



Drug-Free Schools and Campuses Regulations (Edgar Part 86)



Biennial Review: FL2022-SU2023 & FL2023-SU2024

Completion Date: December 15, 2025

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Southwestern Illinois College
Drug-Free Schools and Campuses Regulations [EDGAR Part 86]
Alcohol and Other Drug Prevention Certification

Southwestern Illinois College has adopted and implemented an alcohol and other drug prevention program for its students and employees that, at a minimum, includes –

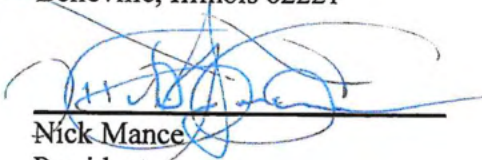
1. The annual distribution to each employee, and to each student who is taking one or more classes of any kind of academic credit except for continuing education units, regardless of the length of the student's program of study, of:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities
- A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol
- A description of any drug or alcohol counseling, treatment or rehabilitation or re-entry programs that are available to employees or students
- A clear statement that the institution will impose disciplinary sanctions on students and employees (consistent with State and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct. A disciplinary sanction may include the completion of an appropriate rehabilitation program

2. A biennial review by the institution of its alcohol and other drug prevention comprehensive program to:

- Determine its effectiveness and implement changes to its comprehensive alcohol and other drug prevention program and policies, if they are needed.
- Ensure that its disciplinary sanctions are consistently enforced.

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I. PURPOSE

The Drug and Alcohol Abuse Prevention regulations are to implement section 22 of the Drug-Free Schools and Communities Act Amendments of 1989, which included section 1213 to the Higher Education Act. These amendments require that, as a condition of receiving funds or any other form of financial assistance under any Federal program, an institution of higher education (IHE) must certify that it has adopted and implemented a drug prevention program that addresses the following:

(A) An annual distribution in writing to each employee, as well as, each student who is taking one or more classes for any type of academic credit except for continuing education units, regardless of the length of the student's program of study, of The distribution should include:

- (1) Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities;
- (2) A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- (3) A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
- (4) A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students; and
- (5) A clear statement that the IHE will impose disciplinary sanctions on students and employees (consistent with local, state, and federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct required by paragraph (a)(1) of this section. For the purpose of this section, a disciplinary sanction may include the completion of an appropriate rehabilitation program.

(B) A biennial review by the IHE of its program to which will:

- (1) Determine its effectiveness and implement changes to the program if they are needed; and
- (2) Ensure that the disciplinary sanctions described in paragraph (a)(5) of this section are consistently enforced.

(C) Biennial Review Period: FY 2022 and FY 2024

Therefore, Southwestern Illinois College (SWIC) conducts this Biennial Review as part of its ongoing commitment to maintaining and adhering to a drug-free environment for all students, faculty, and staff in accordance with the Drug-Free Schools and Campus Regulations (EDGAR Part 86).

This review serves multiple purposes:

- **Compliance with Federal Regulations:** As required by the Drug-Free Schools and Campuses Act, the Biennial Review ensures that the College remains in full compliance with federal regulations designed to promote a safe, healthy, and drug-free educational environment.
- **Assessing Program Effectiveness:** The Biennial Review provides an opportunity to assess the effectiveness of the institution's AOD prevention programs and policies. This includes evaluating trends in alcohol and drug use, identifying strengths and weaknesses in current programs, and determining if objectives and goals from the previous review period were achieved.
- **Ensuring Continuous Improvement:** By conducting the Biennial Review, the College aims to continuously improve its prevention efforts and ensure that resources are allocated effectively. The review process allows the College to identify areas where interventions may need to be enhanced or where new strategies may be necessary to address emerging issues related to AOD use and abuse.
- **Promoting a Safe Campus Community:** The College is committed to fostering an environment where students, faculty, and staff can thrive academically, socially, and personally, free from the harmful effects of alcohol and other drugs. The Biennial Review is an essential part of this effort, ensuring that the College not only meets regulatory requirements but also actively works to reduce alcohol and drug related harms.
- **Transparency and Accountability:** Conducting the Biennial Review is part of the College's dedication to transparency and accountability in its efforts to create a safe campus community. It allows stakeholders such as but not limited to student, parents, faculty, staff, and the broader community, to understand the College's approach to AOD prevention, its outcomes, and how it is working to improve over time.

Jurisdiction

This biennial review reflects the Drug and Alcohol Abuse Prevention Program (DAAPP) activities, policies, and outcomes within our institution's full jurisdiction. SWIC operates across four distinct campus locations: Belleville Campus, Sam Wolf Granite City Campus, Wyvetter H. Younge Higher Education Center-East St. Louis Campus, and Red Bud Campus. It also has off-campus sites and programs throughout the district including Scott Air Force Base, Clay Baitman Fire Science Training Center, Programs and Services for Older Persons (PSOP), SW Justice & Workforce Development. This report evaluates DAAPP implementation and effectiveness at each site. In addition to on-campus and off-campus operations, SWIC delivers many academic and training programs that place students in community settings with third-party partners, which are also encompassed within the scope of this review.

The report provides an overview of program compliance, enforcement practices, prevention efforts, and progress toward creating a safe, healthy, and substance-free learning environment for all students and employees.

II. BIENNIAL REVIEW PROCESS

This biennial review covers the period from August 1, 2022 to July 31, 2024, corresponding to the 2022-2023 and 2023-2024 academic years, which begin in mid-August with Faculty Orientation Week. This includes a comprehensive evaluation of the College's Alcohol and Other Drug (AOD) prevention programs, policies, and interventions for students, faculty, and staff during this time frame.

Cross-Departmental AOD Prevention Task Force Participants

This is an ad hoc group convened by the Chief Student Services Officer to guide and support the current Biennial Review. Through collaborative analysis and strategic planning, the task force ensures the review process is comprehensive, compliant, and aligned with the institution's commitment to a healthy campus community.

Name	Title/Credentials
Amy Brockman	Director of Student Life and Student Activities
Danielle Chambers	Chief Student Services Officer and VP for Student Development
Lara Jennings	Title IX and Program Specialist
Niajah Johnson	Student Services Support and Compliance Administrator
Vicki Wilkins	Associate Director of Career Pathways & WIOA

Review Process Participants

The following individuals and departments participated in the Biennial Review process:

Name	Title/Credentials
Jill Baudendistel	Student Services and Enrollment Coordinator
Amy Brockman	Director of Student Life and Student Activities
Danielle Chambers	Chief Student Services Officer and VP for Student Development
Jennifer Edwards	Public Safety Campus Resource and Compliance Officer
Lara Jennings	Title IX and Program Specialist, LMSW
Niajah Johnson	Student Services Support and Compliance Administrator
Rob Luttrell	Director of Public Safety & Chief of Police
Ami Lilley Plexico	Wellness Advocate, LCSW
Kim Thompson	Director of Human Resources

Process Timeline

The Biennial Review process for the 2022-2024 reporting period commenced in August 2022. The review period concluded in July 2024, marking the end of data collection and program assessment for the biennium. During this period there was a shift in oversight of this report and program due to staffing changes. Completion of the formal documentation of the report occurred in December 2025, allowing the institution to finalize required components and reaffirm its dedication to meeting the expectations of the Drug-Free Schools and Campuses Regulations (EDGAR Part 86). While the reporting timeline extended beyond the typical submission window, the College has since

strengthened the internal processes to support timely completion and regular review cycles moving forward.

Data Collection Methods

Data for the Biennial Review was collected using the following methods:

- Policy Reviews
- Incident Reports
- Program Assessment

Storage of Biennial Review Reports

The final Biennial Review Report is stored in the Financial Aid Office, Information Sciences Building (ISB), Room 1035. In accordance with regional accreditation requirements and Department of Education audit cycles, copies of previous Biennial Review Reports are also maintained in this office for the required 3-years and up to 7 years.

Requests for Biennial Review Reports

The current Biennial Review is publicly accessible on the SWIC website ([SWIC Biennial Review 2020-2022](#)). Electronic copies of previous reports can be obtained by contacting the Student Services Compliance and Support Administrator. All request must be submitted in writing via email or hard copy delivered.

III. ANNUAL POLICY NOTIFICATION PROCESS

Summary of Distribution

- Bi-Annual DAAPP email notice
- Annual Security & fire Safety Report
- New Employee Orientation
- Student Handbook
- Student Rights & Conduct Code

Method of Distribution

The College distributes the Drug and Alcohol Abuse Prevention Program (DAAPP) policy to all students, faculty, and staff members bi-annually, on the 10th day of each new semester. The policy is provided by the Director of Public Safety through the institutional email, SWIC.Communications@swic.edu, and delivered to each student's and employee's College-issued email account. A copy of that email is included as Appendix A to this document.

The annual DAAPP notification includes all federally required components under the Drug-Free Schools and Campuses Regulations, including:

- **Standards of conduct:** Clear expectations prohibiting the unlawful possession, use, or distribution of alcohol and illicit drugs by students and employees on College property or as part of any institutional activity where prohibited.

- **Health Risks:** Information on the physical, psychological, and social health risks associated with the use of alcohol and other illicit substances.
- **Available Resources:** A description of on-campus and community-based counseling, treatment, rehabilitation, and re-entry programs available to students and employees.
- **Disciplinary Sanctions:** Intentional consequences for violations, which may include disciplinary action up to and including probation, suspension, termination of employment, and prosecution.
- **Applicable Legal Sanctions:** A summary of local, state, and federal laws related to alcohol and other drug offenses.

Additional Notice and Distribution

In addition to the notification described above, information about the College's AOD policies is included in the Southwestern Illinois College Student Handbook and Annual Security & Fire Safety Report. The Student Handbook is available on the SWIC website ([Student Handbook](#)), and distributed in hard copy to students attending New Student Orientation each Fall and Spring. The Annual Campus Crime Report is available on the SWIC website ([Annual Crime Report](#)), and is compiled and distributed via institutional email, in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), no later than October 1 of each year. Both documents outline the College's AOD-related policies, health risks, AOD related resources, potential legal consequences, and applicable institutional disciplinary actions.

Students

Each student who is taking one or more classes for any type of academic credit except for continuing education credits, regardless of the length of the student's program of study, will receive the notice. Students who register after the annual notice is distributed receive the notice during the next semester census date (10th day of the new semester).

In addition to the Student Handbook, SWIC students are also given access to this information via printed Student Code of Conduct. Students enrolled in courses in the Health Sciences and Homeland Security Division are provided additional information regarding substance use policies for those programs, as well as their requirements for drug screening.

New Employees

Information regarding substance use is disseminated to employees through a variety of channels, including Instructional Guides for Faculty, New Employee Orientations, and the SWIC website. All new employees receive a copy of the Drug-Free Workplace Policy Statement during their Human Resources New Employee Orientation, which includes reviewing and signing a form acknowledging receipt (Appendix B). Employees are also given the opportunity to participate in online, self-paced training on alcohol/drug-free workplaces through SWIC's internal employee portal, InfoShare.

IV. AOD Policy, Enforcement, and Compliance Inventory

AOD Policy Maintenance

The College maintains comprehensive policies on alcohol and drug use for students, employees, and visitors, and publishes them on its website. Department-specific policies, such as those pertaining to student-athletes and Allied Health students, are distributed annually by their respective Departments; signed acknowledgements of receipt and understanding are retained by each Department.

Board Policies are monitored and updated, as needed, by the Chief Officer overseeing the relevant Department. Any proposed changes to the policy are submitted for first reading by the Board of Trustees. Once tentatively approved for first reading, the draft policy is sent to all employees for comment prior to final approval by the Board. Once approved, the policy is maintained on the College's internal InfoShare site, which is accessible by all employees. Policies which specifically relate to students are also maintained on the College's website and/or distributed directly to students. Policies and guidance resources are listed below.

AOD Board Policies

**Note, full policies are included as Appendix C*

- Board Policy 3023: Substance Abuse (Employees)
- Board Policy 4020: Substance Abuse (Students)
- Board Policy 7002: Tobacco Free Campus
- Board Policy 7002/AP: Tobacco Free Campus
- Board Policy 7006/AP: Public Safety
- Board Policy: 7010/AP: Use of College Facilities
- Board Policy 7015: William and Florence Schmidt Art Center Dry Campus Policy
- Board Policy 7015/AP: William and Florence Schmidt Art Center Dry Campus Policy
- Board Policy 7021: Sex Discrimination and Sex-Based Harassment
- Board Policy 7021/AP: Sex Discrimination and Sex-Based Harassment (Amnesty)

Department Specific AOD-Related Policies

- [Adult Basic Education \(IDOT Grant\) Policy](#)
- [Student-Athlete Handbook](#)
- ATS Drug and Alcohol Policy
- [ATS Passenger Rules](#)
- [Nursing Program Policy](#)

<https://www.swic.edu/swic-adult-ed-yes-program-offers-free-help-with-earning-your-high-school-equivalency-finding-a-job-and-more/>

<https://www.swic.edu/wp-content/uploads/2019/01/Student-Manual-2017-2018-1.pdf>

Provided as Appendix C

<https://www.swic.edu/community/senior-programs/ats/>

<https://www.swic.edu/academics/career-degrees/health-sciences/nursing-education/applicants/#:~:text=Background%20Checks%20and%20Drug%20Testing,a%20positive%20drug%20testing>

AOD-Related Guidance Resources

- [Annual Security & Fire Safety Report](#)
- [Student Handbook](#)
- [Student Rights & Conduct Code](#)
- [Substance Abuse](#)
- [SWIC Biennial Review for 2020-2022](#)
- [SWIC Cannabis Policy](#)
- [Tobacco-Free Campus](#)

<https://www.swic.edu/students/public-safety/campus-security-reports/>

<https://www.swic.edu/students/student-affairs/student-handbook/>

<https://www.swic.edu/students/swic-cares-about-you/rights-conduct-code/>

<https://www.swic.edu/students/public-safety/substance-abuse/>

<https://www.swic.edu/swic-biennial-review-for-drug-free-schools-oct-2020-2022/>

<https://www.swic.edu/students/public-safety/swic-cannabis-policy/>

<https://www.swic.edu/students/public-safety/tobacco-free-campus/>

Enforcement and Compliance Inventory

The Department of Public Safety (DPS) is the primary law enforcement authority for taking report of allegations of violations of Illinois Criminal and Traffic Offenses as well as Student Conduct Code Violations. The DPS is a combined department with both commissioned and non-commissioned officers. Commissioned officers within the department are sworn police officer positions with full police powers to include arrest and duty responsibilities in accordance with Illinois Compiled Statute (ILCS) 50, Act 705. Non-commissioned officers possess arrest authority and duty responsibilities in accordance with ILCS 110, Act 805 and Board of Trustees Policy 7006, as amended, to make “private citizens arrest”, unless summons by a commissioned officer in accordance with Illinois Compiled Statutes. Under Illinois law, a private citizen may arrest another when there are reasonable grounds to believe that an offense other than an ordinance violation is being committed. Additionally, sworn police officers must meet all requirements of the Illinois Police Training Act and receive the same basic training as regional, city and county peace officers. All duties related to the enforcement of the SWIC Student Conduct Code and Illinois Criminal and Traffic Codes are also the responsibilities of the DPS on the Belleville and Sam Wolf Granite City Campuses.

Commissioned and non-commissioned officers have district-wide jurisdiction on or within college property and facilities, however, primary patrol areas are as follows:

- Belleville Campus (to include adjacent farm property)
- Belleville Campus Metro Link (College Station): public property
- Sam Wolf Granite City Campus

On occasion and/or upon request, commissioned and non-commissioned officers patrol and respond to the following SWIC properties or facilities:

- Programs and Services for Older Persons (PSOP)
- Clay Baitman Fire Science Training Center
- Red Bud Campus: Primary law enforcement is the Red Bud Police Department
- Wyvetter Younge Higher Education Campus, East St. Louis: Primary law enforcement is the SIUE Police Department

SWIC receives law enforcement support and services from the respective municipal, state, county and federal law enforcement agencies in those jurisdictions where the campuses are located. The DPS maintains a cooperative and close relationship with supporting local, state, and federal law enforcement and/or public safety agencies within District #522, including but not limited to the St. Clair/Madison/Randolph County sheriff's departments, and Belleville/Granite City/Red Bud/SIUE police departments and Scott AFB Security Forces.

SWIC DPS is a member of the Illinois Law Enforcement Alarm System which is a state-wide Mutual Aid Agreement and the Greater St. Louis Major Case Squad. SWIC DPS participates in regular meetings with St. Clair County Investigative Professionals (SCIP), Chief's Association and the United States Attorney's office. Officers from SWIC DPS regularly attend continuing education training through Southern Illinois Law Enforcement Commission, SILEC.

Written Memoranda of Understanding for investigation of alleged criminal offenses have not been formalized, except with the Red Bud Police Department; however, the DPS typically conducts the initial investigation of all on-campus criminal offenses on the Belleville and Sam Wolf Granite City campuses unless the DPS has an immediate need for the resources and assistance of the appropriate local law enforcement agency. The SWIC DPS Investigations Unit works closely with the investigative staff of local law enforcement agencies listed above when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary.

The officers of SWIC DPS, St. Clair County, Belleville, Granite City and SIUE police departments communicate regularly on the scene of incidents that occur on and around the campus area. Local law enforcement assistance is requested as needed. The Red Bud Police Department handles all criminal offenses on the Red Bud Campus, per the current MOU. SIUE handles all criminal offenses at the Wyvetta Younge Higher Education Campus -East St. Louis Campus, while Scott AFB Security Forces/OSI handles all criminal offenses on Scott AFB.

Consistent with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act"), specific College administrators, faculty, and staff are designated as Campus Security Authorities and required to report information on certain types of Clery Act reportable crimes, as well as, offenses under the jurisdiction of Title IX.

V. Alcohol and Other Drug (AOD) Prevalence and Incidence Data

During the reporting period, the College collects AOD-related data from multiple reports, including campus safety reports, Clery statistics, conduct records, health and counseling service records, and the cross-departmental AOD Task Force.

AOD Law Violations (Clery Act):

Note: These statistics reflect District-wide incidents including the public Metrolink Station accessible via the Belleville Campus.

	CY2022	CY2023	CY2024
Liquor Law Arrests	0	0	0
Liquor Law Violations Referred for Disciplinary Action	0	0	0
Drug Law Arrests	4	2	4
Drug Law Violations Referred for Discipline Action	3	2	1

- Alcohol Policy Violations: During the current review period, no violations of the College's alcohol policy were reported.
- Smoking/Tobacco Free Campus Violations: Southwestern Illinois College is a tobacco-free campus. Smoking and the use of tobacco products includes but is not limited to smokeless, e-cigarettes or other devices that simulate visual, sensory and behavioral aspects of smoking, and is prohibited. This prohibition extends to all college-owned, rented or leased properties and vehicles. Students and staff are not exempt from tobacco use in a personal vehicle parked on SWIC property. During the current review period, no violations were issued. The Public Safety Department documented 15 verbal warnings during the current review period.
- Drug Testing Results: Per SWIC Drug and Alcohol Policies, the following personnel and/or programs conducted drug testing from August 1, 2022 through July 31, 2024.

Employee (Human Resources):

- Public Safety: 12 personnel tested with no failures
- Physical Plant Personnel: No personnel tested
- ATS: 70 ATS Drivers were tested with 1 failure

Programs that Drug Test:

- Health Sciences/Homeland Security: 654 Health Sciences students were tested, with 19 failures.

****Note: No student-athletes were drug tested during the reporting period***

- Number of Requests for Permission/Authorization to serve alcohol: Per Board Policy 7015, William and Florence Schmidt Art Center Policy, the Foundation Office and the Schmidt Art Center hosted and approved the following events to serve alcohol:

Foundation Office (Belleville Campus):

- FL2022-SU2023: 1
- FL2023-SU2024: 1

Schmidt Art Center (Belleville Campus)

- FL2022-SU2023: 4
- FL2023-SU2024: 6

VI. AOD Program/Intervention Inventory and Outcomes

The College offers a variety of AOD programming and interventions, which are included below.

Primary prevention and awareness programs for all students:

Courses

Personal Health and Wellness Course (HES 151)

This is an elective course focusing on the importance of making healthy lifestyle choices affecting individuals, families, and communities. This course is required for students majoring in Early Childhood Education, Welding, and Commercial Maintenance Mechanics. The course satisfies the Human Wellbeing elective for many other programs. Upon successful completion of the course, students will be able to:

- Describe the effects of addiction including the use and abuse of alcohol, tobacco, and other drugs.
- Explain the relationship of stress and its management to individual health.
- Show an understanding of the prevention of major diseases including heart disease, cancer, and diabetes.
- Identify common infectious diseases and how they can be prevented.
- Develop strategies to decrease personal risk of injury and violence.
- During the 2022-2024 reporting period, SWIC offered 64 sections of the Personal Health and Wellness classes. There were 1,386 students enrolled in these sections, with 1,216 of them completing the course.

Programs and Initiatives

- Fall & Spring New Student Orientation - Optional
- Running Start Student Orientation – Required
- Stress Relief Weeks
- Fall Club Fest
- Mental Health Awareness Week
- Title IX & Public Safety In-class Trainings

Confidential Initiatives

- TimelyCare
- Office of Wellness Advocate
- Free online and self-administered Addiction Screening promoted and linked on SWIC website: [MHA Screening | Mental Health America](https://screening.mhanational.org) (screening.mhanational.org).

Primary prevention and awareness programs for all employees:**Faculty**

- Faculty Instructional Guidelines
- Faculty Development – Success Strategies

Programs and Initiatives

- New Employee Orientation – Required
- Alternate Employee Orientation Handbook
- Opening Week Public Safety Seminars
- Self-paced Online InfoShare Trainings
- Title IX & Public Safety Department Trainings

Confidential Initiatives

- Employee Assistance Program
- Office of the Wellness Advocate

Campus-Wide Responses:

The college provides various options to report AOD-related concerns or issues involving the campus community. Provided below is a detailed summary.

Confidential Initiatives

- **Wellness Advocate:** SWIC employs one full-time Wellness Advocate faculty position, to provide personal counseling services to students to assist with crisis intervention, short-term individual therapy, community resources, and referrals. The Wellness Advocate may serve and make referrals for all students, faculty, and staff. Wellness Advocates do not provide on-site substance abuse counseling, but are available to link students with appropriate community providers. The Wellness Advocate provides referrals to treatment programs, support groups, and other resources, based on a student's individual needs.

Wellness Advocates are also available to provide education and training to the SWIC community on various topics, including mental health and substance use/abuse. Such trainings have been offered to faculty and staff, as well as students.

- **Campus Behavioral Intervention/Threat Assessment Team (CBITAT):** The CBITAT team responds to reports from the campus community about concerning,

disruptive, or threatening behaviors. The overall goal of CBITAT is to promote a safe environment for all students and employees focused on helping students learn and develop and to create a safe and secure work environment for employees.

CBITAT seeks to formalize the College's processes for greater communication, collaboration and coordination of concerns regarding the maintenance of a safe environment. The Chief Student Services Officer serves as the Chair of this team. Other members of the team include the Director of Public Safety, and the Wellness Advocate. [Behavioral Incident Reports](#) are submitted online and reporters can include their name or remain anonymous.

Additional Initiatives:

- **Campus Violence Prevention Committee:** This committee, comprised of both on-campus resources and community partners, is charged with developing a coordinated response for prevention of and response to sexual assaults. This committee meets the requirements set forth in 110 ILCS 155 (Preventing Sexual Violence in Higher Education), which mandates that each institution of higher education establish such a committee. This committee convenes twice yearly. Through this committee's efforts and collaboration, SWIC is able to address sexual assault, including violence relating to alcohol and drug usage.
- **Off-Campus Community Partnerships:** Although there are no alcohol/drug treatment programs on campus, the College has relationships with several local agencies throughout our district and neighboring communities. See Appendix E for a list of off-campus medical and advocacy resources.

Program Assessment and Outcomes:

- **CBITAT:** No AOD-related incidences were reported during the current reporting period.
- **Wellness Advocate:** During the reporting period the Office of the Wellness Advocate received no AOD-related referrals and made 1 AOD-related referral.
- **AOD Program Evaluation:** To evaluate the effectiveness, scope, and alignment of the College's AOD programs and interventions, the Cross-Departmental AOD Prevention Task Force conducted an internal assessment using a typology matrix based on the Socioecological Model by Network Standards. This tool allowed the College to categorize each program according to its primary prevention strategy, which are policy, education, enforcement, assessment, and community mobilization. This also identified the levels at which the intervention operates, which are individual, group, institutional, community, and policy. By mapping programs across these two dimensions, the Task Force was able to determine the breadth of prevention efforts, highlight areas of concentrated activity, and identify gaps where additional programming may be needed.

The current Biennial Reporting period was still impacted by residual COVID-19 restrictions on in-person gatherings. These restrictions affected the availability

and delivery of several AOD initiatives during the first semester of the biennium (August 2022 – December 2022), leading to reduced opportunities for face-to-face education, outreach, and engagement and staffing. As COVID-19 related limitations eased, programs returned to standard operational levels; however, the impacted months should be considered when interpreting the overall scope and frequency of AOD activities.

Although this review did not incorporate direct behavioral or learning outcome measures (i.e. student surveys, utilization data, or longitudinal tracking), the Typology Matrix provides a structured and evidence-informed snapshot of the institution's prevention efforts. This analysis offers clarity on strengths, redundancies, and unmet needs, forming a foundation for deeper assessment work and guidance for future programmatic priorities for the next biennium.

Typology Matrix Socioecological Model – Southwestern Illinois Programs FL22-SU24

	Individual	Group	Institution	Community	Policy
Policy			Student Handbook Student Rights & Conduct Code		Board Policy: 3023; 4020; 7002; 7002/AP; 2006/AP; 7010/AP; 7015; 7015/AP; 7021; 7021/AP
Education		Title IX & Campus Safety Trainings (Student and Faculty/Staff)		New Student Orientation Spring Fest Fall Blast Stress Relief Week	
Enforcement			Campus Sexual Misconduct Climate Survey CBITAT Referrals		
Assessment	Wellness Advocate Referrals Online Mental Health Screenings				DFSCA Biennial Review Annual Security & Fire Safety Report (Clery)
Community Mobilization	TimelyCare		Cross-Departmental AOD Prevention Task Force		Tobacco Free Campus Signage posted on all Building entries

VII. AOD Goal and Objective Achievement

This section evaluates the College's progress toward the AOD goals and objectives that were established during the previous biennium. The review focuses on the extent to which planned initiatives were implemented, the degree of advancement made in each priority area, and any measurable or observable outcomes associated with these efforts. While some goals were fully achieved and others showed partial progress, several

initiatives were impacted by resource limitations and the residual effects of COVID-19 restrictions during the early portion of the reporting period.

The purpose of this analysis is to provide a clear account of accomplishments, identify areas where expected progress was not met, and determine whether goals should be continued, modified, or retired for the next biennium. This achievement review also supports institutional accountability and informs the development of targeted strategies designed to strengthen compliance, prevention, education, and support services across the College community.

Identified Goals (Biennial Review 2020-2022):

**Note: Goals have been measured with the following Value Scale: Met, Emerging, Failed to Meet*

- ***Goal 1: Develop a more visible and robust alcohol and drug abuse educational awareness campaign.***

During the current review period, no educational campaigns or events were regularly held, however COVID 19 restricted any opportunities. During the coming review period, this needs to be a greater focus. Should the vacant Wellness Advocate positions be filled, this will allow for greater flexibility in planning and attending events and workshops. Another goal would be to cultivate a student organization that might assist with these types of events. Previously, a student group called the Lifesavers was active and provided peer mentoring and awareness events to the student body. This group has since disbanded; no similar student organization is active as of this writing.

Goal 1 Achievement (Status – Emerging): During the reporting period, the additional Wellness Advocate position remained vacant. However increased visibility was achieved through expanding contracted hours for the established Wellness Advocate position in addition to new services such as, TimelyCare. This allowed the College to stabilize a key support role connected to prevention and education efforts. This represents meaningful progress toward building capacity for future outreach. However, opportunities for growth remain. The College did not implement a consistent schedule of AOD educational campaigns, and awareness events were limited during the period. Additionally, no student organization was cultivated to support peer-led prevention efforts, and the formerly active Lifesavers group was not reestablished. As a result, progress toward this goal is emerging and requires continued development in the next biennium.

- ***Goal 2: Incorporate the importance of living a drug-free and responsible lifestyle within the college's vision, mission, values, and strategic plan. Under the direction of the Board of Trustees, examine the role of the Substance Abuse Prevention Committee and regenerate if necessary.***

A new Strategic Plan for the college is in the process of being developed which allows for the plan to address the importance of living a healthy lifestyle and targeting prevention and awareness. The Substance Abuse Prevention Committee would fall under this scope as the guiding force to ensure activities occur during the next cycle.

Goal 2 Achievement (Status – Emerging): The College's new five-year Strategic Plan was completed during the reporting period with Priority 3 emphasizing a commitment to a healthy, engaged, and transparent campus community. However, during the reporting period, specific structures related to AOD prevention were not fully implemented. The Substance Abuse Prevention Committee, intended to support this priority, was not formed within the reporting period. While the initiative later gained momentum after the AOD report was moved under the Chief Student Services Officer (Cross-Departmental AOD Prevention Task Force), that progress occurred outside the scope of this review. Consequently, the institutional alignment toward promoting a healthy, drug-free campus was strengthened conceptually through the Strategic Plan, but the operational component of committee development remains incomplete. For these reasons, achievement is rated as emerging.

- **Goal 3: Increase services to students to support social, mental, and emotional needs which would include drug and alcohol prevention.**

The Board of Trustees recently approved a four-year agreement with Timely MD which is a telehealth agency that provides one to one support for mental and emotional health to students. In addition, the Board approved creating and posting adjunct wellness advocates to potentially increase on campus support with qualified social workers and/or counsellors. Employing additional full-time wellness advocates continues to be a goal so that supports can be provided as all campuses. During the next review cycle, the outcomes for expanding services to students will be reviewed in order to determine impact and sustainability.

Goal 3 Achievement (Status – Met): The College successfully expanded student mental health and wellness services during the reporting period. A telehealth partnership with TimelyCare (TimelyMD) was launched, providing students with increased access to immediate and ongoing mental and emotional health support. This represents a significant step forward in strengthening student well-being and meeting the service-expansion objective within this goal. However, the College did not achieve its staffing growth targets. No additional full-time or adjunct Wellness Advocates were hired, and the department continues to rely on a single full-time advocate to support all campuses. Despite this staffing limitation, the major service-expansion objective was achieved, and the goal is considered met for the purposes of this review.

VIII. AOD Strengths and Weaknesses

This section provides an overall evaluation of the institution's alcohol and other drug (AOD) prevention efforts during the biennium. By examining both strengths and weaknesses, the college is able to identify what aspects of its prevention framework are working effectively and where improvement is needed to enhance campus safety, compliance, and student well-being. The analysis considers the full range of AOD initiatives which includes policies, programs, enforcement practices, educational outreach, and collaborative efforts with internal and external partners. Understanding these strengths and limitations allows the institution to set informed priorities and guide strategic planning for the next biennium.

The College's current AOD prevention efforts reflect a combination of established institutional strengths and clearly identifiable areas for improvement. Using the Socioecological Typology Matrix, the Cross-Departmental AOD Prevention Task Force was able to assess the breadth and depth of existing programs across key prevention strategy categories (policy, education, enforcement, assessment, and community mobilization) and examine whether interventions reach individuals, groups, and the broader campus community. This structured approach revealed both well-developed components of the College's AOD framework and several gaps that limit overall effectiveness.

Strengths

A significant strength of the College's AOD Prevention environment is the strong institutional commitment to student health and well-being. The Strategic Plan explicitly emphasizes the importance of cultivating a healthy campus community, reinforcing a top-down commitment to wellness, prevention, and alternatives to substance use. This policy supports and provides an essential foundation for ongoing AOD initiatives and aligns campus-wide efforts with broader institutional values.

In addition, the College maintains a range of existing programs and services that have been reflected in this report, which directly and indirectly support AOD prevention. The College also benefits from established structures that encourage safety and coordinated responses to concerning behaviors (CBITAT, Campus Violence Prevention Committee, and partnerships with local community agencies and law enforcement). These systems demonstrate an institutional capacity for collaboration, crisis management, and cross-departmental communication.

Weaknesses

Despite these strengths, the typology matrix revealed several significant gaps in the College's AOD prevention framework. Most notably, there is a limited educational programming specifically focused on AOD prevention across individual, group, and institutional levels. While the College provides robust wellness-related programming more broadly, there is a lack of consistent targeted AOD educational campaigns and minimal integration of AOD topics within broader community engagement efforts. This contributes to missed opportunities to build a shared campus value around prevention and collective responsibility.

A central weakness identified through this review is the absence of a systematic and coordinated approach to program assessment. While the College offers many initiatives that support healthy decision-making and personal well-being, these efforts are inconsistently tracked, reported, or evaluated in ways that allow for clear measurement of outcomes. The lack of a centralized inventory means that departments may be conducting valuable work that goes undocumented, limiting institutional understanding of the true scope and impact of AOD-related activities.

Additionally, because the current review did not include behavioral outcome data or longitudinal assessments, the College has an incomplete picture of student attitudes, usage patterns, and needs related to alcohol and other drugs. This data was previously captured through the anonymous survey CORE administered during previous reporting periods. This lack of comprehensive data restricts the ability to assess program effectiveness or strategically target SWIC's resources to the areas of highest need.

Finally, residual COVID-19 limitations during the early months of the review period resulted in reduced opportunities for in-person education, outreach, and engagement. Although operations have since normalized, the reduced activity during this period influenced the overall volume and visibility of AOD programming, delaying progress in rebuilding institutional engagement with prevention activities.

IX. Recommendations for Next Biennium

Building on the findings identified throughout this Biennial Review, this section outlines key recommendations designed to strengthen the College's AOD prevention, education and compliance efforts in the upcoming biennium. These recommendations are informed by policy analysis, program assessment, campus incident data, and feedback from stakeholders across the institution. They focus on enhancing effectiveness, addressing identified gaps, and supporting a safer, healthier campus environment. The following recommendations provide a foundation for continuous improvement and guide the development of goals and objectives for the next reporting cycle.

Recommendation 1: Centralized AOD Prevention and Awareness Initiatives

The College should implement a coordinated process for documenting and assessing AOD-related programs, trainings, referrals, and engagement activities across all departments. To ensure consistent communication and alignment, each major department should designate an AOD Liaison who will serve as a connection point to the Cross-Departmental AOD Prevention Task Force or other designated staff position overseeing AOD Prevention and Awareness initiatives.

Liaisons will share centralized prevention messaging, communicate department-level activities, and support two-way dissemination of information, resources, and educational initiatives. This structure will improve reporting accuracy, reduce duplication of efforts, strengthen campus-wide engagement, and provide clearer insight into the scope and impact of AOD-related activities.

Recommendation 2: Expand AOD-Focused Educational Campaigns

Results from the matrix indicate a need for intentional AOD education directed at individuals, groups, and the broader campus community. The College should prioritize the development of recurring educational campaigns, workshop series, peer engagement opportunities, and institutional messaging that reinforce healthy decision-making and align with the Strategic Plan's emphasis on cultivating a healthy campus community. Strengthening AOD education will help foster shared values around prevention and enhance visibility of available support services.

Recommendation 3: Strengthen Cross-Departmental Collaboration

Although progress toward reestablishing a Substance Abuse Prevention Committee (referred to in this report as the Cross-Departmental AOD Prevention Task Force) began outside the reporting period, the formalization and ongoing operation of this group should be a priority for the next biennium. The committee should include a thorough representation of the campus community such as, but not limited to, representation from Student Life, Public Safety, Faculty, Athletics, wellness services, student leadership. A structured committee will enhance shared responsibility, ensure alignment with federal requirements, and facilitate coordinated prevention messaging across campus and directly to department liaisons.

Recommendation 4: Integrate Outcome Measurement and Data Collection

Future prevention efforts should include routine evaluation measures, such as post-program surveys, utilization data, or periodic student climate assessments with AOD components. These measures will provide meaningful insights into student behavior, perceived risk, knowledge gains, and the overall effectiveness of programming. Collecting and analyzing outcome data will allow the College to make evidence-informed decisions and continuously refine program priorities.

Recommendation 5: Increase Student-Led or Peer-Supported Initiatives

To cultivate a shared campus culture of prevention, the College should explore reestablishing or developing student organizations, ambassador programs, or peer-education models focused on health and AOD Awareness. Peer involvement increases relevance, visibility, and student buy-in, helping to address gaps in group-level interventions identified in the matrix.

X. Goals and Objectives for Next Biennium

This section establishes the College's formal goals and objectives for the upcoming biennium, informed by the findings, strengths, weaknesses, and recommendations outline throughout this report. These goals serve as a roadmap for advancing the institution's AOD prevention, education, enforcement, and support efforts. Each objective is designed to be clear, actionable, and aligned with federal compliance expectations, institutional priorities, and emerging campus needs. Together, these goals provide a structured plan to

guide implementation, promote accountability, and improve the overall effectiveness of the College's AOD prevention framework in the next reporting period.

Goal 1: Implement a New Program Specialist Role to Support Institutional AOD-Coordination

- By Fall 2025, hire and fully onboard a full-time Program Specialist responsible for supporting campus wellness programming and leading AOD Prevention efforts.

Goal 1 Objectives

- By October 2025, complete the hiring process for the Program Specialist, including job posting candidate selection, and hiring.
- Within 60 days of hired, establish the Program Specialist's core responsibilities related to AOD programming.
- By Spring 2026, the Program Specialist will lead the restructured Cross-Departmental AOD Prevention Task Force and initiate development of the AOD Liaison Program.
- By July 2026, the Program Specialist will produce an initial report to the Chief Student Services Officer, summarizing early taskforce activities, liaison coordination progress, and proposed programming priorities for the next cycle.

Goal 2: Expand Educational Campaigns

- By May 2026, implement at least 2 new AOD educational campaign series targeting high-risk periods, using multi-channel communication and measurable engagement channels.

Goal 2 Objectives

- Identify three high impact windows (i.e. orientation, midterms, spring break/events, national awareness programs) to target for the campaigns.
- Develop campaign materials (posters, social media assets, email templates, syllabus language, etc.) by March 2026.
- Partner with marketing to schedule at least 4 communication pushes across platforms before June 2026.
- Track engagement and program attendance and provide a summary report to the Chief Student Services Officer by July 2026.

Goal 3: Create a Department Liaison System

- By July 2026, establish a cross-department AOD Liaison system that coordinates shared data, consistent messaging, and program alignment across all key units. The Liaison position will be voluntary and comprised of the staff position which makes the most sense for the respective department/unit area. The Liaison system is intended to be a method of centralized communication not a task force or committee.

Goal 3 Objectives

- Identify who are our key departments and one liaison per department/unit by March 2026.
- Establish clear goals of Liaison role and line of communication.
- Create a private Team's group and shared annual calendar by May 2026.
- Launch a standardized reporting template for program activities and student outreach by June 2026.

Goal 4: Implement a Bi-Annual and Institution-Wide Survey

- Administer an institution-wide AOD survey by April 2026 and generate a summary report of findings by July 2026.

Goal 4 Objectives

- Select the survey instrument (i.e. CORE, in-house, Illinois Assessment of College Substance Use Behaviors (IACSUB) Survey, etc.) by December 2025.
- Develop a recruitment plan to reach at least 30 percent student participation by March 2026.
- Launch the survey before March 30, 2026.
- Analyze data and distribute findings report to senior leadership by June 2026.

Goal 5: Develop Touchpoints with Student Groups

- By May 2026, establish structured AOD-related touchpoints with at least 2 student groups, ensuring regular engagement and supporting student-led prevention efforts.

Goal 5 Objectives

- Identify target groups (Student Clubs, Initiatives, Leaders, C2C, Student Athletes, etc.) by January 2026.
- Create a menu of 3 to 5 initiatives or engagement options by February 2026.
- Collect short post-session feedback forms and summarize themes for the biennial review.

Goal 6: Develop and Implement an AOD Program Assessment Toolkit

- By June 2026, develop and launch a standardized AOD Program Assessment Toolkit that departments and student groups can use to measure outcomes, strengthen program quality, and align with institutional reporting needs.

Goal 6 Objectives:

- By January 2026, create the toolkit components, including standardized learning outcomes, assessment questions, attendance tracking templates, and reporting forms.
- By February 2026, pilot the toolkit with at least 1 student group and 1 department to test usability and effectiveness (Suggestion: C2C and Student Life).
- By March 2026, finalize and publish the toolkit on a shared institutional platform for universal access (i.e. a Team's group website, Brightspace, InfoShare, etc.).
- By April 2026, share information on how to use the toolkits and submit completed assessments with all stakeholders including but not limited to AOD liaisons, student leaders, academic departments, and advisors.
- Each semester starting Spring 2026 the Program Specialist will compile results from toolkit submissions into a short outcomes summary for institutional tracking.

XI. Conclusion

The Biennial Review provides a comprehensive evaluation of the College's AOD policies, programs, enforcement practices, and prevention efforts across the reporting period. Through analysis of institutional data, assessment of current initiatives, and alignment with federal requirements under EDGAR Part 86, the review highlights the progress made and areas in need of continued attention. The findings reinforce the College's commitment to maintaining a safe, healthy, and compliant learning environment for all members of its community. By summarizing key strengths, identifying challenges, and outlining clear recommendations and goals for the next biennium, this report serves as a foundation for ongoing improvement and sustained institutional accountability in AOD prevention at SWIC.

Southwestern Illinois College has completed the review of its alcohol and drug policy as well as programs, services, and enforcement practices for the current review period, consisting of academic years 2022-2023 and 2023-2024. SWIC adhering to the Drug Free Schools and Campuses Regulations, has an effective AOD Policy, consistently enforces standards of behavior related to AOD abuse and distributes the policy in writing to our students and employees in many different formats.

With COVID-19 restrictions fully lifted and positioned with new staffing, the next cycle should demonstrate greater improvements and student services.

APPENDICES

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Appendix A

DFSCA Bi-Annual Notice – Sent out on 10th day of each new semester (Sent out Bi-Annually)

From: SWICcommunication <SWIC.Communication@swic.edu>

Sent: Tuesday, September 3, 2024 9:10 AM

To: Everybody <everybody@swic.edu>; Students-InSession <Students-InSession@swic.edu>

Subject: Drug Free Schools

The [Drug-Free Schools and Campuses Act](#) requires that each institution distribute the following in writing to all students and employees annually:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol on college property or as part of any college activities
 - A description of the applicable legal sanctions under federal, state, or local law for the unlawful possession or distribution of illicit drugs and alcohol
 - A description of the health risks associated with the [use of illicit drugs](#) and the [abuse of alcohol](#):
 - [National Institute on Drug Abuse](#) Drug Prevention
 - Health Risks Associated with the use of Illicit Drugs and Alcohol: Alcohol and drug abuse result in significant health problems for those who use them. Alcohol and drug use in the college setting not only contributes to lost productivity, but also causes tremendous costs related to negative academic impacts, absenteeism, accidents, health care, loss of trained personnel and need for treatment programs. Alcohol and drug abuse can cause physical and emotional dependence. Users may develop a craving for these substances, and their bodies may respond to the presence of drugs in ways that lead to increased use. Certain drugs, such as opiates, barbiturates, alcohol and nicotine create physical dependence. When a regular user stops taking the drug, the body experiences the physiological trauma known as withdrawal. Psychological dependence occurs when taking drugs becomes the center of the user's life. Some drugs have an effect on the mind and body for weeks or even months after drug use has stopped. Drugs and alcohol can interfere with memory, sensation, and perception. They can distort experiences and cause loss of self-control that can lead users to harm others as well as themselves.
 - SWIC Wellness advocates are available to assist students with addiction and more, see [Wellness Services](#).
 - A description of any drug or alcohol counseling, treatment, rehabilitation, and re-entry programs available to employees or students
 - A clear statement that the institution will impose disciplinary sanctions on students and employees, consistent with federal, state, or local law, and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the [standards of conduct](#)
- The Drug-Free Schools and Campuses Act may be reviewed at [Drug-Free Schools Act](#)

Appendix B**EMPLOYEE GUIDELINES - OFFICE OF HUMAN RESOURCES****STAFF ETHICS****from SWIC Board Policy Manual, Policy Code 3008**

College staff shall conduct themselves in a manner that promotes the attainment of the College's mission and serves the needs of the students and faculty for whom they provide

STAFF ETHICS**from SWIC Board Policy Manual, Policy Code 3008**

support and/or guidance. The principles of fairness, courtesy, mutual respect for College constituents and their individual differences, and separation of personal interest from professional responsibilities shall be central in the decisions of staff as to their conduct and demeanor.

College staff should adhere to safe practices in all areas of their work.

SAFETY

*Any unsafe conditions should be reported immediately to Public Safety, 618.222.5221
Accidents should be reported immediately to Public Safety, the supervisor, and the Office*

SEXUAL MISCONDUCT PREVENTION**from SWIC Board Policy Manual, Policy Code 3003**

of Human Resources.

No member of the College community may sexually harass another. To report a claim in confidence, please call or email/ext. 5566, titleix@swic.edu to contact the Title IX Coordinator, Danielle Chambers.

SWIC complies with both the letter and the intent of legislation directed at the national problem of substance abuse. Specifically, the College follows the provisions of the Federal Drug-Free Workplace Act of 1988 and the Federal Drug-Free Schools and

SOUTHWESTERN ILLINOIS COLLEGE IS A DRUG-FREE WORKPLACE**From SWIC Board Policy Manual, Policy Manual, Policy Code 3023**

Communities Act Amendments of 1989. Board policy applies to employees, students, visitors to the College and all participants in college-sponsored programs. To put it simply, the unlawful distribution, possession of, or use of illegal or controlled drugs or substances in any form (including alcohol and other intoxicants) will not be tolerated, except those prescribed or authorized by a medical practitioner. Violations may result in disciplinary

DRESS CODE

action based on current policies and may include termination of employment or removal from college programs or classes. Online training about drugs and alcohol is available in InfoShare under online training.

SWIC does not have a formal dress code, but employees should wear office-appropriate clothing.

All IT resources and information are to be used solely in support of legitimate College

INFORMATION TECHNOLOGY (IT) AND INFORMATION SECURITY**from SWIC Board Policy Manual, Policy Codes: 6008, 6010, 6011, 7011, 7013 and 7016**

related purposes. All information and IT systems are to be secured and access to information will be restricted to authorized purposes. Employees are responsible for any

and all use of their computer accounts. Use only those computers and computer accounts, networks and network accounts, for which you have authorization as granted by the College. Observe all legal requirements specified in any software license or copyright notice.

✓ I have received the Employee Guidelines from the Office of Human Resources and understand the policies and procedures outlined in them.

Employee Name (please print) _____

Signature _____ Date _____

Appendix C

ATS Drug and Alcohol Policy

DRUG AND ALCOHOL PROGRAM

j) Drug and Alcohol Policy

ATS adheres to the Omnibus Transportation Employee testing Act per Federal Regulations, 49 CFR Parts 40 and 382. All drivers are subject to drug and alcohol testing per college policy and procedure.

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Appendix D

Medical and Advocacy Resources

Medical Assistance

Individuals are encouraged to seek medical treatment following a physical or sexual assault regardless of the time elapsed since the incident. College officials or campus safety can assist in transporting and navigating health services upon request.

It is important to preserve any physical evidence, when possible, in case of future reporting to law enforcement or if seeking a court-issued Order of Protection. It is recommended that the individual not shower and all clothing (including underwear) should be put into a paper bag and brought to the hospital. Additionally, preservation of any related or electronic communications (e.g., pictures, videos, texts, social media posts, etc.) is recommended.

Pursuant to the Illinois Sexual Assault Survivors Emergency Treatment Act, an individual may have a medical forensic examination and/or medical treatment related to the sexual assault completed in Illinois at no cost to them. Please note that the availability of an evidence collection kit may be limited after the passage of time, ranging from 72 hours to seven days depending on the provider.

Closest Forensic Medical Exam
HSHS Elizabeth’s Hospital 1 Saint Elizabeth Blvd. O’Fallon, IL 62269 618-234-2120
Medical Facilities
Memorial Hospital Shiloh 1404 Cross St. Shiloh, IL 62269 618-607-1000
HSHS Elizabeth’s Hospital 1 Saint Elizabeth Blvd. O’Fallon, IL 62269 618-234-2120