

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
Seibert Conference Room
Belleville Campus
August 12, 2026
5:30 p.m.

Committee members present:	Steve Campo, Chairman Sean McPeak Nick Raftopoulos (arrived at 5:40p)
Trustees present:	Eric Edgar Mark Morton Zoyalyn Stoll, Student Trustee Dane Tippet
Administrators present:	Nick J. Mance Linda Andres Danielle Chambers Robert Tebbe Joseph “Joey” Walter, Ed.D. Jacob Wheeler Bernie Yursa
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Campo called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

Mr. McPeak moved, seconded by Mr. Campo, to approve the minutes from the July 8, 2026 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried.

REPORTS

Student Services Highlights

Chief Student Services Officer Danielle Chambers requested her report be read into the record.

- Workforce Development and Career Pathways team continues to work with programs areas on finding job placement for their students as well as paid internship opportunities. The team has submitted a request to work with the JTED grant which will allow more internship opportunities in specific fields of study. We are waiting for acceptance confirmation. Currently the team is enrolling students into the following grant programs:
 - o Illinois Works, CEJA, IBHE Cooperative Work-study, Highway Construction, Madison and St. Clair County (WIOA), and ICCB Non-Credit

- Student Life is welcoming students back with food, fun, and games while encouraging everyone to embrace a healthier lifestyle. The walking groups have resumed, and the individual or team that logs the most steps will win a prize. Staff and faculty have also joined the wellness challenge, making it a campus-wide effort. This friendly competition has created another opportunity to bring the campus community together while promoting teamwork, boosting morale, and encouraging healthy habits across departments.
- The Advising and Enrollment Department is actively meeting with students to ensure they are enrolled in the appropriate classes for the fall semester. The number of students served each month continues to grow, reflecting the department's ongoing commitment to student success. Advisors are proactively reaching out to students on their caseloads to encourage them to schedule appointments and complete their enrollment. To provide flexibility and convenience, students can meet with an advisor virtually, in person, or by phone. In addition to scheduled appointments, advisors are available each day to assist walk-in students, ensuring timely support for all enrollment needs.
- The agreement for the Common App implementation has been executed. We are in the early stages of learning how the Common App will impact SWIC specifically. Once the approved funding is received, we will begin the IT implementation process. CSSO and Director of Enrollment, Marketing, and Partnerships will lead the college through this process.
- The first SASS Student Success Orientation was held on Friday and was a great success. Students were actively engaged throughout the session and expressed positive feedback about the orientation process. The event provided a strong start for students as they began their academic journey and reinforced the department's commitment to supporting student success.

OMNIBUS VOTE CONSENT AGENDA

Mr. McPeak moved, seconded by Mr. Campo, for an omnibus vote to present the consent agenda items. Upon a roll call vote, those trustees voting aye were Mr. McPeak and Mr. Campo. Nays: none. Absent: Mr. Raftopoulos. The motion carried.

Grants

Renewal ICCB Workforce Empowerment Initiative grant in the amount of \$1,030,000.00 for the period July 1, 2026 through September 30, 2027 to create, support or expand short-term (one year or less) workforce (credit and/or non-credit) training opportunities in high-need communities focused on specific sectors with identified workforce gaps;

Renewal ICCB Mental Health Early Action MHEA grant in the amount of \$80,000.00 for the period July 1, 2026 through June 30, 2027 to facilitate the implementation and continuation of services to support the Mental Health Early Action on Campus Act while expanding additional student support as resources allow;

Renewal ICCB Integrated English Literacy and Civics Education IELCE grant in the amount of \$111,204.19 for the period July 1, 2026 through June 30, 2027 to assist eligible English language learners to develop English language proficiency while acquiring the literacy, civics knowledge,

workforce preparation skills, and occupational training necessary to successfully participate in postsecondary education, employment and civic life within the US; and

New Illinois Green Economy Network (IGEN) through Joliet Junior College as Fiscal Agent grant in the amount of \$15,000.00 for the period July 1, 2026 through March 31, 2027 to provide \$5,000 for an IGEN membership project and a \$10,000 salary offset or the option to combine into one \$15,000 membership project.

Agreements

New agreement with Prompt Health Learning Services to allow Physical Therapy Assistant program to use Prompt electronic medical record software; software has been approved by CIO Linda Andres;

Renewal facility agreement with St. Clair County Jail to allow SWIC Adult Education to offer IL high school diploma classes at the SCC Jail from July 1, 2026 through June 30, 2027;

New agreement with Webster University to build a pathway for SWIC students with an AA Exercise Science Pre-Major to transfer to Webster to complete their Bachelor of Science in Exercise Science;

Renewal agreement with SWIC Athletic Department to allow students in the Physical Therapist Assistant program to participate in clinical experience;

Renewal affiliation agreement with LeBella in Freeburg, IL to allow students in the Health Sciences programs to participate in clinical experience;

Renewal affiliation agreement with Benedictine Living Community to allow students in the Health Sciences programs to participate in clinical experience;

Renewal affiliation agreement with Chestnut Health Systems to allow students in the Health Sciences programs to participate in clinical experience;

New agreement with East Side Fire Protection District to allow the Fire Science program to exchange ten (10) practical training sessions at three (3) hours each for a 2005 Chevrolet Tahoe VIN 1GNEK13T45R241520; and

New agreement with BJC HealthCare to allow the Pharmacy Technician program to provide technical training services to BJC HealthCare.

Revised Course Fees

BUS 205 Economic and Business Statistics

Current course fee \$17

Proposed course fee \$0-15

Resignations

Tabatha Lewis, Student Services Coordinator, effective COB 08/06/26

Marla Brown, Senior Services Specialist at PSOP, effective COB 07/30/26

Kinesha Mosby, SWIC ATS Safety and Training Coordinator, effective COB 07/27/26

Retirement

Carolyn Myers, Political Science Instructor, effective COB 08/01/28

Appointments

Taylor Angle to the full-time grant-funded administrative position of Early Childhood Education Success Coordinator effective September 1, 2026 at an annual salary of \$52,000, salary grade 2, and subject to the Personnel Procedures for Administrators and the continued receipt of external funding;

Tasha McFarlane to the full-time SWIC EE position of Student Services Specialist effective September 1, 2026 at an hourly rate of \$19.53 for 37.5 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement;

Arianna Stanforth to the full-time SWIC EE position of Financial Aid Specialist effective September 1, 2026 at an hourly rate of \$19.53 for 37.5 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement;

Ratification of Robin Pruitt to the full-time grant-funded administrative position of Director, Retired & Senior Volunteer Program at PSOP effective August 16, 2026 at an annual salary of \$48,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;

Ratification of Bria Caldwell to the full-time grant-funded administrative position of Director, Foster Grandparent Program at PSOP effective August 16, 2026 at an annual salary of \$48,000, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;

Ratification of James Usery to the full-time grant-funded administrative position of Career Transition Coordinator and Adult Education and Literacy Site Manager at the Sam Wolf Granite City Campus effective August 1, 2026 at an annual salary of \$63,000, salary grade 3, and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding;

Ratification of Dawn Brokaw to the full-time SWIC EE position of Outcomes Assessment Specialist effective August 16, 2026 at an hourly rate of \$20.34 for 37.5 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement; and

Ratification of Duncan Quinn to the full-time Welding Technology Instructor effective August 1, 2026 at a salary of \$51,939 (below Master's/Step 2) under the 2025-2026 Salary Schedule, calculated at up to two (2) equated hours; beginning August 16, 2026 the base salary will increase to \$51,959 (below Master's/Step 2) under the 2026-2027 Salary Schedule.

Part-time Hires and Ratifications

Timothy Rainey, Fire Suppression Practicum and Fire Science Instructor effective September 1, 2026;

Edward Lemay, Fire Suppression Practicum Instructor effective September 1, 2026;

Nolan Black, Physical Therapist Assistant Instructor effective September 1, 2026;

Shane Stephens, Nursing Clinical Instructor effective October 1, 2026;

Joshua Cobb, PTNU Community Education Instructor effective September 1, 2026 at an hourly rate of \$23.10 for up to 9 hours per week;
 Ratification of Angela Louis, Paralegal Studies Instructor effective August 3, 2026;
 Ratification of Gregory Pitchford, Art Instructor effective August 3, 2026;
 Ratification of Christy Hibbard, Medical Assistant Instructor effective August 10, 2026;
 Ratification of Stacy Candler, Phlebotomy Instructor effective August 10, 2026;
 Ratification of Jeffery Allen, Electrical/Electronic Technology Instructor effective August 17, 2026;
 Ratification of Merinda Allen, Electrical/Electronic Technology Instructor effective August 17, 2026;
 Ratification of Dominik Fleming, HVAR Instructor effective August 10, 2026; and
 Ratification of Khalil Vaughn and Carlos Darough to the grant-funded positions of ATS Driver effective August 3, 2026 at an hourly rate of \$22.54 for up to 28 hours per week and subject to the SWIC ATS Local 6600 Collective Bargaining Agreement and the continued receipt of external funding.

Part-time FY27 Coaching Contracts

Tier III Positions – Assistant Coach		
Position	Name	FY27 Recommendation
Men's Tennis	Patricia Skaer	\$3,500
Women's Tennis	Patricia Skaer	\$3,500
Women's Basketball	B'Aunce Carter	\$3,500
Volleyball	Brooke Miller	\$3,500

Part-time Faculty Hourly Rate for the 2026-2027 Academic Year

Increase the part-time faculty hourly rate effective August 16, 2026 to align with Appendix C: 2026-2027 Pay Scale, Adjunct - Tier 1 in the 2024-2029 Memorandum of Understanding between the Faculty Union and Southwestern Illinois College.

Amended Request for Administrator Unpaid Leave of Absence

Amend approval of Extended Unpaid (non-FM LA) Leave for Alyanna Morrow to June 19, 2026 through July 15, 2026.

Create and Advertise

Full-time administrative position of Coach - Men's Football Offensive Coordinator;
 Full-time administrative position of Coach - Men's Football Defensive Coordinator;
 Part-time non-union position of Coach - Men's Football Defensive Line;
 Full-time administrative position of Head Coach - Esports; and
 Full-time grant-funded position of Custodian (6) at the Southwestern Illinois Justice and Workforce Development Campus.

ROLL CALL VOTE

Mr. McPeak moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the consent agenda items as presented. Upon a roll call vote, those trustees voting aye were Mr. McPeak, Mr. Raftopoulos and Mr. Campo. Nays: none. The motion carried. (These items will appear on the consent agenda for the Board of Trustees.)

NEXT SCHEDULED MEETING

The next scheduled meeting of the Personnel, Programs and Services Committee is Wednesday, September 9, 2026 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. McPeak moved, seconded by Mr. Campo, to adjourn the meeting at 5:42 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees