/cybersecurity at both Belleville and Granite City campuses. Company representatives from Creative Blow Mold (a packaging manufacturer) and Utilitra (a managed Information Technology firm) will meet with students, discuss real openings and work-based learning opportunities, and provide real-time feedback on student resumes and presentations.
- SWIC will partner with R3 Development, Southern Illinois Builders Association (SIBA), and the SIBA Career Pathways program on Friday, April 30, for a construction pre-apprenticeship career fair. Students from SWIC's Illinois Works, Climate Equitable Jobs Act (CEJA), and Highway Careers Construction program will meet with local unions and contractors for conversations about potential openings and best practices for ensuring a career in the building trades. Representatives from the Illinois Works' Career Services team will be present for the career fair, which will be staged at the Lansdowne UP workforce center in East St. Louis.
- Our Careers and Workforce Director is working with the local Boilermakers Union to develop credit-bearing classes for their apprenticeship program coursework. The college is currently providing credit for apprenticeship classes in the Carpenters, Sheet Metal Workers,

Iron Workers, Painters & Decorators, Plumbers/Pipefitters, and Cement Masons/Plasterers unions.

OMNIBUS VOTE CONSENT AGENDA

Chairman Campo requested a motion for an omnibus vote to present consent agenda items A) through J).

Mr. McPeak moved, seconded by Mr. Campo, for an omnibus vote to present consent agenda items A) thru J). Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried.

Grant

- Renewal ICCB FY26 Advanced Manufacturing state grant in the amount of \$350,000.00 for the period April 1, 2026 through June 30, 2027 to strengthen capacity to design, develop, and implement high-quality Advanced Manufacturing programs that lead to sustainable wage employment.

Agreements

- Renewal facility agreement with Marie Schaefer Elementary School to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at SWIC; and
- Renewal agreement with Chester Memorial to allow students in the Health Sciences programs to participate in clinical experience.

Curriculum Changes

From the April 7th and April 21st, 2026 Curriculum Committee meetings.

New and Revised Course Fees

Course fee for new course MLT 101: Phlebotomy Certification;
Revised course fees for Surgical Technology;
Revised course fees for Health Information Technology; and
Revised course fees for BIOL 151 Plants and Society.

New Full-time Fire Science Academy Fee

\$500 beginning Fall 2026 and increasing to \$1,500 by Fall 2027 ensures the Fire Science Academy’s long-term viability, protects instructional quality and keeps SWIC the most cost-effective and accessible option for departments seeking to train their next generation of firefighters.

Resignations

Jeff Tilma, Administrative Asst to Dean of Center for Teaching and Learning	COB 04-28-26
Jacqueline Owens, Diagnostic Medical Sonography Instructor/Coordinator	COB 08-07-26

Retirement Notification

Kirsten Webb, Mathematics and Computer Science Instructor	COB 08-01-27
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Appointments and Ratifications

Lisa Ward to the full-time administrative position of Instructional Technology Manager effective June 1, 2026 at an annual salary of \$67,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators;

Brianna Holtrop to the full-time administrative position of Academic Advisor and Career Transitions Specialist in the Careers and Workforce Department effective June 1, 2026 at an annual salary of \$51,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;

Tammy Sain-Harris to the full-time administrative position of Academic Advisor and Career Transitions Specialist in the Careers and Workforce Department effective June 1, 2026 at an annual salary of \$51,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators;

Mark Gladney to the full-time SWIC EE position of Shipping & Receiving Coordinator effective May 1, 2026 at an annual pay rate of \$38,178 and subject to the provisions of the SWIC Educational Employee Collective Bargaining Agreement; and

Ratification of Jasma McCorkle to the full-time grant-funded position of ATS Driver effective May 1, 2026 at an hourly rate of \$25.64 and subject to the provisions of the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.

Part-time Hires and Ratifications

Jeremy Johnson, Psychology Instructor, effective June 1, 2026;

Melissa Hild, Psychology Instructor, effective June 1, 2026;

Chelsey Ryterski, Nurse Assistant Instructor, effective June 1, 2026;

Tom Bileyu, Business Administration Instructor, effective August 10, 2026;

Jay Mehta, Education Instructor, effective August 10, 2026;

Kendra Keefer, Art Instructor, effective August 10, 2026

Ratification of Shawn Hennon, Physics Instructor, effective May 1, 2026;

Michelle Evans, PTNU position of Nursing and Health Sciences Tutor, effective June 1, 2026 at an hourly rate of \$18.90 for up to nine hours per week;

Isabel Margarida, SWIC EE position of Communications Specialist effective June 1, 2026 at an hourly rate of \$23.56 for up to 28 hours per week and subject to the SWIC EE Collective Bargaining Agreement;

Christopher Karban, Custodian at the Red Bud Campus, effective June 1, 2026 at an hourly rate of

\$17.00 for up to 28 hours per week and subject to the provisions of the Collective Bargaining Agreement between District 522 and Local 148;

Tammy Call, grant-funded SWIC EE position of Group Travel Specialist at PSOP, effective June 1, 2026 at an hourly rate of \$15.30 for up to 28 hours per week and subject to the SWIC EE Collective Bargaining Agreement and the continued receipt of external funding;

Ratification of Alexander Chamness, Shipping & Receiving Clerk, effective May 1, 2026 at an hourly rate of \$15.30 for up to 28 hours per week and subject to the SWIC EE Collective Bargaining Agreement; and

Ratification of Melvin Dixon, Gwen Hicks, Juandalyn Reese and Latisha Johnson, grant-funded position of ATS Driver, at an hourly rate of \$22.54 and subject to the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.

Extended Unpaid Leave

Extended Unpaid (non-FMLA) Leave for Alyanna Morrow beginning June 1, 2026 through June 30, 2026 per the Personnel Procedures for Administrators.

Amended Employment Start Date

Frank Simmons, part-time Administration of Justice Instructor, from, April 1, 2026 to May 1, 2026 2026.

Create and Advertise

Full-time Dental Hygiene Coordinator/Instructor.

ROLL CALL VOTE

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the consent agenda items as presented. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried. (These items will appear on the consent agenda for the Board of Trustees.)

NEXT SCHEDULED MEETING

The next scheduled meeting of the Personnel, Programs and Services Committee is Wednesday, June 10, 2026 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. McPeak moved, seconded by Mr. Campo, to adjourn the meeting at 6:38 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees