



Personnel, Programs and Services Committee

Community College District No. 522

Belleville Campus, Seibert Conference Room

Wednesday, September 9, 2026

5:30 PM

AGENDA

- I. Call to Order and Roll Call**
- II. Approval of Personnel, Programs & Services Committee Meeting Minutes from August 12, 2026**
- III. Personnel, Programs and Services Reports**
 - A) Student Services Highlights
- IV. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))**
- V. Possible Action/s Taken as a Result of Executive Session**
- VI. Personnel, Programs & Services - Consent Agenda**
 - A) Grants and Agreements
 - B) Resignations
 - 1. Resignation of Jocelyn Castillo, Academic Advisor, effective COB August 14, 2026
 - 2. Resignation of Justin Meyers, Grounds Worker, effective COB September 3, 2026
 - 3. Resignation of Garrett Headen, Commissioned Public Safety Officer, effective COB August 27, 2026
 - C) Appointments and Ratifications
 - 1. Full-time administrative position of Academic Advisor effective October 1, 2026 at an annual salary of \$44,500, salary grade 1, and subject to the provisions of the Personnel Procedures for Administrators
 - 2. Full-time administrative position of Academic Advisor effective October 1, 2026 at an annual salary of \$43,000, salary grade 1, and subject to the

- provisions of the Personnel Procedures for Administrators
3. Full-time administrative position of Academic Advisor and Intake Specialist effective October 1, 2026 at an annual salary of \$51,000, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators
 4. Full-time administrative position of Academic Advisor and Intake Specialist effective October 1, 2026 at an annual salary of \$57,500, salary grade 2, and subject to the provisions of the Personnel Procedures for Administrators
 5. Full-time SWIC EE position of Enrollment Services Specialist effective October 1, 2026 at an hourly rate of \$20.54 for 37.5 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement
 6. Full-time SWIC EE position of Workforce Development Coordinator effective October 1, 2026 at an hourly rate of \$20.54 for 37.5 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement
 7. Full-time grant-funded administrative position of Special Projects Coordinator: Construction Training Program effective October 1, 2026 at an annual salary of \$50,000, salary grade 2 and subject to the provisions of the Personnel Procedures for Administrators and the continued receipt of external funding
 8. Full-time administrative position of Assistant Director of Finance effective October 1, 2026 at an annual salary of \$78,000, salary grade 5, and subject to the provisions of the Personnel Procedures for Administrators
 9. Full-time administrative position of Accountant II effective October 16, 2026 at an annual salary of \$70,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators
 10. Full-time administrative position of Accountant II effective October 1, 2026 at an annual salary of \$66,000, salary grade 4, and subject to the provisions of the Personnel Procedures for Administrators and contingent upon the attainment of a bachelor's degree by June 2027
 11. Ratification of full-time grant-funded SWIC EE position of Senior Services Program Specialist at PSOP effective September 16, 2026 at an hourly rate of \$20.54 for 37.5 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement and the continued receipt of external funding
 12. Ratification of full-time SWIC EE position of Student Services Coordinator at the Sam Wolf Granite City Campus effective September 1, 2026 at an hourly rate of \$21.63 for 37.5 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement

D) Part-time Hires and Ratifications

Part-time Faculty

1. Sarah Davis, Pharmacy Tech; 10/01/26
2. Lovie Faine, Community Health Worker; 10/01/26
3. Micole Hughes, Community Health Worker; 10/01/26
4. Mary Etling, Remedial Studies w/additional duties; 10/01/26
5. Tiana Montgomery, Remedial Studies w/additional duties; 10/01/26
6. Tom Buettner, Biology; 01/11/27
7. Rachel Lebo, Art; 01/11/27

8. Gennifer Lubberda, Early Childhood Education; 01/11/27

Part-time Positions

1. Elizabeth Usselman, Tutor - Adult Education effective 10/01/26 at \$26.50/hr for up to 9 hrs per week
2. Ah'Reishia Stanley, Administrative Assistant Community Education effective 10/16/26 at \$19.00/hr for up to 28 hrs per week

PTNU Positions

1. James Jump, Pre-Apprenticeship Instructor effective 10/01/26 at \$60/hr for up to 9 hrs per week
2. John Cunningham, Pre-Apprenticeship Instructor effective 10/01/26 at \$60/hr for up to 9 hrs per week

Ratification of Part-time Faculty Hires

1. Devan Ellet, Music/Audiology Technology; 08/10/26
2. Sam Speer, Music/Audiology Technology; 08/03/26
3. Mandy Ocepek, Nursing Education; 08/10/26
4. Leanne Wagoner, Fundamentals of Nutrition; 08/10/26
5. Amy Tamburello, Medical Terminology' 08/10/26
6. Karen Obstein, Pharmacy Technician; 08/13/26
7. Jason Kowalski, Welding Technology; 08/19/26

Ratification of Part-time Hires

1. Brian Rickey, SWIC EE position of Success Programs Support Specialist effective August 17, 2026 at the hourly rate of \$18.30 for up to 28 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement
2. Eliza Martinez, SWIC EE position of Special Projects Coordinator: HSD effective September 16, 2026 at an hourly rate of \$27.82 for up to 28 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement
3. Jack Robinson, SWIC EE position of Student Technology Analyst effective August 17, 2026 at an hourly rate of \$27.39 for up to 28 hours per week and subject to the provisions of the SWIC EE Collective Bargaining Agreement

E) Retitle and Restructure: Athletic Department

1. Retitle and restructure position of men's part-time JV baseball coach to the full-time administrative position of Head Coach, JV Baseball and authorize Casey Fair to remain in the position effective October 1, 2026 at an annual salary of \$50,000, salary grade 2, according to the Administrative, Professional and Supervisory Staff schedule approved in March 2026 and subject to the provisions of the Personnel Procedures for Administrators
2. Retitle and restructure position of part-time assistant volleyball coach to the full-time administrative position of Coach, Women's Volleyball and

authorize Kelsey Cowan to remain in the position effective October 1, 2026 at an annual salary of \$50,000, salary grade 2, according to the Administrative Professional and Supervisory Staff schedule approved in March 2026 and subject to the provisions of the Personnel Procedures for Administrators

3. Retitle and restructure position of women's part-time assistant softball coach to the full-time administrative position of Head Coach, Women's Softball and authorize Emily Allsman to remain in the position effective October 1, 2026 at an annual salary of \$50,000, salary grade 2, according to the Administrative Professional and Supervisory Staff schedule approved in March 2026 and subject to the provisions of the personnel procedures for Administrators

F) Pay Rate Change: Private Applied Music Instructors

1. Approval of pay rate change for Private Applied Music Instructors from \$40 an hour to \$70 an hour effective August 16, 2026

G) Create and Advertise

1. Part-time position of Surgical Technology Instructor
2. Full-time administrative position of Coach - Men's Basketball

H) Insurance Benefit Renewal Recommendations for 2027 Plan Year

1. Renew medical insurance plan (with no plan design changes to the PPO II & III, and minor IRS-mandated deductible/max out-of-pocket increase on PPO I-HSA) administered by BlueCross BlueShield of Illinois for the period January 1, 2027 through December 31, 2027 with overall increase of 8.5% to current monthly premium cost
2. Add a voluntary Hospital Indemnity plan administered by BlueCross BlueShield of Illinois for the period January 1, 2027 through December 31, 2027 for an additional annual savings of \$25,034, which will bring the medical plan overall increase down to 8.2%
3. Renew dental insurance plan administered by BlueCross BlueShield of Illinois for the period January 1, 2027 through December 31, 2027 with a coverage increase of \$500 per person (from current maximum \$1000 to \$1500) with no change to the current monthly dental premium cost
4. Renew voluntary vision insurance plan administered by BlueCross BlueShield of Illinois for the period January 1, 2027 through December 31, 2027 with no change to current monthly premium cost
5. Renew agreement with Benefit Resource Inc. (BRI) for administration of FSA, HSA and COBRA for the period January 1, 2027 through December 31, 2027 with no administration cost increase
6. Renew agreement with New York Life for administration of Basic and Voluntary life insurance and long-term disability plans for the period January 1, 2027 through December 31, 2027 with no change to current monthly premium costs
7. Renew additional value-added benefits for the period January 1, 2027 through December 31, 2027 to include the employer-paid Employee Assistance Program (AllOne Health) with a 2% increase to administration cost (\$350 annual)

- 1) Approve Consent Agenda

VIII. Adjournment

Next scheduled meeting:

October 14, 2026
5:30 p.m.
Seibert Conference Room
Belleville Campus